

Measure A Citizen Oversight Committee Meeting

Friday, September 27, 2013 (9:00 am - 11:30 am)

1000 San Leandro Blvd. (Conference Room 325)

San Leandro, CA 94577

ATTENDANCE

Members Present

1. Suzanne Barba
2. John Becker
3. Olga Borjon
4. Art Chen
5. Louis Chicoine
6. Fran David
7. Kerry Easthope
8. Kay Eisenhower
9. Doug Jones
10. Al Murray
11. Ursula Rolfe
12. Terry Sandoval

Members Absent

- Rochelle Elias (excused)
Gwendolyn McClain (excused)
George Phillips (excused)
("Excused" indicates that member notified HCSA of absence in advance.)

Other Attendees

1. Ryan Gordon, Health Care Services Agency
2. Pauline Keogh, County Administrator Office
3. Bryan Kring, Kring Design Studios
4. Ray Lara, Office of County Counsel
5. James Nguyen, Health Care Services Agency
6. Luella Penserga, Alameda Health Consortium
7. Joe Sadusky, Kring Design Studios

I. Welcome & Introductions

II. Announcements & Updates

A. Oversight Committee Membership Update

1. City Managers' Association (Seat No. 12)

- Fran David's appointment was approved at the 9/17 Board Meeting. She took the oath earlier this week and is now an official member of this Committee.

III. Review of Minutes

A. Prior Action Items

Follow up from 8/23 Measure A Board Letters for Measure A One-Time Allocations

- James Nguyen provided a memo to address questions regarding the FY 11/12 Measure A Allocation for Criminal Justice Screening & In-Custody Services, Indigent Health Program immigration status, and California Telehealth Network.
- The Committee requested HCSA Staff to provide additional information on the staff credentials for Criminal Justice Screening & In-Custody Services.
- The Committee requested HCSA Staff to provide the process for how Board of Supervisor allocations are in compliance with Measure A.

B. Meeting Minutes from August 23, 2013

- Al Murray moved to approve the minutes for August 23, 2013. Louis Chicoine seconded the motion. Fran David, Kerry Easthope, and Doug Jones abstained. The motion passed.

IV. Update: Finance/Budget

A. Measure A Revenue Received to Date (handout)

- Total revenue for FY 13/14 to date is ~\$2.8 million for Alameda County (not including allocation for Alameda Health System dba Alameda County Medical Center).

B. Review of FY 12/13 Measure A Board Letters for Measure A One-Time Allocations

1. May 21, 2013

Approve the reallocation of FY 12-13 one-time Measure A funding to FY 13-14 for expanded enrollment and eligibility services and mental health pilot services.

2. July 2, 2013

Approval of a one-time allocation of Measure A funds to continue to increase hospice utilization in Alameda County.

C. Measure A Board Approvals

- This agenda item was moved to the next meeting.

Provider	Amount
September 17, 2013	
Berkeley Food & Housing Project	\$25,000 (BOS D5)
Center for Elders' Independence (Third Amendment)	\$100,000 (Base)
Senior Support Program of the Tri-Valley	\$20,000 (BOS D5)
Service Opportunity for Seniors, Inc.	\$16,000 (BOS D4)

D. Measure A Blue Ribbon Task Force Update

This item was discussed in conjunction with Item VI.

V. **Presentation: Community College & Fire House Portals**

- Alex Briscoe, Health Care Services Agency Director, and Kristel Acacio, Project Director, presented material on Community College & Fire House Portals.
- The Agency Director confirmed with the Oversight Committee that Measure A funds can be used to support capital projects.
- The Committee recommended that the Blue Ribbon Task Force add language to the revised ordinance to include language around capital projects.

VI. **Recommendations to Measure A Blue Ribbon Task Force regarding role of Citizen Oversight Committee**

- The Committee had a discussion to address the following questions.
 - A. What has been working well in terms of performing the Citizen Oversight Committee's mandated role?
 1. There is good communication online and offline.
 2. Differences of opinions are respected.
 3. More recently, nominating agencies have made thoughtful appointments of diverse and communicative members.
 4. The committee continues to operate as a high-functioning committee committed to focusing on accountability.
 5. The committee has experienced good leadership.
 6. Improvements made in the reporting mechanism have been effective.
 7. The Oversight Committee is appropriately staffed.
 8. HCSA has been able to find resources to improve internal contracting and reporting.
 9. Effective procedures are in place to help support the committee to function well within their mandated role.
 - B. What challenges and concerns has the Citizen Oversight Committee experienced in performing their role?
 1. The committee lacks familiarity with many of the providers and how they perform. The reports submitted by the providers do not always capture the providers' full scope of services.
 2. Some level of funding is needed to expand communication to the public besides once a year report.
 3. To improve accountability, additional resources are needed to expand or improve reporting by the committee.
 4. Additional promotional materials (e.g., executive summaries) are recommended to improve communication to the Public.

- C. What recommendations does the Citizen Oversight Committee want to share with the Blue Ribbon Task Force as they advise on the Measure A reauthorization?
 1. Ensure that the Measure allows for adequate administrative support.
 2. Revisit the original language of the establishment of the Citizen Oversight Committee to revise the nominating organizations (e.g., Alameda County Taxpayer’s Association).
 3. Ensure that the Measure will allow for sufficient resources to provide a responsible and comparable level of evaluation and accountability (e.g., consider language in Measure B-1).
- Additional committee discussion points included:
 - a. Provide a type of audit, either by the County or an outside consultant.
 - b. Review contracts that receive larger allocations of funds to ensure funds are properly spent.
 - c. Committee members were reminded that they are not elected officials and are only responsible to report to the Board of Supervisors.
 - d. It was clarified for the Committee that all contracts are reviewed by County Counsel to ensure they are in compliance with the ordinance. HCSA also monitors contracts to ensure providers meet the scope of work before approving invoices for payment.
 - e. Contractors are required to submit annual financial audit reports to the Auditor-Controller Agency (ACA) who then notifies HCSA if needed of their findings.
 - f. Art acknowledges role limitations and suggests finding a middle ground.
 - g. The Committee recommended that future allocations be impacted if provider is not compliant.
 - h. Staffs from the Board of Supervisors do read the report and base future allocations on compliance findings.

VII. FY 12/13 Measure A Report

- This agenda item was moved to the next meeting.

VIII. FY 11/12 Measure A Report

- A. FY 2011-2012 Measure A Report Development Process & Timeline
- B. Bryan Kring and Joe Sadusky from Kring Design Studios
 - Bryan Kring and Joe Sadusky (from Kring Design Studios) met with the entire Committee to finalize the report focusing on Groups 1-4 (p17-103) and noted comments in red ink and reviewed all concerns to ensure they are valid and consistent in the report.
 - HCSA Staff will follow up on items for Draft #5. This will be emailed to Committee Members prior to the next meeting date.
 - The Committee suggested adding location of services provided by Measure A recipients to the report.

IX. Public Comments

- None provided.

X. Future Meetings

Friday, October 25, 2013 (9:00 AM to 11:30 AM)

- A. Members to decide on the date of November/December meeting
 - This agenda item was moved to the next meeting.

XI. Adjourn