



MELISSA WILK

ALAMEDA COUNTY

AUDITOR-CONTROLLER/CLERK-RECORDER

Spring 2023 Newsletter

Message from Melissa

Dear Alameda County,

I am so happy to see our flowers blooming and warmer weather bringing the seasonal beauty and vitality we so enjoy throughout the County. Spring is a wonderful time to get married, spend time outdoors, and participate in community events. The annual Earth Day celebration was on April 22, and April was also Arts, Culture & Creativity Month in Alameda County and throughout the state of California. In May we've already celebrated May Day and Cinco de Mayo, and I'm reminded again of how fortunate we are to have so many opportunities that allow us to experience our County's diverse communities and natural beauty. I hope that you're able to get out and enjoy all that our County has to offer this Spring.



I am pleased to welcome Elisa Márquez as the new Alameda County Supervisor of District 2 which includes the cities of Hayward, Union City, Newark and portions of Fremont. Elisa Márquez was appointed by the Board of Supervisors and officially sworn in on Tuesday, April 4 after the passing of Supervisor Richard Valle. Before her appointment, Elisa Márquez served as a Hayward City Council Member for seven years. I look forward to working with Supervisor Márquez to serve District 2 and all community members of Alameda County.

Spring is also budget season in Alameda County. During the months of March through June, County leadership and stakeholders actively work together to develop the County's budget for the next fiscal year which is July 1 through June 30. The County Administrator, Board of Supervisors, community stakeholders, and department heads are working diligently and collaboratively to approve a balanced, thoughtful and fiscally responsible County budget.

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While the County prepares for the new fiscal year, our staff will be very busy closing out the current fiscal year. Our Agency and County departments are working together to ensure that all revenues and expenditures are accounted for prior to closing the “books” in June for Fiscal Year 2022-2023.

I invite you to learn more about County events and programs such as the 2023 Women's Hall of Fame and the Ashland Cherryland FamFest Celebration by reading below.

As always, thank you for your interest in our Office and for reading our 2023 Spring Newsletter. Please see our [website](#) for more information about our services, and as always, don't hesitate to contact us at ACCR.info@acgov.org.

Best,

Melissa Wilk

Alameda County's Budgeting Process

In March, the Alameda County Board of Supervisors heard public budget presentations from County departments and began to hold budget work sessions to help prepare the County's Fiscal Year 2023-24 Proposed Budget. The County's budget will determine how billions of taxpayer dollars in the next Fiscal Year, July 1, 2023 through June 30, 2024, will be spent in four main areas – health care services, public assistance programs, public protection, and general government services.



Alameda County is committed to an open and transparent budget process to ensure inclusiveness, accountability and trust. In the ensuing weeks, the Board of Supervisors, County Administrator, County Agency and Department heads, labor representatives, and various community stakeholders will meet to discuss budget policy impacts and reconcile their needs

with available resources. The most important guiding principles used in creating a balanced budget include:

- Conserving our limited resources while sustaining core services;
- Incorporating budget equity principles; and
- Advancing the objectives of the [Board's Vision 2026](#)

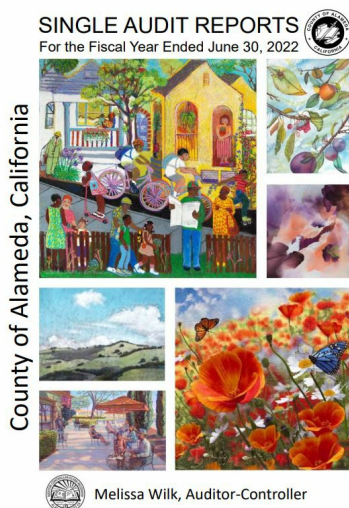
A critical aspect of this process includes the County Administrator's analysis of the proposed budgets submitted by County Departments and Agencies, and determining any Fiscal Year 2023-2024 funding gap. The funding gap is the difference between the cost of maintaining current services and available financing. Any funding gap will be targeted for budget balancing in a collaborative effort among all of the stakeholders identified above.

Another critical aspect of this process involves an analysis of how State and Federal funding and policy decisions will impact Alameda County residents. This analysis will be conveyed through reports that will be included in the Proposed and Final Budget documents.

In May and June, County departments will make any necessary adjustments to their initial proposals for final consideration by the Board of Supervisors. The Proposed Budget is scheduled to be presented to the Board in early June.

The Board will subsequently hold hearings for the public to offer comments to the Proposed Budget. This will be an important opportunity for Alameda County residents, businesses, and organizations to share their thoughts and feedback. The County anticipates receiving input and insights on how the Proposed Budget will impact significant issues affecting Alameda County and its safety net services and programs. After several public hearings, the Board will vote to adopt the Final Budget no later than June 30, 2023. To find out about upcoming Board of Supervisors and budget meetings please visit the [Board of Supervisors website](#).

Annual Single Audit Report



Each year, our Agency issues the Single Audit Report. The most recent report was completed on March 30, 2023. Oversight of the Single Audit is one of the most significant projects under the purview of the Auditor-Controller's Internal Audit Division. In general terms, it is a County-wide financial statement and federal awards audit. It is facilitated by our Internal Audit Division, in partnership with County departments, and completed by a certified public accounting firm. It is a complex, annual process that requires all County departments to report their federal grant expenditures every fiscal year. In the Fiscal Year 2022 Single Audit, Alameda County reported on over \$460 million in federal funds.

In recent years, the Audit Division has focused on streamlining the Single Audit process for other County departments to make it more user-friendly, efficient, and transparent. [Click here](#) to view the latest Single Audit Report and our most recent Single Audit Reports from previous years.

Our Agency is Hiring Calling all Job-Seekers and Interns!

The Auditor-Controller/Clerk-Recorder Agency is hiring! Learn about the open positions at our Agency and other opportunities throughout the County by visiting the Alameda County Employment Center [website](#).

Our recruitment team participated in the California State University, East Bay (CSUEB) Spring 2023 Business, Communication & Computer Science Career and Internship Fair on March 16. They also participated in the Las Positas College Spring Career and Resource Fair on April 26. At the events, they met with upcoming spring graduates and current students looking for career opportunities that give back to the Alameda County community.



Are you or anyone you know about to graduate from college and wondering what to do with your degree? Are you interested in learning more about the public sector and how you can apply your knowledge to a variety of departments, while serving your community? If so, the Auditor-Controller/Clerk-Recorder Internship Program may be the perfect opportunity for you to gain hands-on paid work experience in a collaborative environment. Our Agency offers a wide range of job assignments, from conducting audits of County programs to assisting the local community in obtaining their public records. Full-time AND part-time paid internships are available with flexibility for current students.

To apply to our Internship Program, please submit your resume with a cover letter telling us about your educational focus and why you are interested in working with the Alameda County Auditor-Controller/Clerk-Recorder Agency. Applications should be emailed to: hr.auditor@acgov.org.



Interns Gain Valuable Experience



We are excited to welcome intern David Delgado to our Tax Analysis Unit. David began his internship in March and has already become a valuable part of our team. He was born, raised and still lives in Hayward. David will be completing his Bachelor of Science in Economics from California State University, East Bay in June of 2023. He will be a first generation college graduate in his family and chose to work for the County because he is passionate about improving his community.

David is currently assisting the Tax Analysis Unit with various tasks related to property tax refunds. He is gaining experience with multiple property tax systems and the County's financial system. David is involved with all aspects of the property tax refund process from start to finish. With this knowledge he has taken on the task of updating the policies and procedures involving property tax refunds. In addition, David researches and answers property tax refund questions from the public. David is a wonderful and welcome addition to our Tax Analysis Unit.

New Inductees to the Alameda County Women's Hall of Fame



March was Women's History Month and Alameda County hosted its [28th Annual Women's Hall of Fame Luncheon and Awards Ceremony](#) on March 25. Our Agency was excited to host a table at the awards ceremony and participate in the celebration of the new inductees. This annual event recognizes women for their achievements and contributions to Alameda County and its residents in 13 different categories.

This year's event was a huge success and was attended by over 300 people. The Alameda County Women's Hall of Fame was established in 1993 by [County Administrator Susan S. Muranishi](#) to celebrate local women making a difference in the diverse communities of Alameda County and to preserve their stories in the County archives.



Women are honored in categories that span most fields of



work including business, community service, culture & art, education, environment, health, justice, philanthropy, science & technology, and sports & athletics. There are also categories for emerging leaders, high school youth, and non-traditional careers. Community members can submit nominations now for the 2024 program on the Women's Hall of Fame [website](#).

Getting Married at the Auditor-Controller/Clerk-Recorder's Office in Oakland

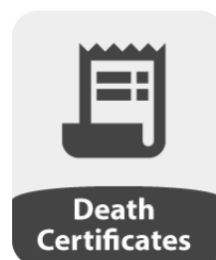
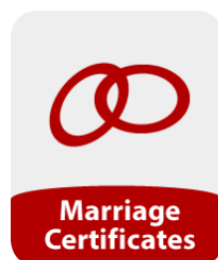
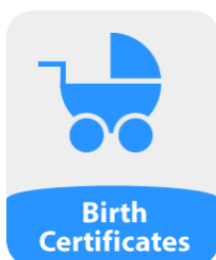
Spring is a wonderful time to get married, and it has truly been our pleasure and honor to perform both in-person and virtual [marriage ceremonies](#) for so many happy couples at the Alameda County Clerk-Recorder's Office! As a reminder, we provide marriage licenses and marriage certificates at both the Oakland and Tri-Valley Clerk-Recorder's Office.



For in-person marriage ceremonies at our Oakland Office, I am pleased to announce that due to the lifting of COVID restrictions we can now accommodate the married couple along with up to 25 guests. We are very happy to be able to host large groups again.

If you would like to get married at an in-person ceremony at the Alameda County Clerk-Recorder's Oakland Office, please schedule an appointment through our [online reservation system](#) or by calling [\(510\) 272-6362](tel:510-272-6362). You should complete the marriage license application online prior to your arrival. Please ensure that there is a maximum of 25 guests plus the couple attending the wedding and arrive at least twenty minutes prior to your wedding ceremony appointment to allow time to check in.

SAVE TIME AND ORDER ONLINE



Need a birth, marriage, or death certificate? Save yourself time and order online! Select our pick-up option, and we can typically turn around your order within a few days.

Once you've submitted your order, you can check the status of your request online. You can then request the document be mailed to you, or you can pick it up from our Office. It's just that easy!

Arts, Culture & Creativity Month

This April was the [5th Annual California Arts, Culture and Creativity Month](#). This statewide month-long event was first established by the California legislature in 2019 and is led by [Californians for the Arts](#).

On April 18th, [President Nate Miley](#) and the [Alameda County Board of Supervisors](#) proclaimed April as Arts, Culture and Creativity month in Alameda County and presented a proclamation to the [Office of the Alameda County Arts Commission](#) which is a division of the Auditor-Controller/Clerk-Recorder Agency. Arts, culture and creativity are essential to every thriving community. They inspire discovery, create connections, encourage understanding, strengthen community, and spark innovation and positive change.



The Arts Commission's arts education program is [CREATE Alameda County](#). In honor of Arts, Culture and Creativity Month, Alameda County is distributing 35,000 arts education activity sheets and paint brushes with partners throughout the County including the Alameda County Clerk-Recorder's Office in Oakland. Partners include [Alameda County Library](#), [Alameda County Community Food Bank](#), [Oakland Vet Center](#), [CREATE CA](#), [Californians for the Arts](#) and more.

Everyone is invited to learn more about [CREATE Alameda County](#) and [download the coloring page](#) version of the activity sheet from the [Alameda County Arts Commission's website](#). Print it at home and color it in using markers, crayons, or watercolor paint. Use your imagination!



Every Day is Earth Day



April 22 was Earth Day, and I hope you will join me in looking for ways to support the environment throughout the whole year. [Alameda County's Sustainability Program](#) is a valuable community resource that works in partnership with County agencies and provides important information to the public. The County has a clear vision for how to make Alameda County one of the best places in the country to live, work, and do business. The environment and sustainability is an integral part of that vision. The actions of the Alameda County Sustainability Program provides many benefits to our communities, including saving taxpayer dollars, reducing greenhouse gas emissions, saving energy, saving water, reducing waste, and preserving resources for current and future generations. Our Board of Supervisors provides strong leadership, adopting visionary [policies](#) for climate protection, waste reduction, green building, and toxics reduction, to name just a few. To more effectively meet the needs of residents throughout the County, this program also builds strong [partnerships](#) with the cities within County borders and with other governments.

Another great community resource is [StopWaste](#). Whether you're interested in learning how to get started with worm composting, how to electrify your home, reduce wasted food, or build healthy soil, there's a way for everyone to get involved! Visit [StopWaste](#) for information on how you can help support the environment such as everyday [tips to reduce and reuse](#).

Arts Leadership Awards Program

Submit a Nomination by May 15th! Each year, the Alameda County Arts Commission invites County residents to submit nominations for the Alameda County Arts Leadership Awards. This annual program enables the Alameda County Arts Commission to recognize five individuals, one from each of the five districts of the Alameda County Board of Supervisors, for their outstanding achievements and contributions impacting the arts



community and the residents of Alameda County. For complete details, please review the links to the [Nomination Instructions](#), [List of Past Award Recipients](#), and [Online Nomination Platform](#).

Ashland Cherryland FamFest Spring Event

I am so happy that our Agency was able to participate in the Ashland Cherryland FamFest Spring Event that took place on Saturday, May 6 and celebrated the 10-year anniversary of [REACH Ashland Youth Center](#)! The festival took place along East 14th Street and in the REACH Plaza located in the unincorporated community of Ashland near Cherryland and San Leandro. FamFest was organized by the [Castro Valley/Eden Area Chamber of Commerce](#) in partnership with [Supervisor Nate Miley's office](#), Alameda County, and [REACH Ashland Youth Center](#). My team

was excited to provide information about our services and fun, free, hands-on art activities for community members of all ages. The overall event also included live music, children's areas, games, shopping, food, and booths featuring local businesses and County services.



QUESTIONS FOR OUR AGENCY?

Are there any upcoming community events that you would like us to attend? Do you have a specific question you would like to ask? Is your community or organization interested in a presentation about the services provided by the County and the Auditor-Controller/Clerk-Recorder Agency?



Email Melissa Wilk at ACCR.info@acgov.org to let her know what questions we can answer and how we can support your efforts. We look forward to sharing upcoming news with you in

our future quarterly newsletter.

STAY IN TOUCH

If this email was forwarded to you, subscribe to our newsletter on our [Sign up to Stay in Touch](#) page.

Visit our Website

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