

**REQUEST FOR PROPOSAL
RFP No. ROA2015916**

**CIVIL ENGINEERING, ENVIRONMENTAL AND RIGHT OF WAY SERVICES FOR THE
VASCO ROAD SAFETY IMPROVEMENT PROJECT – PHASE II**

**ADDENDUM # 2
QUESTIONS**

1. Change to RFP
Replace page 15 of the RFP with page 15 (Addendum #2).
Do not submit Exhibit 10-K with Proposal.

2. Do the subs need to fill-out/provide the form 10-K? If so, how should they fill it out if they are small and don't have audited rates or are sole-proprietor?
Exhibit 10-K is required from primes and subs as part of the sealed cost proposal at the time of the oral presentation.

3. Do the subs need to fill-out the Iran Contracting form?
The subs are not required to fill out the Iran Contracting Act Compliance Certification.

4. Do the subs need to provide information regarding lawsuit/litigation?
The subs are not required to provide information regarding lawsuit/litigation issues.

5. Are consultants required to register with the Department of Industrial Relations (DIR), pursuant to Senate Bill (SB) 854, in order to submit a response to this RFP?
Any contractor, consultant, subcontractor or sub consultant that would be subject to the prevailing wage requirement of the CA Labor Code must be registered with DIR. That would include any professional services firm that performs services such as soils testing, surveying, and building/construction inspection, and anyone hired by a firm to perform those same services as an independent contractor. However, for federally-funded projects, it is not a violation of SB 854 for an unregistered contractor/consultant to submit a bid (or proposal) that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered with DIR at the time the contract is awarded.

i) Procedural Familiarity

In this section the Proposer should effectively demonstrate a familiarity with local, state and federal procedures applicable to this project. Some aspects of particular importance are that the Proposer demonstrate an informed understanding of the requirements of using federal funds for this project and 49 CFR, Part 26 and the Caltrans DBE Program.

j) Financial Responsibility

In this section the Proposer should effectively demonstrate financial responsibility. At a minimum, the Proposer must certify, by including the following statement: "Our Financial Management System meets the standards for financial reporting, accounting records, internal and budget control as set forth in the FAR of Title 49, CFR, Part 18.20 to the extent applicable to Consultant." a completed 'Consultant Certification of Contract Costs and Financial Management System' form, Exhibit 10-K of the Caltrans Local Assistance Procedures Manual, that its organization has an adequate financial management and accounting system in accordance with Federal regulations. Proposals that do not include this statement completed form will be disqualified from further consideration. Provide brief explanation on how your markup(s) are financially responsible and competitive. Proposer should demonstrate how to manage expenses and keep costs at a minimum.

k) Technical Ability

In this section the Proposer should effectively demonstrate technical ability to perform the required tasks consistent with the proposed scope of work.

l) Contract Negotiation Authorization

Include the name(s), e-mail addresses, and phone numbers of individuals authorized to negotiate this contract and contractually bind contracts and who may be contacted during the period of evaluation. A copy of ACPWA's Standard Agreement form and insurance requirement are enclosed for advanced review. The Consultant shall identify any agreement and insurance waivers requested. County shall have the right to request changes to the project team before execution of the contract. County shall have the right to reject any and all proposals for any reason.

m) Attachments

Attachments at the end of the Proposal must include a completed 'RFP and Addendum Acknowledgement' form (Attachment A) as well as a completed 'Iran Contracting Act Compliance Certification' form (Attachment B). If the Proposer requests any exceptions or amendments to the RFP or any associated documents, an 'Exceptions and Amendments' form (Attachment C) should also be completed and attached at the end of the Proposal. Please note that the County is under no obligation to accept any exceptions and such exceptions may be a basis for proposal disqualification.

Attention is directed to Attachment E, which includes:

1. Notice to Proposers – DBE Information (Caltrans LAPM Exhibit 10-I)
2. Consultant Proposal DBE Commitment (Caltrans LAPM Exhibit 10-O1)