

# EXHIBIT G

## REFERENCES

**IFRQ MAO2016842: Grant Ave / Washington Ave / Hampton Rd Landscape Maintenance**

**Bidder Name:** \_\_\_\_\_

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

Company Name:	Contact Person:
Address:	Telephone Number:
City, State, Zip:	E-mail Address:
Services Provided / Date(s) of Service:	

**EXHIBIT H**

**PROJECT 1 – GRANT AVENUE**

**MAINTENANCE PLAN**

**&**

**BAY FRIENDLY GUIDELINES**

**&**

**AS-BUILT DRAWINGS**

# LANDSCAPE MAINTENANCE PLAN

## GRANT AVENUE

FROM SOUTHERN PACIFIC RAILROAD TO  
CHANNEL STREET  
EDEN TOWNSHIP  
ALAMEDA COUNTY CA



Public Works Agency  
— Alameda County —



<b>A. PROJECT INFORMATION</b>	
<b>Grant Avenue</b>	
<b>DESCRIPTION</b>	<p>Grant Avenue sidewalk and drainage improvements were designed as a Bay-Friendly Rated Landscape. Bay-Friendly Landscaping is a whole systems approach to the design, construction and maintenance of landscapes that contributes to the health of the San Francisco Bay Watershed. The project includes landscape planting with native, low water use plant materials, curb inlets and drainage to capture and filter water, and use of mulch to retain moisture and reduce weeds. Project components to be maintained include:</p> <ul style="list-style-type: none"><li>• Maintain and repair drainage swales to receive storm water flows</li><li>• Maintain landscape plantings</li><li>• Seasonally water plants</li><li>• Install 1" compost over swale banks and flat planting areas adjacent to road shoulder (one time only, August-September 2016)</li><li>• Maintain 4" mulch over all landscaped areas</li><li>• Maintain and repair landscape headers</li></ul> <p>NOTE: Existing fences along property line are not owned by the County, do not damage or repair existing fences.</p>
<b>ADDRESS</b>	Grant Avenue, from Southern Pacific Railroad To Channel Street Eden Township (San Lorenzo) Alameda County CA

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**GRANT AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
**September 13, 2016**

<b>LOCATION MAP</b>	
<b>COUNTY INFORMATION</b>	
MAINTENANCE SUPERVISOR	<b>Rob Sales</b> , Field Maintenance Supervisor <a href="mailto:robs@acpwa.org">robs@acpwa.org</a> 510-670-5534 Ext. 55534

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**GRANT AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

<b>PROJECT TYPE</b>	
✓	STREET/ROADWAY LANDSCAPING
✓	BAY FRIENDLY LANDSCAPE
<b>AS-BUILT PLANS/SUBMITTALS (SEE ATTACHMENT 1)</b>	
✓	U783-5 Sheets 65-78 (Landscape Plans only, other drawings available upon request)
<b>SPECIAL PROJECT CONDITIONS</b>	
<b>Attachment 2</b>	Bay-Friendly Landscape Guidelines
	

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**GRANT AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

## B. PROJECT ELEMENTS

SECTION	APPLIES TO PROJECT?	ELEMENT
1	✓	Safety and General Practices
2	✓	Weeding and Trash Removal
3	✓	Trees
4	✓	Shrubs and Groundcover
5	✓	Pest Management
6	✓	Mulch and other supplies
7	✓	Storm Water Management
8	✓	Pavements and Finishes
9	✓	Special Horticultural Conditions – Bay-Friendly Landscape



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# GRANT AVENUE LANDSCAPE MAINTENANCE PLAN

September 13, 2016

<b>1. SAFETY AND GENERAL PRACTICES</b>		
<b>TASK</b>		<b>FREQUENCY</b>
<b>A</b>	Comply with federal, state, local, and regulatory standards, ordinances, rules, policies and laws for all performed activities including but not limited to traffic control, pesticide use and tree trimming (ISA Standards, applicable O.S.H.A. and CAL-O.S.H.A. Safety Orders).	<b>EVERY SITE VISIT</b>
<b>B</b>	All work shall be completed in a professional, workmanlike manner, and use quality equipment and materials that comply with current regulations.	<b>EVERY SITE VISIT</b>
<b>C</b>	Do not work or perform any operations, particularly during periods of inclement weather, which may destroy or damage landscaped areas.	<b>EVERY SITE VISIT</b>
<b>D</b>	The safety of workers, passersby, and the public shall be paramount. Utilize accepted standards for safe practices during the maintenance operation and to safely maintain and manage equipment, machines, and materials or other hazards consequential or related to the work.	<b>EVERY SITE VISIT</b>
<b>E</b>	All personnel shall be properly trained, and wear and use Personal Protective Equipment required for the task assigned as required by OSHA or other regulatory agencies.	<b>EVERY SITE VISIT</b>
<b>F</b>	Warning signs, traffic cones, flashing lights, etc., shall be utilized at each work site and all traffic control activities and equipment shall conform to MUTCD standards.	<b>EVERY SITE VISIT</b>
<b>G</b>	Note any hazards found in the service area landscape and notify Supervisor immediately of any unsafe condition that requires repair.	<b>EVERY SITE VISIT</b>
<b>H</b>	Work shall be performed in such a manner to limit unnecessary idling for periods of longer than five (5) minutes while on the worksite, unless engine power is required to operate the vehicle's accessory equipment.	<b>EVERY SITE VISIT</b>
<b>I</b>	All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturer, fabricator, supplier, or distributor.	<b>EVERY SITE VISIT</b>
<b>J</b>	Take a digital photograph(s) of site at each maintenance visit, note problem areas.	<b>EVERY SITE VISIT</b>
<b>K</b>	Record field notes on Maintenance Checklist. Organize, label, date and file digital photography	<b>EVERY SITE VISIT</b>




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**GRANT AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
 September 13, 2016



## 2. WEEDING AND TRASH REMOVAL

TASK		FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Pick up litter and landscape debris (including downed tree branches)	<b>EVERY SITE VISIT</b>	<ul style="list-style-type: none"> <li>All recyclable materials including green waste shall be disposed of at an appropriate facility.</li> <li>Green waste may be taken to a composting facility or a transfer station that offers separate processing for green waste for composting.</li> <li>Per Alameda County Waste Management Authority Ordinance #2008-1 adopted January 28, 2009: <b>plant debris may not be landfilled and must be composted.</b></li> </ul>
<b>B</b>	Remove weeds at curbs and sidewalks and planter areas (focus on April through June)	<b>MONTHLY</b>	
<b>C</b>	Fill holes in landscape areas using compost mulch or native soil	<b>EVERY SITE VISIT</b>	
<b>D</b>	Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance	<b>MONTHLY</b>	
<b>E</b>	Remove all cutting and waste materials to an off-site facility.	<b>EVERY SITE VISIT</b>	





3. TREES			
TASK		FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)	<b>ANNUALLY (Jan. – Mar.)</b>	<ul style="list-style-type: none"> <li>• Tree Replacement: Any existing pepper tree that is permanently damaged or shows declining health shall be replaced with 48” box specimen tree, or as directed by County. Notify County of need for replacement and to obtain authorization.</li> <li>• Pruning (with hand pruners/loppers/saws): Prune trees between the months of January – March to encourage healthy growth habits pertaining to each individual species, and for an overall balanced shape and appearance. All trees shall be free of dead wood, weak, diseased, insect-infested, and damaged limbs at all times. Selective thinning cuts should be made, not “heading” or “tipping” cuts. Remove all clippings the same day tree is pruned.</li> <li>• Keep plant material trimmed 1’ from the tree trunk.</li> <li>• Do not use string trimmers/weed whippers around trees.</li> <li>• Schedule horticultural soils tests if new spring growth is stunted, yellow, or chlorotic, or low flower production. Add organic fertilizer based on recommendation of soils testing laboratory.</li> </ul>
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight; remove sucker growth from pepper/other trees.	<b>AS NEEDED</b>	
<b>C</b>	Inspect, and replace dead/diseased plant material. Test soil if there are health issues. Add organic fertilizer if recommended by soil testing.	<b>ANNUALLY</b>	
<b>D</b>	Maintain 14’ clearance for branches overhanging beyond curb line into the paved section of streets and 10’ clearance for branches overhanging sidewalk, bicycle path and pedestrian areas.	<b>AS NEEDED</b>	
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8” from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove tree stakes after <b>Year Three</b> . <b>REMOVE NURSERY STAKES AND GREEN TIES.</b>	<b>AS NEEDED (March-May)</b>	
<b>Existing: California Pepper <i>Schinus molle</i></b>	<b>Redbud <i>Cercis occidentalis</i></b>	<b>Crape myrtle <i>Lagerstroemia indica</i> ‘Watermelon Red’</b>	
			







**GRANT AVENUE**

**LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**

## 4. SHRUBS AND GROUNDCOVER

TASK		FREQUENCY	ADDITIONAL INFORMATION	
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas	<b>AS NEEDED</b>	<ul style="list-style-type: none"> <li>Shrub/groundcover Replacement: Shrubs and groundcover that are woody, decadent or permanently damaged should be replaced with the same species, unless conditions warrant replacement with other species. If so, notify County and suggest replacements from successful species at project site, with low water use needs.</li> <li>Pruning (with hand pruners/loppers/saws): Prune woody shrubs to remove dead wood, weak, diseased, insect-infested, and damaged limbs. Selective thinning cuts should be made; do not use not “heading” or “tipping” cuts. Remove all clippings the same day shrub is pruned.</li> <li>Trim shrubbery and ground covers to area behind curbs and walkways, within planter beds, and away from walls, fences, and utilities, as necessary. Do not prune into hedges or topiary—let plant grow in natural shape</li> <li>Keep ground cover trimmed 1’ from the base of trees</li> <li>Do not use string trimmers/weed whippers around trees.</li> <li>Schedule horticultural soils tests if new spring growth is stunted, yellow, or chlorotic, or low flower production. Add organic fertilizer based on recommendation of soils testing laboratory.</li> </ul>	
<b>B</b>	Inspect, and replace dead/diseased plant material. Test soil if there are health issues. Add organic fertilizer if recommended by soil testing.	<b>AS NEEDED</b>		
<i>Arctostaphylos ‘Green Supreme’</i>		<i>Berberis aquifolium</i>		
				
<i>Rhamnus ‘Eve Case’</i>		<i>Ribes viburnifolium</i>		
				

4. SHRUBS AND GROUNDCOVER			
SPECIES		SPECIES	
<i>Achillea millefolium</i>		<i>Ceanothus</i> <i>'Centennial'</i> <i>Ceanothus</i>	
<i>Mimulus aurantiacus</i>		<i>Muhlenbergia rigens</i>	
<i>Penstemon 'Blue Spring'</i>		<i>Epilobium canum</i>	

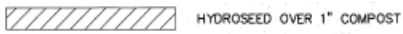

## 5. IRRIGATION

<b>NOTE: There is no existing irrigation system. Water must be manually applied.</b>		<b>FREQUENCY</b>
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs. Provide supplemental irrigation via hose/water truck, gel pack or other temporary means if plants exhibit signs of stress.	<b>AT EACH VISIT</b>



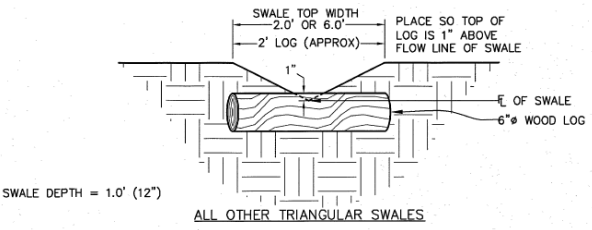
## 6. PEST MANAGEMENT

TASK		FREQUENCY	USE OF CHEMICALS (PESTICIDES) AND DISEASE & PEST CONTROL
<b>A</b>	Inspect and notify supervisor of major disease and insect infestations affecting trees, shrubs and ground covers.	<b>MONTHLY</b>	<ul style="list-style-type: none"> <li>Alameda County encourages environmentally sensitive maintenance practices. Apply insecticide or fungicide to trees, shrubs and ground covers only when significant plant damage would result from not addressing the infestation. Base pest and disease control program on known pests and diseases in Alameda County.</li> <li>All work involving the use of chemicals to be performed under the guidance of a valid California Pest Control Advisor (PCA) License and Qualified Applicator.</li> <li>If needed, spray herbicide, under guidance and recommendation of PCA. Apply only at manufacturers approved rates to avoid soil toxicity. Verify that herbicide is appropriate for use with various plant materials.</li> <li>Attach Material Safety Data Sheet (MSDS) to this Landscape Maintenance PLAN for any chemicals used. All regulatory reporting requirements for chemical use must be followed.</li> <li>Comply with quarantine regulations set by the California Department of Food and Agriculture (CDFA) when working in areas affected by Sudden Oak Death (SOD), and by Light Brown Apple Moth (LBAM). Regulations include, but are not limited to, ensuring that material is transported to a green waste processing facility that has been authorized by the local County Agricultural Department to accept affected loads, ensuring vehicle payloads are tightly covered with a tarp or otherwise enclosing green waste material to prevent releases during transport, and ensuring equipment is cleaned after working in a contaminated zone so as to prevent cross contamination.</li> </ul>
<b>B</b>	Inspect and notify supervisor of damage due to ground squirrels, gophers, and other burrowing rodents.	<b>MONTHLY</b>	
<b>C</b>	Control weeds first with hand removal or mechanical cultivation.	<b>MONTHLY</b>	
<b>D</b>	Use Integrated Pest Management (IPM) practices, and least toxic methods to control pests	<b>MONTHLY</b>	

## 7. MULCH/OTHER SUPPLIES

TASK		FREQUENCY	ADDITIONAL INFORMATION	
A	<p><b>ONE TIME ONLY APPLICATION:</b>  <b>AUGUST/SEPTEMBER 2016:</b>                      Place 1" compost on swale banks and flat landscape areas adjacent to road shoulder. Avoid compost placement over gravel shoulders. These are shown on Landscape Plan, Attachment 2) as follows:</p>  <p><b>ANNUALLY:</b>                      Replace/replenish mulch annually, or when bare ground occurs over 40% of area. Maintain mulch minimum 4 inches deep in all landscape areas at all times. Mulch installed as part of project consists of 1" compost layer on existing grade, top-dressed with 3" wood chip or bark mulch. Replenish annually with wood chip or bark mulch to maintain 4" depth.</p>	<p><b>ANNUALLY OR AS NEEDED</b></p>	MULCH	<p>4" mulch (recycled material preferred).                      One-time Application: 1" compost mulch on swale banks and bank tops, avoid paved areas.</p>
	<p><b>ALL APPLICATIONS:</b>                      Mulch layer to be installed in all non-paved areas, including planted areas, swale top and sides, and tree wells. Keep root crowns of all plants free of compost, mulch and debris. Do not apply to paved areas.</p> <p>Mulch shall be applied/replenished annually after annual flowers have seeded. Apply mulch on top of dead annuals and around all other planting areas, avoiding root crowns.</p>		SUPPLIER	<p>County</p> <p><b>BFI - Newby Island Compost Facility</b>                      1601 Dixon Landing Road                      Milpitas, CA 95035                      Phone: (408) 945-2836                      Fax: (408) 262-0603  <a href="http://www.interquix.com/organics/">www.interquix.com/organics/</a></p> <p><b>Davis St. Transfer Station</b>                      2615 Davis St.                      San Leandro, CA                      510-563-4257</p> <p><b>Earthtones Mulch Company</b>                      6756 Central Avenue                      Newark, CA 94560                      408-888-7632  <a href="http://www.earthtonesmulch.com">www.earthtonesmulch.com</a></p>
				

# 8. STORMWATER MANAGEMENT

TASK	FREQUENCY	ADDITIONAL INFORMATION
<p><b>A</b> Inspect and remove mulch, plant materials or other items blocking drainage features. Notify county if drains, log structures or other drainage features are blocked or damaged.</p>	<p><b>AT EACH VISIT</b></p>	<p>Note if log check dams or other drainage features are blocked or damaged.</p> <div style="display: flex; justify-content: space-around; align-items: flex-start;"> <div style="width: 45%;">  </div> <div style="width: 45%;">  </div> </div> <div style="text-align: center; margin-top: 20px;">  <p style="font-size: small;">SWALE DEPTH = 1.0' (12")</p> <p style="font-size: small;">ALL OTHER TRIANGULAR SWALES</p> </div> <div style="text-align: center; margin-top: 10px;"> <p><b>3</b> 6" DIAMETER WOOD LOG CHECK DAM</p> <p style="font-size: x-small;">NTS</p> </div>

<b>9. PAVEMENTS AND FINISHES</b>			
<b>TASK</b>		<b>FREQUENCY</b>	<b>ADDITIONAL INFORMATION</b>
<b>A</b>	PC Concrete Sidewalk	<b>INSPECT AT EACH SITE VISIT</b>	Notify County of cracking, pavement damage, graffiti, trip hazards or other conditions that need further inspection or repair. Sweep pavement on path and intersections to remove rocks, bark and debris from traveled surface.
	Asphalt Path		
	Gravel Path Shoulder		
	Truncated domes accessibility features		

<b>10. SPECIAL HORTICULTURAL CONDITIONS</b>			
<b>TASK</b>		<b>FREQUENCY</b>	<b>ADDITIONAL INFORMATION</b>
<b>A</b>	UTILIZE BAY FRIENDLY LANDSCAPE PRACTICES	<b>AT EACH SITE VISIT</b>	See Attachment for specific Bay-Friendly landscape maintenance practices.
<b>B</b>			
<b>C</b>			
<b>D</b>			



<b>C. TASK SUMMARY</b>	
<b>1: Safety and General Practices</b>	
<b>A</b>	Comply with federal, state, local, and regulatory standards, ordinances, rules, policies and laws for all performed activities
<b>B</b>	Complete all work in a professional, workmanlike manner, with compliant equipment and materials
<b>C</b>	Do not work or perform any operations that may destroy or damage landscaped areas
<b>D</b>	Utilize accepted standards for safety and safely maintain and manage equipment and materials
<b>E</b>	Properly train all personnel, and wear and use Personal Protective Equipment required by OSHA or other regulatory agencies
<b>F</b>	Use warning signs, traffic cones, flashing lights, etc., at each work site and all traffic control activities and equipment shall conform to MUTCD
<b>G</b>	Note any hazards found in the service area landscape and notify Supervisor immediately of any unsafe condition that requires repair
<b>H</b>	Work shall be performed in such a manner to limit unnecessary vehicle or equipment idling
<b>I</b>	Handle all materials and equipment in accordance with the instructions of the applicable manufacturer, fabricator, supplier, or distributor
<b>J</b>	Take a digital photograph(s) of site at each maintenance visit, note problem areas.
<b>K</b>	Record field notes on Maintenance Checklist.
<b>2: Weeding and Trash Removal</b>	
<b>A</b>	Pick up litter and landscape debris (including downed tree branches)
<b>B</b>	Remove weeds at curbs and sidewalks and median planter islands
<b>C</b>	Fill holes in landscape areas
<b>D</b>	Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance
<b>E</b>	Remove all cutting and waste materials to an off-site disposal facility
<b>3: Trees</b>	
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight; remove sucker growth from pepper/other trees.
<b>C</b>	Inspect and replace dead/diseased plant material . Test soils if necessary for health issues
<b>D</b>	Maintain 14' clearance for branches overhanging beyond curb line into the paved section of streets and 7' clearance for branches overhanging sidewalks and pedestrian areas.
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8" from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove tree stakes year three if support is no longer needed.

<b>C. TASK SUMMARY</b>	
<b>4: Shrubs and Groundcover</b>	
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas
<b>B</b>	Inspect and replaced dead/diseased plant material; add organic fertilizer if needed
<b>5: Irrigation</b>	
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs; provide irrigation water to plants as needed.
<b>6: Pest Management</b>	
<b>A</b>	Inspect for disease and insect infestations
<b>B</b>	Inspect for damage by burrowing animals
<b>C</b>	Control weeds with hand or mechanical tools
<b>D</b>	Use IPM for least toxic methods to control pests
<b>7: Mulch and Other Materials</b>	
<b>A</b>	<p><b>One time only</b> : Place 1" compost over hydro seeded swale areas, including banks and flat landscape tops. Do not place compost over road shoulder or paved areas.</p> <p><b>Annually</b>: Replace/replenish mulch to maintain 4" cover, or when bare ground occurs over 40% of area. Mulch must be maintained a minimum 4 inches deep in all landscape areas.</p>
<b>8: Storm Water Management</b>	
<b>A</b>	Inspect and remove mulch, plant materials and other items blocking drainage features; notify County of damage.
<b>9: Pavements and Finishes</b>	
<b>A</b>	Inspect pavement at all site visits and notify County of damage
<b>10: Special Horticultural Conditions</b>	
<b>A</b>	Utilize Bay-Friendly Practices
<b>11: Lighting N/A</b>	

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**GRANT AVENUE**

**LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**

D. FREQUENCY AND ESTIMATED HOURS BY TASK			
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>1: Safety and General Practices</b>			
<b>A</b> Comply with laws	<input checked="" type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT	<div style="display: flex; justify-content: space-between;"> <span>✓</span> <span>1</span> </div> 2 3 4 5 6 7 8
<b>B</b> Complete all work in a professional, workmanlike manner	<input checked="" type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY	
<b>C</b> Do not destroy or damage landscaped areas	<input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH	
<b>D</b> Utilize accepted standards for safety	<input checked="" type="checkbox"/> APRIL	<input type="checkbox"/> MONTHLY	
<b>E</b> Properly train wear and use Personal Protective Equipment required by OSHA	<input checked="" type="checkbox"/> MAY	<input type="checkbox"/> EVERY 2-3 MONTHS	
<b>F</b> Use warning signs, traffic cones, flashing lights, etc., at each work site	<input checked="" type="checkbox"/> JUNE	<input type="checkbox"/> TWICE A YEAR	
<b>G</b> Note any hazards found in the service area landscape and notify Supervisor	<input checked="" type="checkbox"/> JULY	<input type="checkbox"/> ONCE A YEAR	
<b>H</b> Limit unnecessary vehicle or equipment idling	<input checked="" type="checkbox"/> AUGUST	<input type="checkbox"/> AS NEEDED	
<b>I</b> Install barriers signs, lights, flaggers, etc. to warn the public of any danger	<input checked="" type="checkbox"/> SEPTEMBER		
<b>J</b> Handle all materials and equipment in accordance with the manufacturer	<input checked="" type="checkbox"/> OCTOBER		
<b>K</b> Proceed with caution to avoid damaging any utilities known or unknown	<input checked="" type="checkbox"/> NOVEMBER		
<b>L</b> Take a digital photograph(s) of site at each visit, note problem areas	<input checked="" type="checkbox"/> DECEMBER		
<b>M</b> Record field notes on Maintenance Checklist.			
<b>2: Weeding and Trash Removal</b>			
<b>A</b> Pick up litter and landscape debris (including downed tree branches)	<input checked="" type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT	1 2 3 4 5 ✓ 6 7 8
<b>B</b> Remove weeds at curbs and sidewalks and median planter islands	<input checked="" type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY	
<b>C</b> Fill holes in landscape areas	<input checked="" type="checkbox"/> MARCH	<input checked="" type="checkbox"/> TWICE A MONTH	
<b>D</b> Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance	<input checked="" type="checkbox"/> APRIL	(DURING APRIL THROUGH SEPTEMBER)	
	<input checked="" type="checkbox"/> MAY	<input checked="" type="checkbox"/> MONTHLY (DURING	
	<input checked="" type="checkbox"/> JUNE JULY	OCTOBER THROUGH	
	<input checked="" type="checkbox"/> AUGUST	MARCH)	
	<input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> EVERY 2-3 MONTHS	
	<input checked="" type="checkbox"/> OCTOBER	<input type="checkbox"/> TWICE A YEAR	
<b>E</b> Remove all cutting and waste materials to an off-site disposal facility	<input checked="" type="checkbox"/> NOVEMBER	<input type="checkbox"/> ONCE A YEAR	
	<input checked="" type="checkbox"/> DECEMBER	<input type="checkbox"/> AS NEEDED	

**GRANT AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

D. FREQUENCY AND ESTIMATED HOURS BY TASK				
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*	
<b>3: Trees</b>				
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input checked="" type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	 1 2 3 4 5 ✓ 6 7 8
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight and remove sucker growth from pepper/other trees.	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH	1
<b>C</b>	Inspect and replace dead/diseased plant material. Test soils if necessary for health issues	<input checked="" type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE	<input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR	2 3 4
<b>D</b>	Maintain 14' clearance for branches overhanging beyond curb line into the paved section of streets and 7' clearance for branches overhanging sidewalks and pedestrian areas.	<input checked="" type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER	<input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	5 6 7
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8" from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove Tree Stakes between March and May after Year Three (2017)	<input checked="" type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER		✓ 8

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**GRANT AVENUE**

**LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**

D. FREQUENCY AND ESTIMATED HOURS BY TASK			
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>4: Shrubs and Groundcover</b>			
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas.	<input type="checkbox"/> JANUARY	<input type="checkbox"/> AT EACH VISIT
		<input type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY
<b>B</b>	Inspect and replace dead/diseased plant material. Test soils if necessary for health issues; add organic fertilizer if needed.	<input type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH
		<input checked="" type="checkbox"/> APRIL	<input type="checkbox"/> MONTHLY
		<input type="checkbox"/> MAY	<input checked="" type="checkbox"/> EVERY 2-3 MONTHS
		<input type="checkbox"/> JUNE	<input type="checkbox"/> TWICE A YEAR
		<input type="checkbox"/> JULY	<input type="checkbox"/> ONCE A YEAR
		<input checked="" type="checkbox"/> AUGUST	<input checked="" type="checkbox"/> AS NEEDED
		<input type="checkbox"/> SEPTEMBER	
		<input type="checkbox"/> OCTOBER	
		<input checked="" type="checkbox"/> NOVEMBER	
		<input type="checkbox"/> DECEMBER	
<b>5: Irrigation</b>			
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs; supply irrigation water to plants as needed.	<input type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT
		<input type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY
		<input type="checkbox"/> MARCH	<input checked="" type="checkbox"/> TWICE A MONTH
		<input checked="" type="checkbox"/> APRIL	(DURING APRIL THROUGH
		<input checked="" type="checkbox"/> MAY	OCTOBER)
		<input checked="" type="checkbox"/> JUNE	<input checked="" type="checkbox"/> MONTHLY
		<input checked="" type="checkbox"/> JULY	(DURING NOVEMBER
		<input checked="" type="checkbox"/> AUGUST	THROUGH MARCH)
		<input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> EVERY 2-3 MONTHS
		<input checked="" type="checkbox"/> OCTOBER	<input type="checkbox"/> TWICE A YEAR
		<input checked="" type="checkbox"/> NOVEMBER	<input type="checkbox"/> ONCE A YEAR
		<input type="checkbox"/> DECEMBER	<input checked="" type="checkbox"/> AS NEEDED

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**GRANT AVENUE**

**LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**

D. FREQUENCY AND ESTIMATED HOURS BY TASK			
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>6: Pest Management</b>			
<b>A</b>	Inspect for disease and insect infestations	<input checked="" type="checkbox"/> JANUARY <input checked="" type="checkbox"/> FEBRUARY <input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH 1
<b>B</b>	Inspect for damage by burrowing animals	<input checked="" type="checkbox"/> APRIL <input checked="" type="checkbox"/> MAY <input checked="" type="checkbox"/> JUNE	<input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR 2 3 4
<b>C</b>	Control weeds with hand or mechanical tools, especially before annuals set seed. Remove weeds from site.	<input checked="" type="checkbox"/> JULY <input checked="" type="checkbox"/> AUGUST <input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED 5 ✓ 6 7
<b>D</b>	Use IPM for least toxic methods to control pests	<input checked="" type="checkbox"/> OCTOBER <input checked="" type="checkbox"/> NOVEMBER <input checked="" type="checkbox"/> DECEMBER	8
<b>7: Mulch and Other Materials</b>			
<b>A</b>	One time only : Place 1" compost over hydro seeded swale areas, including banks and flat landscape tops. Do not place compost over road shoulder or paved areas.  Annually: Replace/replenish mulch to maintain 4" cover, or when bare ground occurs over 40% of area. Mulch must be maintained a minimum 4 inches deep in all landscape areas.  At all times:  Place mulch over dead annuals and in all planting areas. Avoid placing mulch over root crowns. Mulch may be applied in August or September when annuals are spent. Note date of application in Maintenance Log.  Do not place mulch over pavement or gravel or AB road shoulders or in storm drain areas.	<input type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input type="checkbox"/> JULY <input checked="" type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input checked="" type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED 1 2 3 4 5 6 7 ✓ 8

**GRANT AVENUE**

**LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**

## D. FREQUENCY AND ESTIMATED HOURS BY TASK

TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>11: Pavements and Finishes</b>			
<b>A</b> Inspect pavement at all site visits and notify County of damage.	JANUARY	AT EACH VISIT	✓ 1 2 3 4 5 6 7 8
	FEBRUARY	WEEKLY	
	MARCH	TWICE A MONTH	
	APRIL	MONTHLY	
	MAY JUNE	EVERY 2-3 MONTHS	
	JULY	TWICE A YEAR	
	AUGUST	ONCE A YEAR	
	SEPTEMBER	AS NEEDED	
	OCTOBER		
	NOVEMBER		
	DECEMBER		
	<b>12: Special Horticultural Conditions</b>		
<b>A</b> Utilize Bay-Friendly Practices (see Attachment)	<input checked="" type="checkbox"/> JANUARY	<input type="checkbox"/> AT EACH VISIT	✓ 1 2 3 4 5 6 7 8
	<input checked="" type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY	
	<input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH	
	<input checked="" type="checkbox"/> APRIL	<input type="checkbox"/> MONTHLY	
	<input checked="" type="checkbox"/> MAY JUNE	<input type="checkbox"/> EVERY 2-3 MONTHS	
	<input checked="" type="checkbox"/> JULY	<input type="checkbox"/> TWICE A YEAR	
	<input checked="" type="checkbox"/> AUGUST	<input type="checkbox"/> ONCE A YEAR	
	<input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> AS NEEDED	
	<input checked="" type="checkbox"/> OCTOBER	<input checked="" type="checkbox"/>	
	<input checked="" type="checkbox"/> NOVEMBER		
	<input checked="" type="checkbox"/>		
	<input checked="" type="checkbox"/> DECEMBER		

\* The hourly estimate is intended to provide a guideline for hours and frequency needed to complete site maintenance tasks. The Contractor should make his/her own determination of maintenance and manpower commitment needed to complete site maintenance. Some tasks may be completed concurrently, and site needs may vary depending on previous maintenance, seasonal inundation, vandalism, disease, and/or other conditions.

<b>E. MAINTENANCE RECORD</b>			
<b>Task</b>	<b>Attach or Signature</b>	<b>Date</b>	<b>Completed by</b>
<b>1: Safety and General Practices</b>			
<b>2: Weeding and Trash Removal</b>			
<b>3: Trees</b>			
<b>4: Shrubs/Groundcover</b>			
<b>5: Irrigation</b>			
<b>6: Pest Management</b>	<ul style="list-style-type: none"> <li>• Quantity/description of all commercial and organic fertilizers used</li> <li>• Quantity and description of all soil amendments used</li> <li>• PCA Applicator/License Number</li> <li>• <b>Agricultural Commissioners Use Report</b> for all chemical, disease, and pest control work performed (attach)</li> </ul>		
<b>7: Mulch and Other Materials</b>	<p><b>Attach submittal of Compost source and date of application:</b>  <b>1" Compost Mulch: <u>one time only</u>, banks and tops of swale adjacent to road; do not cover pavement.</b>  <b>3" Wood/Bark Mulch: annual or as needed in bare areas</b></p>		
<b>8: Stormwater Management</b>			
<b>9: Pavements and Finishes</b>			
<b>10: Bay-Friendly Practices</b>			

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**GRANT AVENUE**

**LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**



<b>ATTACHMENTS</b>	
<b>1</b>	<b>Grant Avenue Bay Friendly Landscape Specifications</b>
<b>2</b>	<b>AS BUILT PLANS: SHEETS 65-78, U-783-5 (other contract drawings available on request)</b>

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**GRANT AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**

**BAY-FRIENDLY LANDSCAPE MAINTENANCE SPECIFICATIONS**  
For  
GRANT AVENUE SIDEWALK AND DRAINAGE IMPROVEMENTS FROM SOUTHERN  
PACIFIC RAILROAD TO CHANNEL STREET EDEN TOWNSHIP  
ALAMEDA COUNTY CA



*Margaret Henderson*

**Margaret Henderson, ASLA**  
**Senior Landscape Architect**  
**Questa Engineering Corporation**

Adapted from Bay Friendly Coalition Guidelines





## Grant Avenue Bay-Friendly Landscaping Maintenance Specifications

### CONTENTS

<b>BAY FRIENDLY LANDSCAPE SPECIFICATIONS.....</b>	<b>GR-27</b>
Section 1: General Information.....	GR-27
1.1 Project Goals .....	GR-27
1.2 General Scope of Work .....	GR-27
1.3 Site Description .....	GR-27
1.4. Limits of Work.....	GR-28
1.5. Supplemental Documents.....	GR-28
1.6. Supplemental Resources.....	GR-28
Section 2: General Requirements.....	GR-29
2.1. Contractor Qualifications .....	GR-29
2.2. Compliance with Laws, Ordinances and Policies .....	GR-29
2.3. Work Requirements .....	GR-29
Section 3: Landscape Standards and Maintenance Requirements .....	GR-32
3.1 Overview .....	GR-32
3.2 Site Analysis.....	GR-33
3.3 Soil & Nutrition Management.....	GR-33
3.4 Water Management .....	GR-37
3.5 Integrated Pest Management (IPM).....	GR-37
3.6 Plant Growth Control .....	GR-41
3.7 Waste Management .....	GR-42
Section 4: Landscape Specifications for Plant Types and Landscape Zones .....	GR-42
4.1 Ground Cover and Shrubs .....	GR-42
4.2 Trees .....	GR-44
4.3 Bioswales, Raingardens and Bioretention areas.....	GR-46
4.4 Hardscape .....	GR-47
Section 5: Definitions.....	GR-48

## Section 1: General Information

### 1.1 Project Goals

Bay-Friendly Landscape Maintenance practices shall be employed to minimize waste, protect air and water quality, conserve energy and water, and protect natural ecosystems (refer to Bay-Friendly Landscape Guidelines, [www.BayFriendly.org](http://www.BayFriendly.org)).

### 1.2 General Scope of Work

This work shall include all supervision, labor, materials, equipment, tools, supplies and services to maintain in a superior condition all landscape areas, irrigation and drainage systems and other related work. All work shall be performed in a workmanlike manner, using quality equipment, Bay-Friendly methods and materials.

### 1.3 Site Description

#### A. SCOPE

Work to be done is located at Grant Avenue and identified on the enclosed maps and plans. This area is owned or supervised by Alameda County Public Works Agency, hereafter referred to as Agency.

#### B. LANDSCAPE INVENTORY

TREES				
2	ACE-CIR	Acer circinatum	Vine maple	5 GAL
5	ACE-NEG	Acer negundo 'Sensation'	Sensation Box Elder	15 GAL
9	CEA-RAY	Ceanothus 'Ray Hartman'	Ray Hartman ceanothus	15 GAL
11	CER-OCC	Cercis occidentalis	Redbud	15 GAL
17	LAG-IND	Lagerstroemia indica 'Watermelon Red'	Red crape myrtle	15 GAL
REPLACE *	EXISTING	Schinus Molle	Califomai Pepper	48" BOX
<b>44</b>	<b>TREE SUBTOTAL</b>			
SHRUBS				
19	ARC-GRE	Arctostaphylos 'Greensphere'	Greensphere manzanita	5 GAL
89	BER-AQU	Berberis aquifolium	Oregon grape	5 GAL
18	LUP-ALB	Lupinus albifrons	Silver Bush Lupine	5 GAL
148	MIM-AUR	Mimulus aurantiacus	Sticky Monkey Flower	5 GAL
10	RHA-EVE	Rhamnus californica 'Eve Case'	Eve Case coffeeberry	5 GAL
24	RHA-MSB	Rhamnus californica 'Mound San Bruno'	San Bruno coffeeberry	5 GAL
43	RIB-VIB	Ribes viburnifolium	Evergreen currant	5 GAL
<b>351</b>	<b>SHRUB SUBTOTAL</b>			
GROUND-COVER				
111	ACH-MIL	Achillea millefolium	Yarrow	1 GAL
436	ARC-EME	Arctostaphylos 'Emerald Carpet'	Manzanita hybrid	1 GAL
116	ARC-UVA	Arctostaphylos 'Green Supreme'	Green supreme bearberry	1 GAL
27	BAC-PIL	Baccharis pilularis 'Santa Ana'	Dwarf coyote brush	1 GAL
32	BER-REP	Berberis repens	Creeping mahonia	1 GAL
37	CAR-PAN	Carex pansa	California Meadow Sedge	1 GAL
68	CEA-CEN	Ceanothus 'Centennial'	Centennial Wild Lilac	1 GAL
102	EPI-CAN	Epilobium canum	California Fuschia	1 GAL
141	EPI-EVE	Epilobium canum 'Everett's Choice'	Everett's Choice Fuchsia	1 GAL
24	ERI-GLA	Erigeron glaucus 'Sea Breeze'	Seaside daisy	1 GAL
28	ERI-RUB	Eriogonum grande rubescens	Rosy Buckwheat	1 GAL
296	FES-CAL	Festuca californica	California Fescue	1 GAL
267	HEU-ROS	Heuchera 'Rosada'	Rosada Coral Bells	1 GAL
63	IRI-DOU	Iris Douglasiana	Douglas Iris	1 GAL
326	JUN-PAT	Juncus Patens	Grey Rush	1 GAL
286	MUH-RIG	Muhlenbergia rigens	Deer Grass	1 GAL
42	PEN-HET	Penstemon heterophyllus 'Blue Spring'	Blue Spring Penstemon	1 GAL
<b>2402</b>	<b>GROUND COVER SUBTOTAL</b>			

## 1.4. Limits of Work

Specified work does not include:

- A. Repair or replacement of street lighting, traffic signals or roadside signs.
- B. Repair or replacement of traffic lane pavement or concrete pavement.

## 1.5. Supplemental Documents

### A. SITE MAPS

1. Record Drawings, including landscape, irrigation, site furnishings etc. are available from ACPWA.

**B. INITIAL SOIL ANALYSIS.** Results of soil analyses from samples collected at the project area may be available from ACPWA.

## 1.6. Supplemental Resources

A. StopWaste.Org [www.BayFriendly.org](http://www.BayFriendly.org)

- 1. Bay-Friendly Landscape Guidelines
- 2. A Landscaper's Guide to Mulch

B. *A Guide to Estimating Irrigation of Water Needs of Landscape Plantings*, California Dept. of Water Resources, <http://cdec.water.ca.gov>

C. *California Irrigation Management Information System*, [www.cimis.water.ca.gov](http://www.cimis.water.ca.gov), Waste management and recycling, [www.ciwmb.ca.gov](http://www.ciwmb.ca.gov).

D. *The Weed Worker's Handbook, A Guide to Techniques for Removing Bay Area Invasive Plants*, The Watershed Council (510) 231-5655 and the California , Invasive Plant Council (510) 843-3902

E. *Pests of Landscape Trees and Shrubs: An Integrated Pest Management Guide*, 2<sup>nd</sup> ed., UC Publication 3359, <http://www.ipm.ucdavis.edu>

F. *A Field Guide to Compost Use*, The Composting Council, 114 South Pitt Street, Alexandria, Virginia 22314, (703) 739-2401, <http://www.compostingcouncil.org/index.cfm>

## **Section 2: General Requirements**

### **2.1. Contractor Qualifications**

#### **A. QUALIFICATIONS**

1. Contractor must have a valid California C-27 contractor's license authorized by the State of California.
2. Contractor must have assigned to the project at least one employee possessing a California State Chemical Applicator's License for the control of weeds, plant diseases and other pests.
3. Contractor shall be thoroughly familiar with California native wildflower species, and take care not to eliminate or eradicate California native wildflowers or other plants installed as part of the project.
4. It is preferred that the Contractor have assigned to the project at least one employee who has successfully completed the Pollution Prevention Training & Certification Program For Surface Cleaners issued by the Bay Area StormWater Management Agencies Association (BASMAA).
5. All tree pruning shall be completed under the direction of a Certified Arborist or Certified Tree Worker (International Society of Arboriculture).
6. It is preferred that the Contractor have assigned to the project at least one employee who has experience or training in Integrated Pest Management (IPM) techniques.
7. It is preferred that the Contractor have assigned to the project at least one employee who has experience or training in Bay-Friendly Landscaping practices.

#### **B. INSURANCE**

Contractor shall maintain insurance required by ACPWA throughout the contract period.

### **2.2. Compliance with Laws, Ordinances and Policies**

All services rendered shall be provided in accordance with all ordinances, resolutions, statutes, rules, laws and regulations of the Agency, and any Federal, State, or local governmental agency having jurisdiction in effect at the time service is provided

### **2.3. Work Requirements**

#### **A. WORK SCHEDULE**

1. Contractor is to provide Agency with a monthly work schedule describing the work to be performed in the Project Area, hours by job classification and tasks completed.
2. The Contractor shall conduct all operations during the hours of 7:00 a.m. to 5:00 p.m. Monday through Friday, unless otherwise approved by the Agency. Contractor may not work on any Federal, State, or local holidays.
3. Any non-emergency work that may be deemed hazardous or disruptive (i.e., chemical spraying, tree pruning, etc.) shall be scheduled at least two (2) weeks in advance with the Agency's representative. For emergency work, Contractor must obtain written approval from Agency's representative prior to commencing work.
4. Agency reserves the right to change schedules for special events, conflicts with adjacent property owners/tenants within five (5) working days advance notice.

## B. PROTECTION OF EXISTING PROPERTY

1. Contractor must protect all existing plant materials, site improvements, structures, facilities, utilities, and natural areas from damage, both above and below ground. Any damages shall be reported immediately to the Agency's representative. Any damages caused by Contractor shall be corrected and/or paid for by the Contractor at no cost to the Agency.
2. Contractor shall protect property from accidental chemical, fuel, oil or other contaminant spills.
3. Contractor shall not wash or blow soil, chemicals, litter, mulch, soil amendments or other materials into storm drains.

## C. SAFETY

Contractor must at all times exercise necessary precautions to provide for the protection of the public and employees.

1. Traffic Lane Closure. Landscape maintenance services conducted in the roadway must be performed in a safe manner. The contractor is required to perform traffic diverting lane closures prior to beginning any trimming operations in the center median. Litter pickup does not require a lane closure.
2. All lane closure activities must comply with Federal Highway Manual on Uniform Traffic Control Devices (MUTCD) <http://www.dot.ca.gov/hq/traffops/signtech/mutcdsupp/supplement.htm>], applicable governmental agencies and follow notification requirements of the Police and Fire Departments.
3. Chemical Applications. **Note: Bay-Friendly Landscaping emphasizes Integrated Pest Management (IPM) practices to control pests and diseases in the landscape.** IPM uses cultural, mechanical, physical, and biological control methods before using pesticides. Chemical controls are applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control is applied.
4. Contractor shall apply all chemicals in a safe manner and according to label instructions and Agency, State and Federal requirements. A California Chemical Applicators license is required by the contractor for chemical applications. The Contractor shall mix and apply chemicals to protect against accidental spills and drift to non-target areas, and to insure safety of the applicator. Any spilled chemicals, as well as contaminated soil, water, and/or landscape materials must be removed from the Project and disposed of in accordance with the Agency requirements. The Contractor shall maintain applicator's licenses and records of applications as required by the State.
5. A Chemical Work Report shall be completed for each chemical application. The Contractor is responsible for submitting chemical usage reports to the County Agricultural Department. Copies are to be sent to the Agency's representative as part of the Contractor's monthly report.

## D. CONTRACTOR'S PERSONNEL AND SUPERVISION

1. Contractor shall provide a list including all Contractor's and subcontractor's employees assigned to work site and include work schedule and assignment. Contractor must update list within 5 business days of any change. All Contractor's employees assigned to the Project must demonstrate they are United States citizens or have a legal right to work in the United States.
2. The Contractor shall assign a qualified trained supervisor to oversee work performed at the work site and to act as the Contractor's liaison with the Agency representative. This supervisor must inspect the Project daily

(Monday through Friday) except holidays and provide direction to the Contractor's workers and/or subcontractors. This supervisor shall speak, write, read and understand English and be capable of writing schedules, monthly reports noting any deficiency that needs correcting and major projects for the coming month. This supervisor shall have at least three (3) years of landscape maintenance supervision experience.

3. All Contractor's personnel shall adhere to basic public works standards for working attire including; uniform shirts with Contractor's name or logo clearly visible at all times when working at all locations, proper shoes and other equipment required by State Safety Regulations. Shirts are to be maintained in a neat and presentable condition.
4. All Contractor vehicles are to have a readable sign with Contractor's name or logo and telephone number. Trucks are to be kept in a clean and presentable condition.

#### **E. SUBCONTRACTING**

A portion of the work covered by these specifications may be subcontracted with prior approval of the Agency. Contractor shall supervise subcontractor and guarantee work quality. Subcontractors and their qualifications must be submitted to the Agency thirty (30) days before working at the site. All subcontractors assigned to the Project must demonstrate they are United States citizens or have a legal right to work in the United States. It is preferred that subcontractors have training in Bay- Friendly Landscaping or other experience in sustainable landscape practices.

#### **F. SUPPLIES AND EQUIPMENT**

1. Fuel conservation and low emission equipment: The Contractor will implement strategies in work operations to reduce fossil fuel consumption and emissions, such as:
  - a. Use hand-powered equipment when possible.
  - b. Minimize use of gas-powered blowers, especially on planting beds.
  - c. Select smallest, most fuel efficient equipment to accomplish task.
  - d. Consider vehicles that operate on natural gas or biodiesel.
  - e. Maintain equipment properly and keep it well tuned.
  - f. Emphasize employee carpooling to Project.
2. Use local products and suppliers: The Contractor shall use local products and suppliers (produced within 150 miles from the project site) to the extent possible to minimize fuel consumption and emissions.
3. Use recycled and salvaged materials: The Contractor shall use salvaged and recycled-content products where possible. Materials for reuse may be found by contacting the CalMax website at [www.ciwmb.ca.gov](http://www.ciwmb.ca.gov) or [www.stopwaste.org](http://www.stopwaste.org).
4. Equipment refueling and repair: The Contractor shall refuel and repair equipment in a safe manner to protect against accidental spills. Limit refueling to specific areas on a site. Measures shall be taken to prevent, control, and clean-up spills. Clean-ups should be immediate, automatic and routine and performed by a trained staff member or a licensed cleaning company. Contact the local emergency response team agencies to report all spills.



## **G. REPORTING AND INSPECTING**

1. The Contractor shall submit a written report each month stating all contract work completed. The report shall show the work completed during each week contract work was accomplished, and shall be submitted with and cover the same work as the Contractor's billing statement for the previous month's work. The report shall include documentation of stormwater and irrigation inspections, IPM monitoring, soil and pest management treatments and other chemical applications. A three week look ahead schedule outlining anticipated work by number should be included.
2. Unusual horticultural problems such as pests, disease and damages that are beyond the scope of the Contractor's responsibility shall be brought to the attention of the Agency representative immediately.
3. The Agency, through a designated representative, will make periodic inspections to insure that complete and continuous maintenance is fulfilled. In addition, the Agency may obtain the services of a Landscape Architect, Arborist, IPM/PCA or other professional to inspect plantings and make recommendations for improvements in the maintenance program.

## **H. WORK PERFORMANCE**

1. Contractor is responsible for (a) having thoroughly investigated and considered the scope of services to be performed, (b) carefully considering how the services should be performed, and (c) fully understanding the facilities, difficulties, and restrictions attending to the performance of the services required. Contractor is responsible to investigate the area and be fully acquainted with the conditions.
2. Should the Contractor discover any latent or unforeseeable conditions, which will materially affect the performance of services, Contractor shall immediately inform the Agency of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Agency.
3. Plants, irrigation systems, etc., damaged by traffic accidents or vandalism, shall be reported immediately to the Agency.

## **Section 3: Landscape Standards and Maintenance Requirements**

### **3.1 Overview**

#### **A. BAY-FRIENDLY LANDSCAPE PRINCIPLES AND OBJECTIVES**

Contractor shall maintain the specified landscape in an integrated approach, consistent with the principles set forth in the Bay-Friendly Landscape Guidelines, [www.BayFriendly.org](http://www.BayFriendly.org). The seven Bay-Friendly principles are:

1. Landscape locally – The Project landscape is part of a larger natural ecosystem of the San Francisco Bay Area. The materials and methods used to maintain the Project can support the health, diversity and sustainability of the Bay.
2. Landscape for less to the landfill – Reducing waste starts with not generating plant debris in the first place by fertilizing, irrigating and pruning judiciously, grass cycling, mulching and composting plant debris. Using recycled content, salvaged, durable or local materials conserves resources and reduces the amount of energy consumed by the landscape.
3. Nurture the soil – Create a healthy soil that supports a healthy landscape by protecting the soil from compaction and erosion, replenishing organic matter and mulching, using slow-release and organic fertilizers and minimizing use of chemicals that harm beneficial soil organisms.

4. Conserve water – Use California’s water supply efficiently by reducing irrigation requirements, irrigating according to plant need, maximizing irrigation system performance, increasing the water holding capacity of the soil and using recycled water.
5. Conserve energy – Conventional landscapes are fossil fuel consumptive. Nationally it is estimated that lawn mowers consume 400 million gallons of gas. Look for opportunities to conserve fuel and energy by choosing and maintaining materials and equipment for fuel conservation.
6. Protect water and air quality –Reduce runoff, reduce contaminants in runoff through an integrated pest management (IPM) program, and increase the soil’s ability to remove pollutants from runoff through steps such as mulching bare soil. Reduce air pollution by reducing fossil fuel consumption, recycling plant debris on –site and planting trees to remove CO2 and absorb air pollutants.,
7. Protect and maintain wildlife habitat – The Project may provide food, water, shelter and nesting sites for birds, butterflies, beneficial insects and animals that contribute to the ecological diversity of the Bay. Methods to protect them include minimizing application of chemicals by implementing an integrated pest management (IPM) program, and conserving flowers, berries, fruits, seed heads, low branch cover, and natural vegetation in open space areas.

## **B. APPLICABLE STANDARDS AND BEST MANAGEMENT PRACTICES (BMP’s)**

Contractor shall adhere to applicable professional standards as defined by a professional organization including:

1. American National Standard for Tree Care Operations - ANSI A300, Parts 1 and 2
2. International Society of Arboriculture BMP for Tree and Shrub Fertilization, and BMP for Tree Pruning
3. Irrigation Association BMPs
4. Bay-Friendly Landscape Guidelines
5. California Association of Pest Control Advisors

## **3.2 Site Analysis**

**A.** Contractor shall become familiar with the site’s microclimate(s), infiltration rate and drainage characteristics and range in exposures to schedule irrigation.

**B.** Contractor shall become familiar with plants species present in the Project landscape and to identify areas of infestation or nutritional deficiency. Do not remove native California landscape species, including wildflowers seeded as part of project installation.

**C.** Contractor shall inspect drainage features at each site visit to identify potential erosion and drainage management needs.

## **3.3 Soil & Nutrition Management**

### **A. GOALS**

A healthy, biologically diverse soil is required to sustain a healthy landscape. A basic concept of Bay- Friendly Landscaping is to cultivate a functional, living soil food web which shall then provide nutrient elements as needed to sustain healthy and attractive plants while avoiding excessive growth that might attract pests and/ or need to be removed through pruning, edging or mowing. Landscape maintenance activities shall be implemented to nurture

biological activity, provide organic material, and protect soil from damage. Bay and riparian water quality and soil and aquatic habitat shall be protected by controlling soil erosion.

**B. CONTRACTOR SHALL PROTECT SOIL FROM COMPACTION BY:**

1. Cultivating soil when it is moderately moist; wet and dry soils shall not be cultivated.
2. Scheduling maintenance operations that require driving equipment over the soil when the soil is dry.
3. Confining vehicle traffic to paved areas.
4. When temporary access is needed over non-paved areas, distribute the load over the soil with 6" thick, coarse organic mulch or reusable planks.

**C. CONTRACTOR SHALL PROTECT THE SOIL FROM EROSION BY:**

1. Maintaining vegetative cover over the soil to the extent possible.
2. Placing compost berms, blanket, socks or straw rolls along slopes to slow water.
3. Maintaining a minimum of 4" mulch cover over bare soil (see Section 3.3).
4. Minimizing use of blowers in planting beds.
5. Create leaf repositories in planting beds.

**D. SOIL AND PLANT TISSUE ANALYSIS**

1. Where plant micronutrient deficiencies are suspected, Contractor shall submit soil samples for testing to an agricultural testing laboratory. The types and quantities of fertilizer and/or soil amendments to be applied shall be determined from the results of the soil analysis and shall be based on an 'organic' approach to soil management.

**E. INCORPORATE ORGANIC SOIL AMENDMENTS**

1. Contractor shall incorporate composted organic amendments into soil prior to replanting damaged plants. Incorporate 2-4" of compost into the top 6-12" of soil in areas to be replanted.
2. Compost shall be a well decomposed, stable, weed free organic matter source. The product shall be certified through the US Composting Council's (USCC) Seal of Testing Assurance Program (STA) Program (a compost testing and information disclosure program). It shall be derived from agricultural and/or food waste and/or yard trimmings. The product shall contain no substances toxic to plants, will possess no objectionable odors and shall not resemble the feedstock (the original materials from which it was derived). Before delivery of the compost, the supplier will submit to Agency proof of STA certification and a copy of lab analysis performed by a laboratory that is enrolled in the US Composting Council's CAP and using the approved Test Methods for the Evaluation of Composting and Compost (TMECC). The lab report shall verify:
  - a. Feedstock Materials shall be specified and include one or more of the following: landscape/yard trimmings, grass clippings, food scraps, and agricultural crop residues.
  - b. Organic Matter Content: 50% - 60% by dry wt. preferred, 35-70% acceptable
  - c. Carbon and Nitrogen Ratio: C:N < 25:1 plus at least one measure of stability and at least one measure of toxicity.

d. Maturity/Stability: shall have a dark brown color and a soil-like odor. In addition any one of the following is required to indicate stability

- 1) Oxygen Test < 1.3 O<sub>2</sub> / unit TS / hr
- 2) Specific oxy. Test < 1.5 O<sub>2</sub> / unit BVS / hr
- 3) Respiration test < 8 C / unit VS / day
- 4) Dewar test < 20 Temp. rise (°C)
- 5) Solvita® > 5 Index value

e. Toxicity: any one of the following measures is sufficient to indicate non-toxicity.

- 1) NH<sub>4</sub>- : NO<sub>3</sub>-N < 3
- 2) Ammonium < 500 ppm, dry basis
- 3) Seed Germination > 80 % of control
- 4) Plant Trials > 80% of control
- 5) Solvita® > 5 Index value

f. Nutrient Content: provide analysis detailing nutrient content including N-P-K, Ca, Na, Mg, S, and B.

- 1) Total Nitrogen content 0.9% or above preferred.
- 2) Boron: Total shall be <80 ppm; Soluble shall be <2.5 ppm

g. Salinity: Must be reported; may vary but < 4.0 mmhos/cm preferred. Soil should also be tested: <2.5 mmhos/cm is preferred for soil/compost blend but may vary with plant species.

h. pH: pH shall be between 6.5 and 8. May vary with plant species.

i. Particle size: 95% passing a 1/2" screen.

j. Bulk density: shall be between 500 and 1100 dry lbs/cubic yard

k. Moisture Content shall be between 35% - 55% of dry solids.

l. Inerts: compost shall be relatively free of inert ingredients, including glass, plastic and paper, < 0.1 % by weight or volume.

m. Weed seed/pathogen destruction: provide proof of process to further reduce pathogens (PFRP). For example, turned windrows must reach min. 55C for 15 days with at least 5 turnings during that period.

n. Select Pathogens: Salmonella <3 MPN/4grams of TS, or Coliform Bacteria <10000 MPN/gram.

1) Trace Contaminants Metals (Lead, Mercury, Etc.) Product must meet US EPA, 40 CFR 503 regulations.

3. The delivery tags indicating the quantity delivered to the job site shall be submitted by contractor as part of the maintenance record. Compost exhibiting a sour or putrid smell, containing recognizable grass or leaves, or heat (120F) upon delivery or rewetting shall not be used.

## F. MAINTAIN ORGANIC MULCH

1. Contractor shall maintain a minimum of 4" of coarse organic mulch at all times over soil surface that is not covered by vegetation. 1" of compost as described in Section 3.3 E shall be applied one time only to the swale banks and tops along the road shoulder. Do not place compost over AB road shoulder, gravel paved

- shoulder or any other paved area or storm drain. Mulch materials shall be chipped or shredded green waste, wood chips from pruning operations, or chipped landscape prunings. When available, use materials generated on-site. Shredded redwood bark mulch ("Gorilla hair") shall be avoided. Non porous material (e.g. plastic weed barriers) shall not be placed under the mulch.
2. Apply mulch annually to maintain 4" thick layer. As needed, apply mulch to bare areas when these areas exceed approximately 40% of cover. Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch, tapered as needed to transition to existing grade.
  3. Topdress top and sides of all swale areas with 1" layer of compost at start of project. Do not place over pavement.
  4. Replenish all mulched areas with a 2-3" layer to maintain 4" thick layer throughout all landscape areas.
  5. Keep root crowns of all plants free of compost, mulch and debris.
6. Apply mulch in August or September (after wildflowers have seeded and died). Apply compost and mulch on top of dead annuals and around trees and perennials, avoiding root crowns. Taper mulch and compost application in watering basins and at edge of hardscape to maintain mulch layer ½" below adjacent shoulder.

#### **G. RETAIN NATURAL LEAF LITTER AND CLIPPINGS**

To conserve nutrients on-site and protect the soil surface, Contractor shall retain natural leaf drop under trees or in shrub beds. Select only tree and shrub beds that will not allow leaf litter or mulch to wash out into storm drains. Where leaf litter detracts from landscape appearance due to large leaf size, it is preferable that leaves be chopped and returned to landscape beds. Remove diseased leaves that would provide inoculums for plant infection.

#### **H. FERTILIZERS AND OTHER SOIL AMENDMENTS**

1. Bay-Friendly Landscaping relies on organic fertilizers and soil amendments from natural sources that release elements slowly, which shall be preferred.
2. Additional amendments and fertilizers that are approved for use by the Organics Materials Research Institute (OMRI) for use in crop production are approved for use in landscape. See [www.omri.org](http://www.omri.org). Contractor must supply fertilizer and soil amendment labels including the guaranteed analysis identifying components of the material and the percent nutrient content. Contractor is required to apply the appropriate amount of fertilizer to supply the specified quantity of nutrient as determined by soil analysis and/or plant tissue analysis.
3. Contractor shall apply and manage fertilizers and amendments to prevent pollution of surface and ground water and to avoid creating a nitrogen draft in the soil or toxicity to plants.
4. Application frequency  
Fertilizers shall be applied on a prescription base only. Application frequency shall be determined by plant need and assessed through soil and/or tissue analyses. For bidding purposes the following maximum annual number of applications are provided.
  - a. Trees, shrubs, woody ground covers: One time per year
  - b. Herbaceous ground covers, perennials: Two times per year
5. Restricted materials. Fertilizers that are not approved or are restricted for use in crop production by OMRI shall be applied only after review and written approval by the Agency Representative.

### 3.4 Water Management

#### A. WATER CONSERVATION GOALS

Landscapes shall be irrigated to as needed maintain plant appearance and health, and avoid overspray and water damage to Agency's hardscape and property.

#### B. IRRIGATION ASSESSMENT

1. There is no on-site irrigation system.
2. Irrigation shall be applied as needed to maintain plant health and survival. Application may be from water truck, gel pack or other system subject to Agency approval. Irrigation with recycled water is preferred.
3. Irrigation intervals and frequency shall be suitable for weather conditions, soil infiltration rates, and plant species' rooting depth and water requirements within each hydrozone. Calculation methods are described in *A Guide to Estimating Irrigation Water Needs of Landscape Plantings in California*, available from the Dept. of Water Resources, Sacramento, CA.
4. Irrigation frequency shall be based on soil moisture and ET (evapotranspiration) data (available through CIMIS). Irrigation shall be applied at approximately 80% allowable depletion (AD) for drought tolerant plantings. Enough water shall be applied at each irrigation cycle to wet through the depth of root zone.
5. Landscape irrigation shall not be applied during high wind or high temperature conditions.
6. Use soil probe at each landscape visit to evaluate soil moisture conditions and need for supplemental irrigation application.

### 3.5 Integrated Pest Management (IPM)

#### A. GOALS

An Integrated Pest Management program shall be implemented to:

1. Maintain healthy, attractive plants, maximize resistance to pests and out-compete weeds;
2. Monitor for presence of pests and to evaluate pest impact to plant health and appearance, and nuisance to the public;
3. Provide control treatments that have minimal negative effects on all but the pest and that protect air and water quality. Contractor shall assume pesticides are potentially hazardous to human and environmental health. Preference shall be given to reasonably available non-pesticide alternatives when considering the use of pesticides on Agency property.

#### B. INSECTS AND DISEASES

1. Key plant: key pests. Contractor shall identify primary plant species and cultivars in the landscape (key plants) and the pests that commonly cause significant harm to plant health or appearance (key pests).
2. Monitoring. Contractor shall monitor landscape areas monthly to identify presence of beneficial insects and pests, determine populations, life stage, and degree of damage to plants. Key plants/key pests will be

monitored closely during normal periods of pest activity. This information will be the basis on which pest control methods are initiated. Records of monitoring activity shall be kept.

3. Controls. Bay-Friendly Landscaping seeks to control pests without harming non-target organisms, or negatively affecting air and water quality and public health. It relies on IPM which uses a range of cultural, mechanical, physical, and biological control methods before using pesticides. Chemical controls are applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control is applied. Pesticides are not applied on a prescheduled basis.

### C. CULTURAL/MECHANICAL/PHYSICAL METHODS

Adjust maintenance practices or modifications as needed to make the environment unfavorable for pest reproduction, movement, or survival. This can include modifying an existing maintenance practice, such as timing of pruning or fertilization. Other mechanical or physical practices may be utilized, including:

1. Fertilize and irrigate only when needed, to foster a healthy soil.
2. Prune to remove infected or infested branches and shoots. Time pruning to avoid periods of insect infestation.
3. Remove fallen twigs, leaves, and fruit that contains disease inoculum.
4. Mulch soil surface to reduce weeds and to reduce splashing and the drops of mud that would protect spores deposited on plant surfaces.
5. Mechanical traps can be used to control rodents.
6. Bringing to attention of Agency plants that are disease or insect prone and suggesting resistant plant replacements or those better suited to the site and microclimate.

### D. BIOLOGICAL METHODS

Biological controls are pesticides of natural origin that have limited or no adverse effects on the environment or beneficial organisms. Determining the effective biological control and proper timing of application are critical to success in pest control. The Contractor shall consider the following biological control methods when cultural/mechanical/physical methods are not adequate to lower pest populations to the target level.

1. *Bacillus thuringiensis* (Bt)
2. Parasitic nematodes
3. Pheromone traps
4. Beneficial insect release and conservation

### E. PESTICIDES

The term pesticide applies to insecticides, fungicides and other substances used to control pests. Antimicrobial agents are not included in this definition of pesticides.

1. Least toxic pesticides. When cultural, mechanical, physical and biological controls have provided inadequate pest control, the Contractor may select and apply an appropriate least-toxic pesticide as a last resort. Least-toxic pesticides have a high LD-50, low residual, and narrow range of toxicity. Application must be timed to the appropriate life stage of the pest. Examples are:

- a. insecticidal soaps,
  - b. horticultural oils,
  - c. herbicidal soaps,
  - d. Neem,
  - e. Pyriproxyfen insect growth regulator (e.g. Distance IGR)
2. Restricted chemicals. Organophosphate-containing pesticides have been found to persist in the environment and cause water quality impairment of some creeks, streams, and arroyos in Alameda County. They are restricted from use. Examples include:
- a. diazinon, trade names Spectracide®, Knox-out®
  - b. chlorpyrifos, trade names Dursban®, Pageant®
  - c. malathion and carbaryl (trade name Sevin®)

Pyrethroids and pyrethrins containing piperonyl butoxide (PBO) are restricted from use. Pyrethrins are toxic to birds, fish, and beneficial insects, should be used only as a last resort, and carefully applied to avoid runoff and contact with non-target plants.

Contractor shall not apply any Toxicity Category I or II Pesticide Product, any pesticide containing a chemical identified by the State of California as a chemical known to the State to cause cancer or reproductive toxicity pursuant to the California Safe Drinking Water and Toxic Enforcement Act of 1986, and any pesticide classified as a human carcinogen, probable human carcinogen or possible human carcinogen by the United States Environmental Protection Agency, Office of Prevention, Pesticides and Toxic Substances.

3. All chemical applications shall be performed by a licensed, trained technician. Contractor must be a licensed Pest Control Operator as required by the State of California, registered in Alameda Co., and strictly adhere to all laws.
4. Notice of pesticide use. Signs shall be posted at least three days before application of the pesticide product and remain posted at least four days after application of the pesticide.
  - a. Signs shall be posted (i) at every entry point where the pesticide is applied if the pesticide is applied in an enclosed area, and (ii) in highly visible locations around the perimeter of the area where the pesticide is applied if the pesticide is applied in an open area.
  - b. Signs shall be of a standardized design that are easily recognizable to the public and workers. c. Signs shall contain the name and active ingredient of the pesticide product, the target pest, the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, the date for re-entry to the area treated, and the name and contact number for the City department responsible for the application.
  - d. Contractor shall not be required to post signs in right-of-way locations that the general public does not use for recreational purposes (north side and medians). However, Contractor shall notify Agency in writing three days prior to pesticide applications in the right-of-way areas (south side pedestrian/bicycle path).
  - e. Contractor may obtain authorization from the Agency to apply a pesticide without providing a three-day advance notification in the event of a public health emergency or to comply with worker safety requirements. Signs shall be posted for at least four days after application of



the pesticide, as described herein.

5. Recordkeeping and reporting

- a. Contractor shall maintain records of all pest management activities. Each record shall include the following information:
  - target pest;
  - type and quantity of pesticide used;
  - site of the pesticide application;
  - date the pesticide was used;
  - name of the pesticide applicator;
  - application equipment used;
  - prevention and other non-chemical methods of control used.
- b. Contractor shall submit the pest management record to Agency on a monthly basis.

**F. WEED MANAGEMENT**

1. Landscapes shall be maintained in a healthy and attractive manner using Bay-Friendly methods.
2. Contractor shall be familiar with California native wildflower species and educate all workers in plant identification so that native wildflower species (applied as part of project hydroseeding) are not removed from site. Mulch may be applied over dead annual wildflowers in late summer/early fall.
3. Identify key weeds: Contractor will identify key weeds present and design a weed management program to target those species.
4. Invasive plants. Refer to [www.bayfriendly.org](http://www.bayfriendly.org) or [www.cal-ipc.org](http://www.cal-ipc.org) for a list of invasive species. Remove all invasive plants not planted intentionally.
5. Controls. Cultural/Mechanical/physical methods will be used as the first choice in weed management.
6. Monitor planting areas frequently to identify and eradicate weeds early in the growth stage prior to their setting seed. Cut or pull weeds using hand operated equipment where possible.
7. Mulches shall be maintained at all times over soil surface that is not covered by vegetation. See Section 3.3 for application and maintenance of 4" mulch layer.
8. Propane-fueled flamers may be used in winter and spring with required permits and approval by the Fire Marshall to kill early-season, non-grass weeds by heating the cells until they burst. The weed quickly wilts and dies.
9. Least toxic herbicides may be employed by Contractor as a last resort. Examples are:
  - Fatty acid potassium salts (herbicidal soaps e.g. Safer's Superfast Weed and Grass Killer® Dr. Bonner's Peppermint Anti-Bacterial Soap; example only, not an endorsement)
  - Acetic and citric acids (e.g. Nature's Glory Weed and Grass Killer RTU®)
  - Clove, citrus, mint and thyme oil (e.g. Matran II®, Xpress®)
  - Corn gluten
  - Low-toxic, low-residual herbicide [e.g. glyphosate (Round-up®), glufosinate-ammonium (Finale®), pelargoic acid (Scythe®)]
10. Restricted herbicides that may not be used because they have been identified as ground water contaminants are (trade names in parentheses):

- Atrazine (Aatrex)
- Simazine (Princep)
- Bromacil (Hyvar, Krovar)
- Prometon (Pramitol)
- Bentazon (Basagran)
- Norflurazon (Solicam, Predict, Zorial)

11. Restricted herbicides that may not be used because they have been identified as a compost contaminant are:

- Picloram
- Clopyralid

## G. VERTEBRATE PESTS

1. Identify key pests that significantly affect plant health and appearance. Accurate identification is critical to appropriate control. Common vertebrate pests are rodents including rats, mice, voles, moles, gophers, deer and rabbits

2. Controls. Mechanical/physical/cultural methods shall be implemented as a first course of action.

Preferred treatments include:

- Exclusion – Protect plants from damage by grazing animals with fences or cages.
- Habitat modification – Reduce cover at the site periphery
- Application of repellents that are suitable for use in public areas.
- Traps may be used where mechanical/physical/cultural methods have been insufficient to control moles, voles, gophers, rats and mice
- Encouragement of predators – owl boxes
- Least toxic rodenticides—last resort in severe infestation

## 3.6 Plant Growth Control

### A. GOALS

The goals of plant growth control are to maintain healthy, attractive plants within the planting space allotted with minimal removal and disposal of vegetative growth. Avoid excessive irrigation or fertilization that would trigger plant growth that would require additional pruning or mowing to manage.

### B. PRUNING

1. Selective pruning. Plants shall be pruned selectively to remove individual stems or branches that extend beyond the natural conformation of the plant to a lateral branch or at the point of attachment. Woody groundcovers shall be selectively pruned to control growth towards pavements rather than edged.
2. Hedging and shearing. Shearing of plants into formal shapes shall be avoided as this destroys the natural form of the plant and generates excessive waste. Plants having adequate space for development shall instead be selectively pruned on an as needed basis. Where plant size must be controlled because of inadequate space for the plant at certain locations, prune to reduce size by cutting individual branches or stems to interior lateral branches.
3. Tree Pruning. Tree pruning shall be performed only by trained, experienced personnel. An I.S.A. Certified Arborist or Tree Worker is to be present at all times during pruning.

### **C. FIRE MANAGEMENT/DEFENSIBLE SPACE**

Manage growth of grasses, shrubs and trees adjacent to fences to minimize fire risk. Contractor shall maintain vegetation clearances as required by the Alameda County Fire Marshall. Where recommended clearances would negatively affect plant health or environmental quality, Contractor shall contact the Fire Marshall for a field inspection and recommendation.

## **3.7 Waste Management**

### **A. GOALS**

Bay Friendly landscapes are maintained to minimize producing waste and to use as much of the plant debris generated on-site as is possible and to recycle plant debris and discarded materials to the maximum extent feasible at appropriate recycling centers to avoid adding it to landfill.

### **B. RETAIN NATURAL LEAF LITTER**

To conserve nutrients on-site and protect the soil surface, Contractor shall retain natural leaf drop and other organic materials in shrub beds. Where leaf litter detracts from landscape appearance due to large leaf size, it is preferable that leaves be chopped and returned to landscape beds. Remove diseased leaves that would provide inoculum for plant infection. Leaf litter shall not be accumulated in bioswale areas or where it blocks drainage facilities.

### **C. DEBRIS REMOVAL AND CLEAN-UP**

Contractor shall keep all landscaped areas and paths free from trash and debris. Debris clean up with brooms and rakes is preferred to blowers. Contractor is encouraged to chip all vegetative materials and wood and use on site as mulch.

### **D. RECYCLE WASTE**

Contractor shall separate all plant debris that cannot be reused on site and other discarded materials that are readily recyclable and transport to appropriate recycling facilities. If shrub and tree trimmings or prunings must be removed from site, they must be kept free of other types of debris and transported to a local composting facility or transfer station that offers a separate processing of plant debris for composting.

## **Section 4: Landscape Specifications for Plant Types and Landscape Zones**

### **4.1 Ground Cover and Shrubs**

#### **A. STANDARDS FOR HEALTH AND APPEARANCE**

Ground covers shall be maintained to sustain an attractive, healthy, normal color for the species, and uniform density with no bare spots. Ground covers shall be kept free of trash and debris.

## **B. PROTECT ENVIRONMENTAL RESOURCES**

Ground cover shall be maintained using materials and methods that protect environmental quality and human health, conserve water and energy, minimize waste, and reuse and recycle materials to the extent possible.

## **C. EDGING AND MOWING**

1. Ground covers shall be trimmed if needed to maintain pavements and other features clear of vegetation.
2. The edge of woody ground covers (e.g. ceanothus, arctostaphylos) shall be maintained by pruning individual branches or stems to interior lateral branches a minimum of 6" and maximum of 12" from the edge of pavement.
3. When ground covers become excessively woody or develop thatch in excess of 4", the Contractor shall prune the planting severely to rejuvenate it. For most woody ground covers, prune to approximately 6-8" height. Herbaceous ground covers may be mowed at an appropriate height, generally 4-6". This treatment shall only be applied in the late winter/early spring when ET is low and regrowth will occur quickly.
5. Handling of plant debris. Contractor is encouraged to chip all vegetative materials used on site as mulch and/or compost and use as soil amendment. If ground cover prunings must be removed from site, they must be kept free of other types of inorganic debris and transported to a local composting facility or transfer station that offers a separate processing of plant debris for composting.

## **D. MULCHING**

Contractor shall maintain a minimum of 4" of coarse organic mulch at all times over all landscape area, including swale, that is not covered by groundcover or plants (see Section 3.3). Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch. Transition areas adjacent to sidewalks and at root crowns to keep the finish grade of the mulch at an appropriate level. Mulch materials shall be 1" compost on swales sides and top, and 4" total chipped or shredded plant debris wood chips. When available, utilize chipped plant prunings generated on-site.

## **E. WATER MANAGEMENT**

1. Plants shall be irrigated to provide adequate water to maintain an attractive, green, healthy plants, and moderate growth rate during its growing season.
2. Use soil probe to evaluate soil moisture and determine need for supplemental irrigation to maintain healthy plants.
3. Avoid applying water to hardscape surfaces or in excess of soil infiltration rate.

## **F. SOIL AND NUTRITION MANAGEMENT**

1. Contractor shall incorporate composted organic amendments into soil prior to replanting damaged plants.
2. Fertilization shall be managed to provide moderate, not excessive, growth, and avoid polluting surface and ground waters.
3. Fertilizer applications are to be made on a prescription basis only when soil and/or plant tissue analyses identify specific deficiencies.

4. Contractor shall select fertilizers that are released over a period of time, predominately are organic and derived from natural sources, are produced locally, and will not pollute surface and ground water when properly used to provide primary nutrient needs of the ground cover.

## **G. PEST MANAGEMENT**

1. Contractor is responsible for monitoring plant growth to identify, assess pest problems and taking action to control pests that affect ground cover health and appearance when pest populations or damage exceed established thresholds.
2. Contractor shall employ integrated pest management procedures.
3. Contractor shall select pest controls to provide adequate pest control without harming non-target organisms, or negatively affect air and water quality and public health. Pest management shall rely first on cultural, mechanical, physical, and biological control methods. Chemical controls may be applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control will be applied. Pesticides may not be applied on a prescheduled basis.
4. Contractor shall not apply restricted chemicals that may harm water resources.

## **4.2 Trees**

### **A. STANDARDS FOR HEALTH AND APPEARANCE**

Trees shall be maintained to sustain an attractive, healthy and structurally stable plant that is characteristic for the species.

### **B. PROTECT ENVIRONMENTAL RESOURCES**

Trees shall be maintained using materials and methods that protect environmental quality and human health, conserve water and energy, minimize waste, and reuse and recycle materials to the extent possible.

### **C. PRUNING**

1. All tree pruning shall be performed only by trained, experienced personnel. An I.S.A. Certified Arborist or Tree Worker is to be present at all times during pruning. Arborist must have a State of Calif. Contractor's License for Tree Service (C61-D49).
2. All pruning shall be in accordance with the Best Management Practices for Pruning (International Society of Arboriculture, 2002) and adhere to the most recent editions of the American National Standard for Tree Care Operations (Z133.1) and Pruning (A300).
3. Young trees shall receive annual pruning for up to five years after planting by personnel trained in pruning to develop tree structure. The purpose of the pruning is to direct the tree into the appropriate form for the species and the site and to develop a strong branch structure. Trees with co-dominant trunks and multiple branch attachments shall be pruned to correct those defects over a period of several years.
4. Trees shall be pruned in the following manner:
  - a. Clear the crown of diseased, crossing, weak and dead branches. Trees shall not be routinely thinned.

- b. Provide 14' vertical clearance over roads, 10' over bicycle path, walkway and sidewalks/bus stops.
  - c. Reduce end weight on heavy, horizontal branches.
  - d. Create a strong central trunk with lateral branches spaced vertically and horizontally. e. Interior branches shall not be stripped out.
  - f. No more than 20% of live foliage shall be removed within the trees. g. Trees shall not be climbed with spurs.
  - h. Branch removal or reduction cuts (thinning cuts) are to be employed rather than heading cuts. i. Trees shall not be topped or headed back.
5. Schedule pruning to avoid time of bud break, flowering and leaf drop on live branches, and to avoid peak periods of insect and disease activity for pests to which the tree species is susceptible.
6. Pruning operations shall be conducted in a manner that does not damage surrounding and understory plants and structures.

#### **D. STAKING**

1. Tree stakes, ties and guys shall be checked regularly to ensure trees are not being damaged. Adjust ties and stake as necessary to prevent girdling and wounding. Remove nursery stakes and green ties during initial site visit.
2. Tree stakes shall be removed within three to five years of planting. For trees unable to stand alone after two years, Contractor will shorten the stakes and lower the ties to 3-4' height. If after the third year the tree will not stand without a stake, Contractor will inspect to determine cause of instability, and make recommendations to Agency for corrective action.
3. If new ties are needed to secure tree to stake, use ties composed of recycled materials. The tie must be broad, have a smooth surface where it contacts the trunk, and provide some elasticity. Wire covered with hose, tubing or other materials, and covered electrical wire are not acceptable materials.

#### **E. MULCHING**

Contractor shall maintain a minimum of 4" of coarse organic mulch at all times over all planted areas, see Section 3.3. Do not place mulch over root crowns or against trunks. Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch. Mulch materials shall be compost and chipped or shredded plant debris and/or wood chips from pruning operations. When available, utilize chipped landscape prunings generated on-site.

#### **F. WATER MANAGEMENT**

Trees shall be irrigated to encourage deep root growth and to provide adequate water to maintain an attractive, healthy plants, and a moderate growth rate during their growing season. Use soil probe to evaluate soil moisture needs.

#### **G. SOIL AND NUTRITION MANAGEMENT**

1. Fertilization shall be managed to provide moderate, not excessive, growth, and to avoid polluting surface and ground waters.
2. Fertilizer applications are to be made on a prescription basis only when soil and/or plant tissue analyses identify specific deficiencies. Additional fertilization of mature trees may not be necessary.

3. Contractor shall select fertilizers that are released over a period of time, are predominantly organic and derived from natural sources, are produced locally, and will not pollute surface and ground water when properly used to provide the primary nutrient needs of the tree.

#### **H. PEST MANAGEMENT**

1. Contractor is responsible for monitoring trees to identify, assess pest problems and taking action to control pests that affect tree health and appearance when pest populations or damage exceed established thresholds.
2. Contractor shall employ integrated pest management procedures
3. Contractor shall select pest controls to provide adequate pest control without harming non-target organisms, or negatively affect air and water quality and public health. Pest management shall rely first on cultural, mechanical, physical, and biological control methods. Chemical controls may be applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control will be applied. Pesticides may not applied on a prescheduled basis.
4. Contractor may not apply restricted chemicals that may harm water resources.

### **4.3 Bioswales, Raingardens and Bioretention areas**

#### **A. STANDARDS FOR HEALTH AND APPEARANCE AND FUNCTION**

Bioretention features include hydroseeded swale, log check dams, and storm drain inlets. Swales shall be maintained to allow filtering runoff slowly through the active layer of soil. They shall be maintained to ensure that flow is not obstructed, erosion is prevented and they continue to be effective without causing flooding or harboring vectors.

#### **B. PROTECT ENVIRONMENTAL RESOURCES**

Bioswales depend on soils that are biologically active and held together by plant roots. They shall be maintained using materials and methods that support this biological activity, protect environmental quality and human health, conserve water and energy, minimize waste, and reuse and recycle materials to the extent possible.

#### **C. MONITORING AND INSPECTION**

1. Inspect inlets for channels and exposure of soils and report to the Agency if evidence of erosion is found. Examine rock or other material and report to the Agency if it requires replacement, or soil replenishment.
2. Inspect inlets and slopes for instability, erosion or obstructions. Report indications of problems to Agency.
3. Observe soil at the bottom of the swale for uniform infiltration. Confirm that irrigation is adequate but not excessive. Report water that does not drain within 48 hours of a storm.
4. Confirm that check dams and tree retaining walls are in place and level. Report problems to Agency.

#### **D. SEDIMENT CONTROL**

Clear minor obstructions and inspect for accumulation of sediment. Contractor shall remove accumulated sediment in swales by hand and around catch basins and culverts as necessary to maintain adequate flow.

#### **E. VEGETATION MANAGEMENT**

Examine vegetation to ensure that it is healthy, adequately but not overwatered, and dense enough to provide filtering. Remove debris. Prune large trees and shrubs as per previous Sections. Weeds and invasive plant species shall be controlled. Refer to [www.cal-ipc.org](http://www.cal-ipc.org) for list of invasive species. Do not remove wildflowers or native perennials.

#### **G. MOSQUITO ABATEMENT**

Areas of seasonal water collection that do not drain within 48 hours shall be reported to Agency.

### **4.4 Hardscape**

#### **A. DEBRIS REMOVAL AND CLEAN-UP**

Contractor shall keep pathways, shoulders and landscaped areas free from trash and debris.

#### **B. SURFACE CLEANING**

Contractor shall clean hard surfaces as needed to remove accumulation of sediment, dirt, or other materials that distracts from the visual impact of the area or creates a safety hazard.

#### **C. ROOT INTERFERENCE**

Potential root damage to hardscapes shall be reported to Agency. Corrective action will be determined and directed as an extra service.

**D.** Where possible, use dry cleaning methods (such as the use of absorbing materials for oils and sweeping) over wet. Minimize use of any soaps or solvents. Where water is used, direct wash water into the landscape instead of a storm drain.



## Section 5: Definitions

**Antimicrobial agent** – Any substance or mixture of substances intended for inhibiting the growth of or destroying any bacteria, fungi pathogenic to human and other animals, or viruses declared to be pests under Section 12754.5 of the California Food and Agricultural Code, except slime control agents. Antimicrobial agents include, but are not limited to, disinfectants, sanitizers, bacteriostats, sterilizers, fungicides and fungistats.

**Biodiesel** – A fuel produced through a process in which organically-derived oils such as soybean or vegetable oil are combined with alcohol.

**Bioswale** - Channel constructed to improve the water quality of runoff, usually while also conveying it, through filtering by vegetation and other mechanisms that capture and hold water pollutants.

**Blanket** – Mat of organic, biodegradable materials such as coir fibers, straw or curled wood fiber, on or between photodegradable polypropylene or degradable natural fiber netting. The blanket is placed on the soil surface to protect from surface erosion.

**CIMIS** – California Irrigation Management Information System <http://www.cimis.water.ca.gov/>

**Evapotranspiration (ET)** – The combined loss of water from a given area, and during a specified period of time, by evaporation from the soil surface and by transpiration from plants.

**Hardscape** – The hard-surface components of the landscape such as sidewalks, pavements, non-living features.

**Hydrozone** – A portion of a landscaped area having plants with similar water needs that are served by one irrigation valve or set of valves with the same schedule.

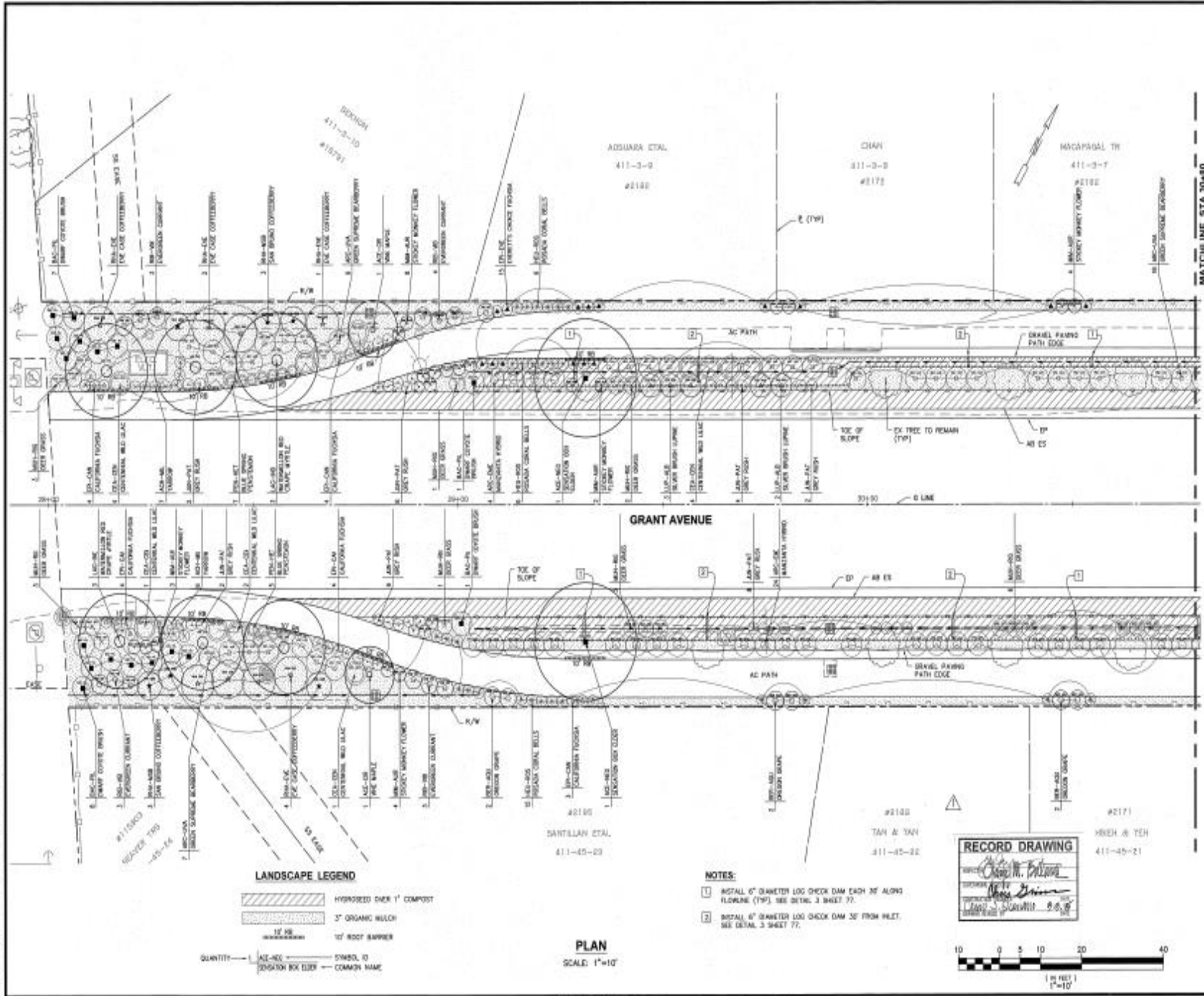
**I.S.A** – International Society of Arboriculture, [www.isa-arbor.com](http://www.isa-arbor.com)

**Integrated Pest Management** – A holistic approach to managing insects, plant disease, weeds and other pests so that their populations do not exceed a tolerable level by fostering an environment favorable for plants and other beneficial organisms and unfavorable for pests. If pest problems arise a variety of control techniques are considered, with least toxic pesticides being applied as a last resort.

**Pesticide** – As defined in Section 12753 of the California food and Agricultural Code, a pesticide includes any of the following: (a) Any spray adjuvant. (b) Any substance, or mixture of substances which is intended to be used for defoliating plants, regulating plant growth, or for preventing, destroying, repelling, or mitigating any pest, which may infest or be detrimental to vegetation, man, animals, or households, or be present in any agricultural or nonagricultural environment whatsoever. Antimicrobial agents are excluded from the definition of pesticide. “Toxicity Category I Pesticide Product” means any pesticide product that meets United States Environmental Protection Agency criteria for Toxicity Category I under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations. “Toxicity Category II Pesticide Product” means any pesticide product that meets United States Environmental Protection Agency criteria for Toxicity Category II under Section 156.10 of Part 156 of Title 40 of the Code of Federal Regulations.

**Sock, Tube or Wattle** – Sleeve filled with mulch, straw, or other organic, biodegradable material to create long tube placed along a slope to slow water movement and retain sediment.

CONSTRUCTION	REVISIONS BY:	DATE:	SURVEY	REVISIONS BY:	DATE:
MAINTENANCE			TRIMATIC		
REF. ESTATE			ENVIRONMENTAL		

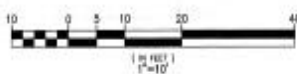


**LANDSCAPE LEGEND**

	HYBRIDIZED DARK 1" COMPOST
	3" ORGANIC MULCH
	10' ROOT BARRIER
	1" ASL-NEE
	5/8" DIA. ID
	CONCRETE BOX CULVERT
	COMMON NAME

- NOTES:**
- INSTALL 6" DIAMETER LOG CHECK DAM EACH 30' ALONG FLOWLINE (79) SEE DETAIL 3 SHEET 77.
  - INSTALL 6" DIAMETER LOG CHECK DAM 30' FROM INLET. SEE DETAIL 3 SHEET 77.

**RECORD DRAWING**  
*Questar M. Palomares*  
 PROJECT MANAGER  
*Mark J. Scavini*  
 9.8.16  
 CHECKED BY



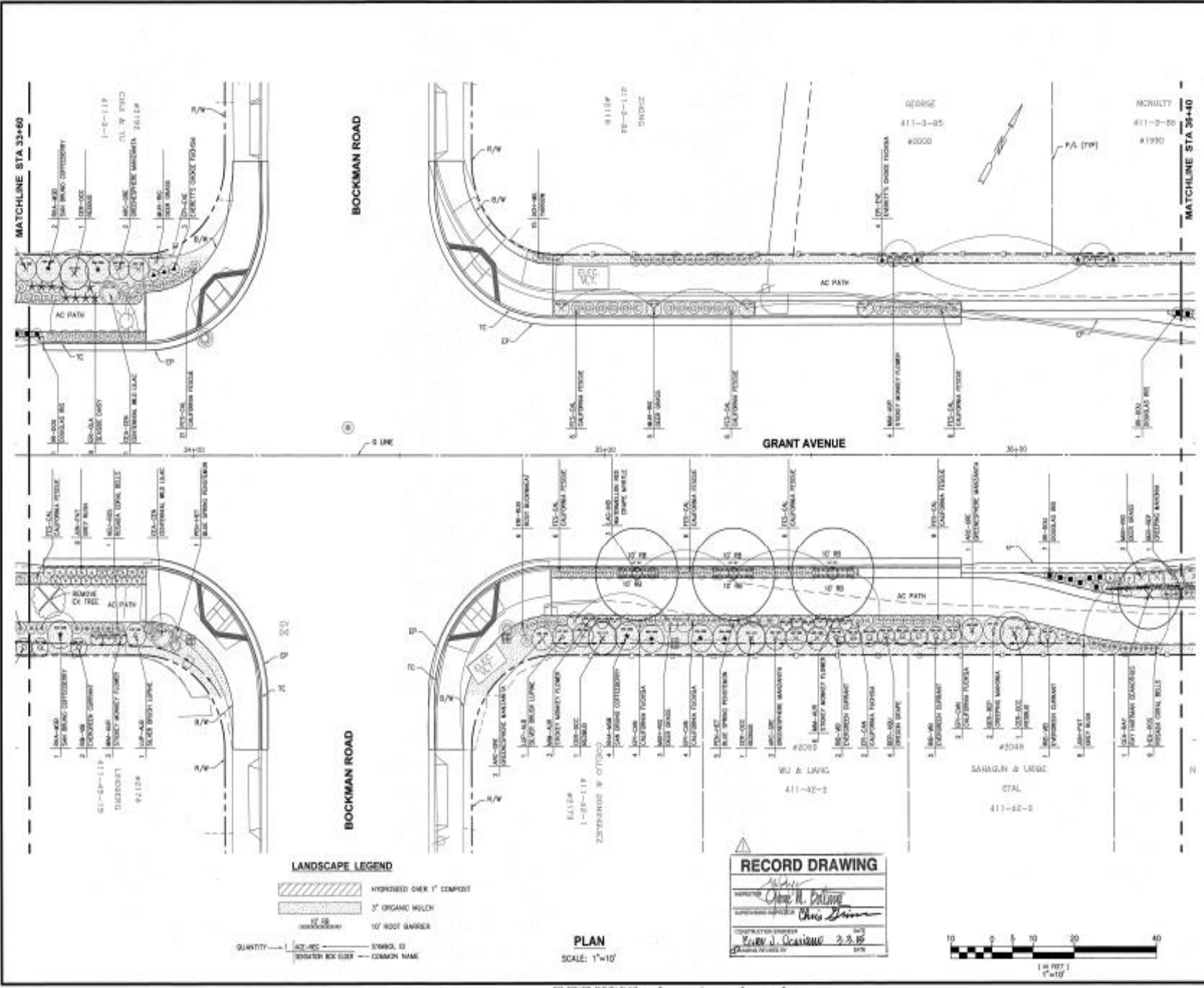
**PLAN**  
SCALE: 1"=10'

 QUESTAR ENGINEERING CORP. 11100 S. 200TH ST., SUITE 100, FEDERAL WAY, WA 98003 PH: (206) 885-8800 FAX: (206) 885-8801 WWW.QUESTAR-ENG.COM	
COUNTY OF ALAMEDA ★ PUBLIC WORKS AGENCY GRANT AVENUE SIDEWALK AND IMPROVEMENTS FROM SOUTHERN PACIFIC RAILROAD TO CHANNEL STREET LANDSCAPE PLAN STA 28+00 TO 30+00	
REVISIONS NO. DESCRIPTION DATE APPROVED BY	DATE: 9.8.16 BY:
PROJECT NO: R32071 DRAWING NO: 2158 SHEET NO: 65 OF 78 TITLE: U-783-5	FOR REDUCED ENGLISH PLANS ORIGINAL SCALE IS IN INCHES



REVISIONS	DATE	BY	REVISIONS

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**LANDSCAPE LEGEND**

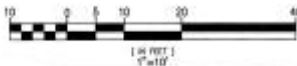
	HYDRATED CEMENT 1" COMPOST
	2" ORGANIC MULCH
	10' ROOT BARRIER

QUANTITY: 1 1/2" REC SYMBOL: 03  
SIGNATURE BOX: 03 COMMON NAME

**PLAN**  
SCALE: 1"=10'

**RECORD DRAWING**

DESIGNED: *Chris Dain*  
 CHECKED: *Chris Dain*  
 CONSTRUCTION ENGINEER: *Chris Dain*  
 DATE: 2.3.15

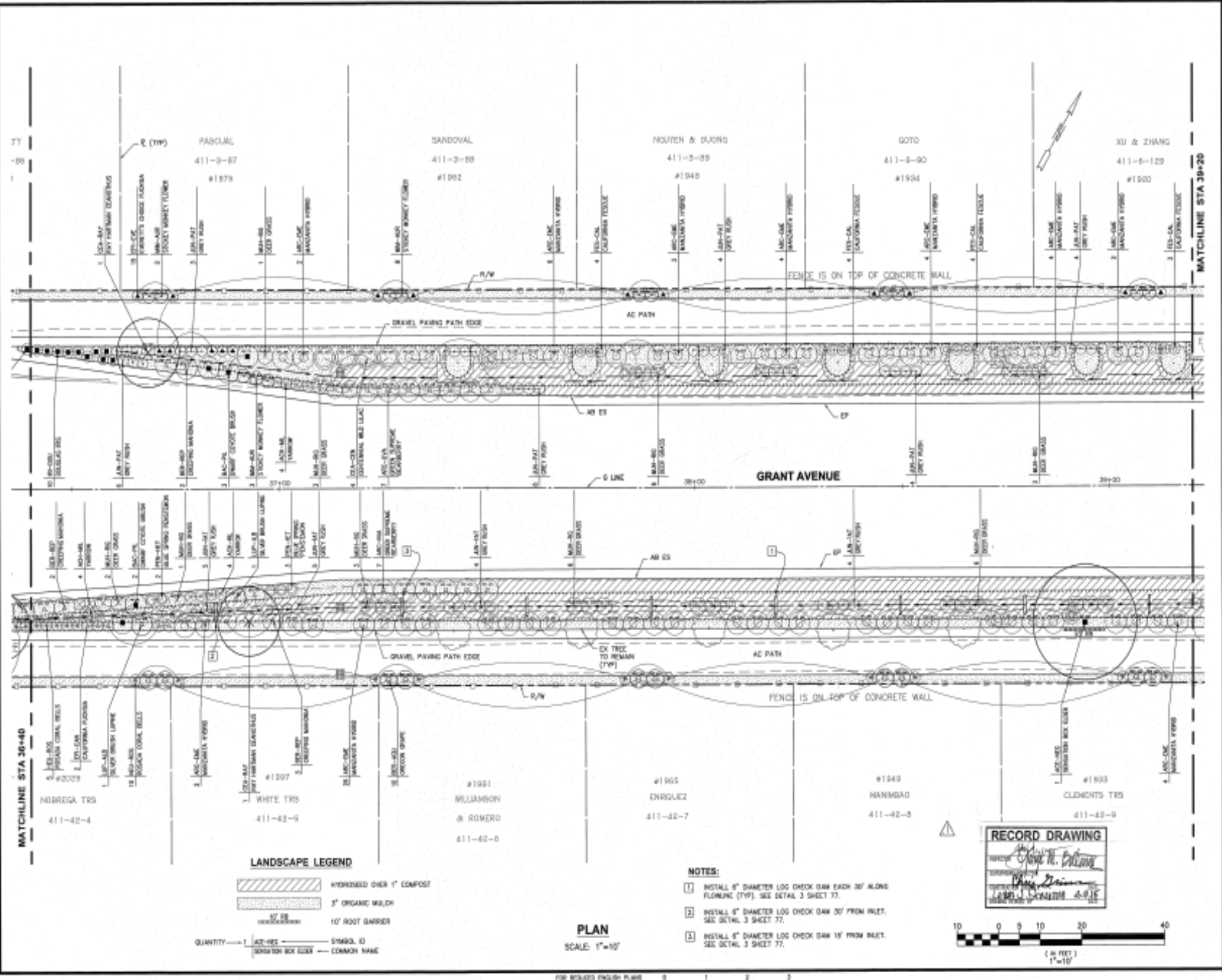


 QUESTA ENGINEERING CORP. 1000 S. GARDEN AVENUE, SUITE 100 GARDEN GROVE, CA 92640 (714) 440-1111 www.questaeng.com		<b>REVISIONS</b> <table border="1"> <tr> <th>NO.</th> <th>DESCRIPTION</th> <th>DATE</th> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>		NO.	DESCRIPTION	DATE						
NO.	DESCRIPTION	DATE										
<b>COUNTY OF ALAMEDA PUBLIC WORKS AGENCY</b> GRANT AVENUE SIDEWALK AND DRAINAGE IMPROVEMENTS FROM SOUTHERN PACIFIC RAILROAD TO CORNELL STREET LANDSCAPE PLAN STA 33+60 TO 36+40		PROJECT NO. 2156 SHEET NO. 67 OF 78 U-783-5										

REVISIONS	DATE	REVIEWED BY	DATE

CONSTRUCTION MAINTENANCE SOCIAL ESTIMATE SURVEY TRAFFIC ENVIRONMENTAL

PROJECT: COUNTY OF ALAMEDA, PUBLIC WORKS AGENCY, GRANT AVENUE SIDEWALK AND DRAINAGE IMPROVEMENTS FROM SOUTHERN PACIFIC RAILROAD TO CHAMBERLAIN STREET, LANDSCAPE PLAN STA 38+40 TO 39+20  
DATE: 11-20-13 02:28:10 PM  
DRAWING NO: U-783-5-RD-68



**LANDSCAPE LEGEND**

	HYDRATED OVER 1" COMPOST
	3" ORGANIC MULCH
	10' ROOT BARRIER
	SHRUB, ID
	SEMI-PANIC BOX EDGE
	COMMON NAME

- NOTES:**
- INSTALL 6" DIAMETER LOG CHECK DAM EACH 30' ALONG FLOWLINE (TYP). SEE DETAIL 3 SHEET 77.
  - INSTALL 6" DIAMETER LOG CHECK DAM 30' FROM INLET. SEE DETAIL 3 SHEET 77.
  - INSTALL 6" DIAMETER LOG CHECK DAM 18" FROM RAFT. SEE DETAIL 3 SHEET 77.

**RECORD DRAWING**  
DATE: 11-20-13  
DRAWN BY: [Signature]  
CHECKED BY: [Signature]  
DESIGNED BY: [Signature]



**PLAN**  
SCALE: 1"=10'

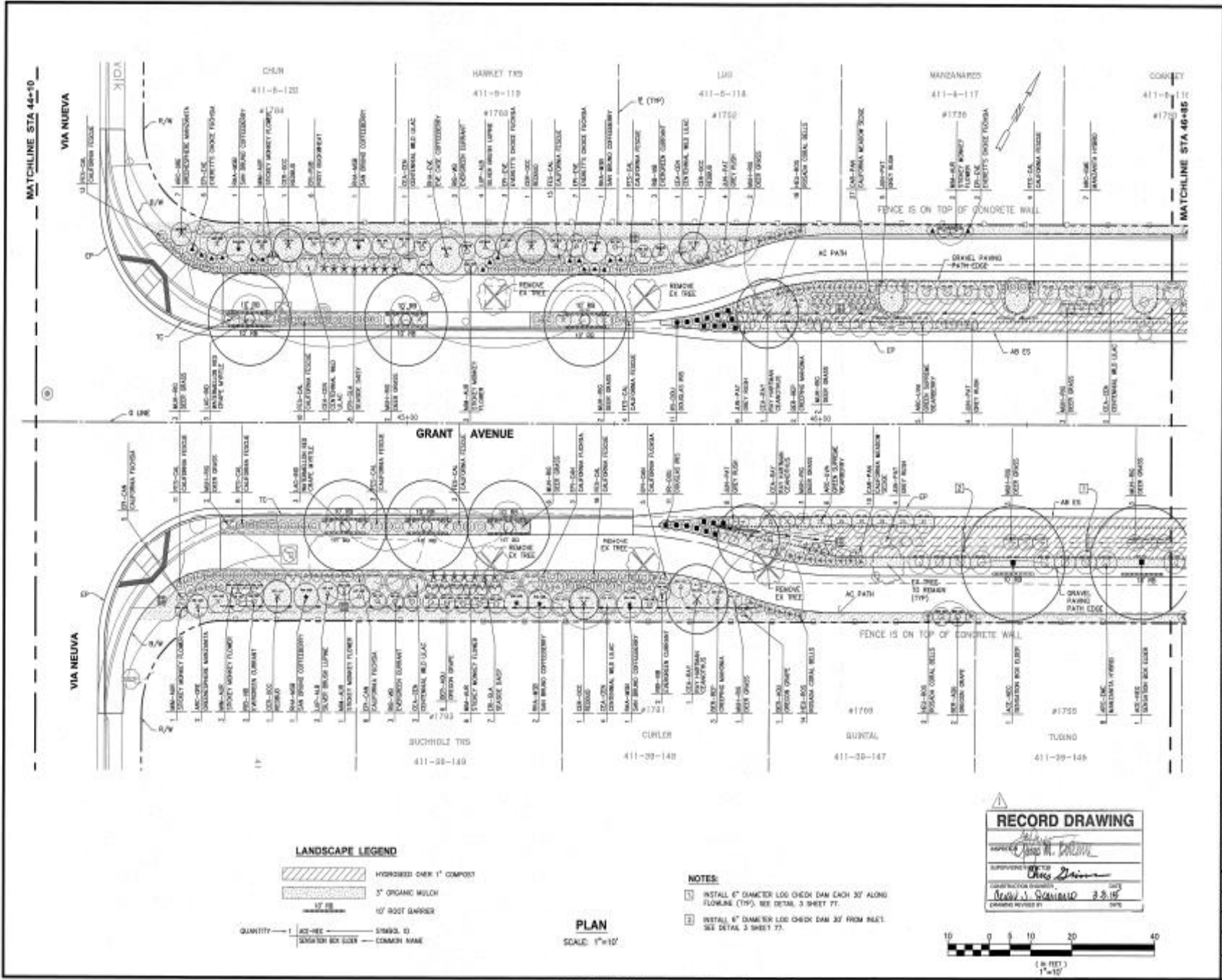
FOR REPRODUCED PAPER PLAN ORIGINAL SCALE IS 1/8"=1'

 COUNTY OF ALAMEDA - PUBLIC WORKS AGENCY GRANT AVENUE SIDEWALK AND DRAINAGE IMPROVEMENTS FROM SOUTHERN PACIFIC RAILROAD TO CHAMBERLAIN STREET LANDSCAPE PLAN STA 38+40 TO 39+20		REVISIONS 1 2 3 4 5 6 7 8 9 10
DATE: 11-20-13 DRAWING NO: U-783-5-RD-68 PROJECT: COUNTY OF ALAMEDA, PUBLIC WORKS AGENCY, GRANT AVENUE SIDEWALK AND DRAINAGE IMPROVEMENTS FROM SOUTHERN PACIFIC RAILROAD TO CHAMBERLAIN STREET, LANDSCAPE PLAN STA 38+40 TO 39+20	SCALE: 1"=10' SHEET NO: 68 OF 78 DRAWING NO: U-783-5	DESIGNED BY: [Signature] CHECKED BY: [Signature] DATE: 11-20-13



CONSTRUCTION	REMOVED BY:	DATE:	DESIGNED BY:	DATE:
MAINTENANCE			EMITTO	
REAL ESTATE			ENVIRONMENTAL	

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**QUESTA ENGINEERING CORP.**  
 11111 S. DEER CREEK ROAD, SUITE 100, SAN ANTONIO, TEXAS 78249  
 (214) 480-0800  
 www.questaeng.com

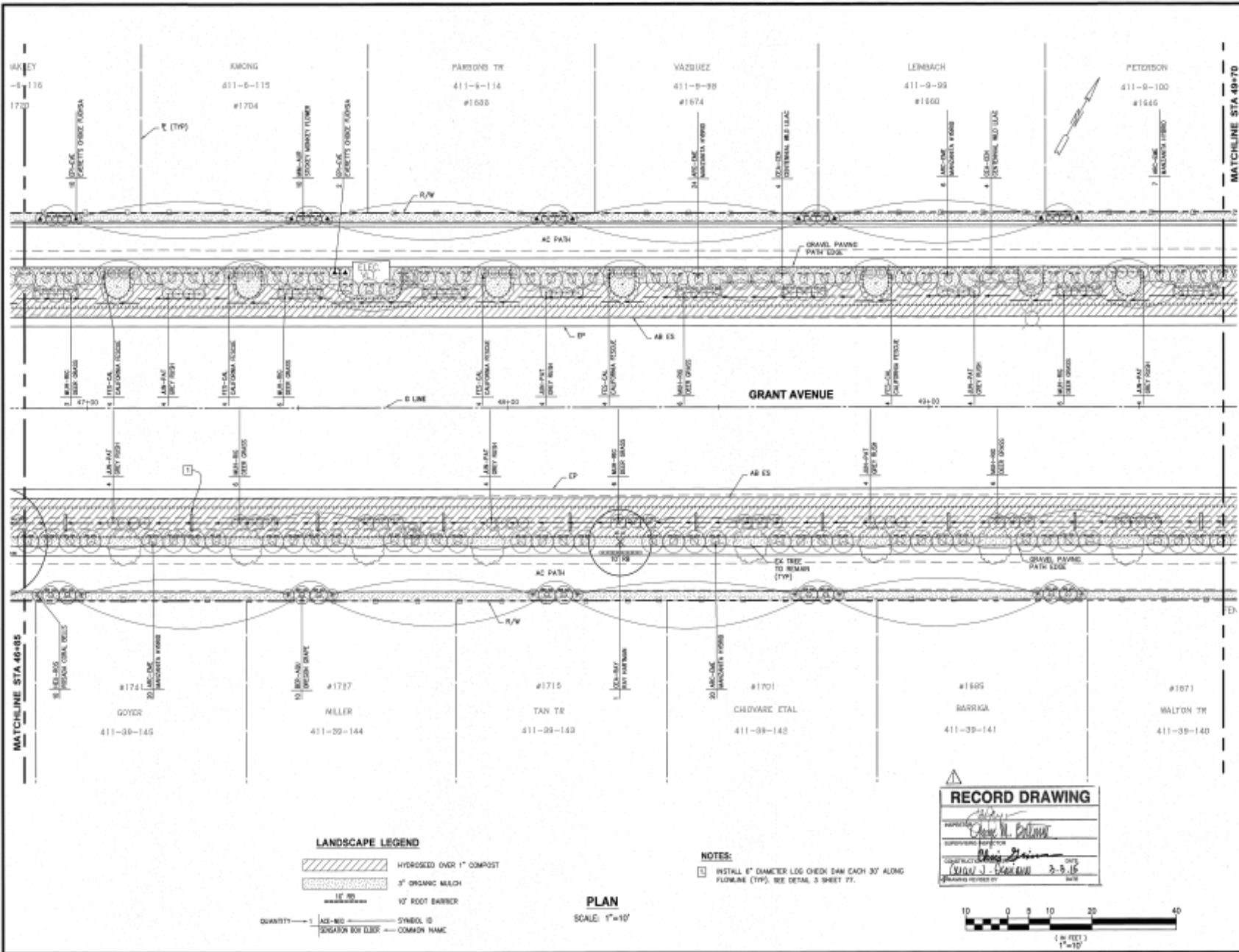
**COUNTY OF ALAMEDA - PUBLIC WORKS AGENCY**  
 GRANT AVENUE  
 SIDEWALK AND DRAINAGE IMPROVEMENTS  
 FROM SOUTHERN PACIFIC RAILROAD TO CHANNEL STREET  
 LANDSCAPE PLAN STA 44+10 TO 46+85

DATE: DEC 2013  
 SCALE: 1"=10'  
 SHEET NO: R32071  
 PROJECT NO: 2156  
 OF 78  
 U-783-5

**REVISIONS**

NO.	DESCRIPTION	DATE	BY
1	ISSUED FOR PERMITS - M. LARSEN	07/25/16	ML

CONSTRUCTION	DATE	REVISION BY	DATE	REVISION BY
MAINTENANCE				
SEAL DATE				



M.L. CHEN, ROAD DESIGN INC., 1485 W. 8th St., Suite 100, San Jose, CA 95128  
 TEL: (408) 298-8888 FAX: (408) 298-8889  
 PROJECT: GRANT AVENUE LANDSCAPE IMPROVEMENTS FROM SOUTHERN PACIFIC BLVD TO GARDNER STREET  
 DATE: 11-20-13 03:30:00 PM

**LANDSCAPE LEGEND**

	HYDROSEED OVER 1" COMPOST
	3" ORGANIC MULCH
	1/2" ROOT BARRIER
	1' SIGN
	2' SIGN
	3' SIGN
	4' SIGN
	5' SIGN
	6' SIGN
	7' SIGN
	8' SIGN
	9' SIGN
	10' SIGN

QUANTITY — 1    A.S. NO.    SYMBOL ID    COMMON NAME

**PLAN**  
SCALE: 1"=10'

**NOTES:**  
 1. INSTALL 6" DIAMETER LOG CHERT DAN EACH 30' ALONG FLOWLINE (TYP). SEE DETAIL 3 SHEET 77.

**RECORD DRAWING**

PREPARED BY: *[Signature]*  
 CHECKED BY: *[Signature]*  
 DATE: 3-5-16  
 DRAWING NUMBER: 2156



**COUNTY OF ALAMEDA ★ PUBLIC WORKS AGENCY**

GRANT AVENUE  
 SIDEWALK AND DRAINAGE IMPROVEMENTS  
 FROM SOUTHERN PACIFIC BLVD TO GARDNER STREET  
 LANDSCAPE PLAN STA 46+66 TO 48+70

DATE: DEC 2013    DRAWN: Y-107  
 SHEET NO.: R.32071  
 PROJECT NO.: 2156  
 DRAWING NO.: 72 OF 78  
 DRAWING TITLE: U-783-5

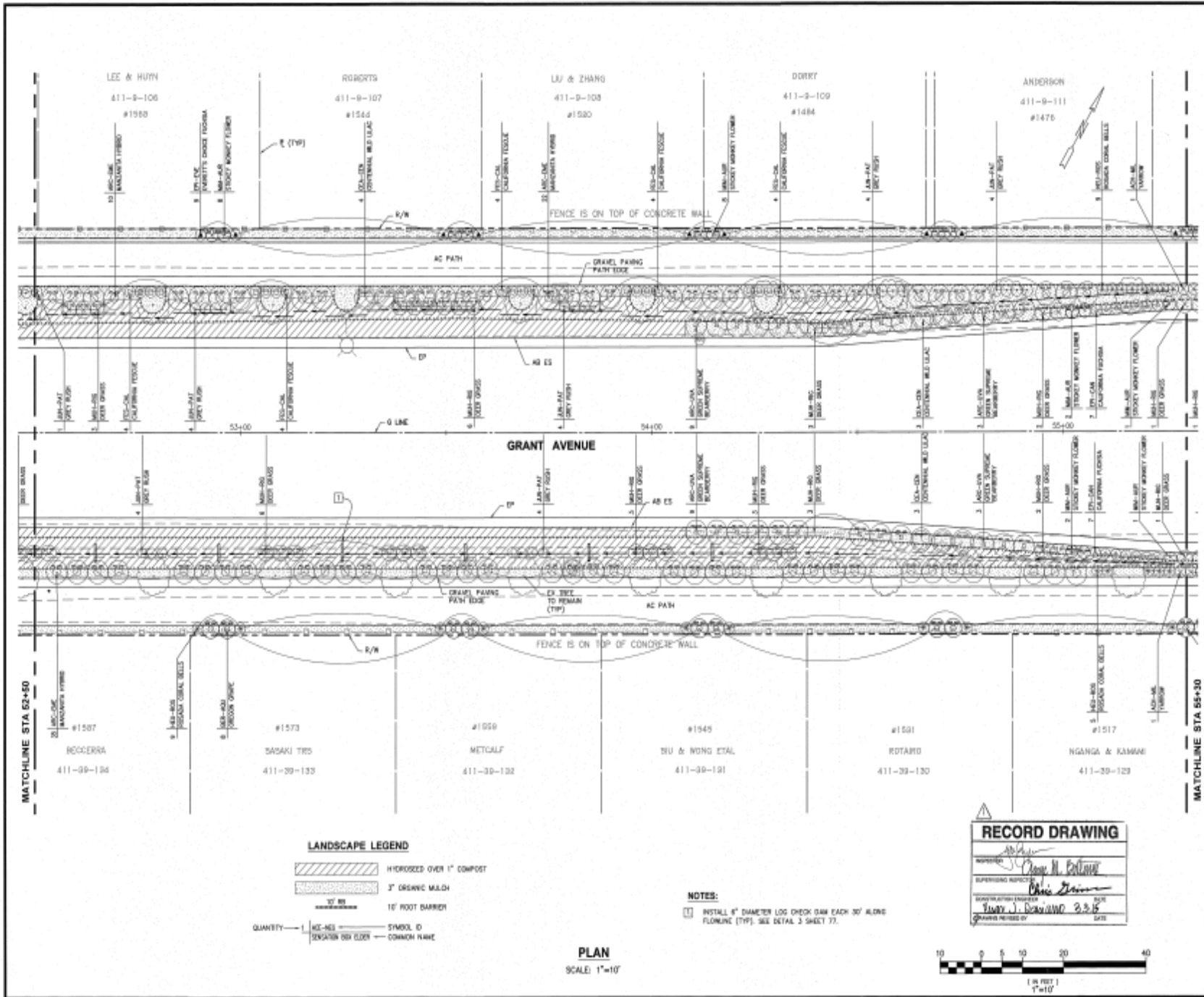
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 NO.    DATE    BY    DESCRIPTION

DESIGNED BY: *[Signature]*  
 CHECKED BY: *[Signature]*  
 DATE: 12-20-13





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MAINTENANCE	REMOVED BY:	DATE:
REAL ESTATE	REMOVED BY:	DATE:

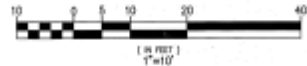


**LANDSCAPE LEGEND**

	HYDRΟΣΕΕD OVER 1" COMPOST
	3" ORGANIC MULCH
	10' ROOT BARRIER
	QUANTITY
	SYMBOL ID
	COMMON NAME

**NOTES:**  
 1. INSTALL 6" DIAMETER LOG CHECK DAM EACH 30' ALONG FLOWLINE (TRF). SEE DETAIL 3 SHEET 77.

**PLAN**  
SCALE: 1"=10'



**RECORD DRAWING**

DESIGNED BY: *[Signature]*  
 SUPERVISING ARCHITECT: *[Signature]*  
 REGISTERED PROFESSIONAL ENGINEER: *[Signature]*  
 DATE: 8.3.16

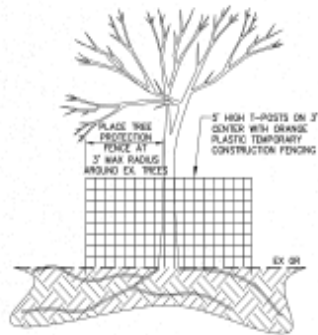
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 05-21-16 10:40 AM

 <b>QUESTA ENGINEERING &amp; ARCHITECTURE</b> 1000 S. GARDEN AVENUE, SUITE 100, ANAHEIM, CA 92805 TEL: 714.944.8888 FAX: 714.944.8889 WWW.QUESTAENR.COM	
<b>COUNTY OF ALAMEDA PUBLIC WORKS AGENCY</b> GRANT AVENUE SIDEWALK AND DRAINAGE IMPROVEMENTS FROM SOUTHERN PACIFIC RAILROAD TO CHANNEL STREET LANDSCAPE PLAN STA 62+50 TO 65+30	
DATE: DEC 2015 SHEET NO: R32071 PROJECT NO: 156	REVISIONS NO. DESCRIPTION DATE 1. 16-018-01-01 08/03/16
74 OF 78 U-783-5	

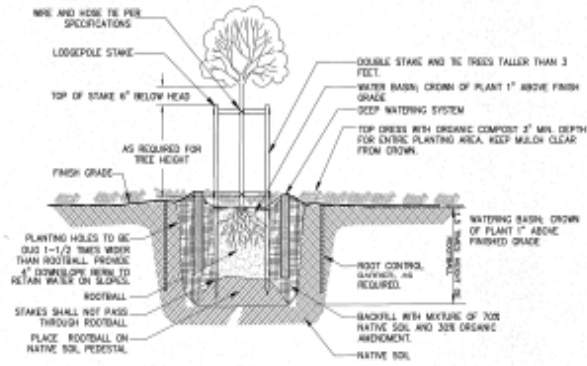




REVIEWED BY:	DATE:
CONSTRUCTION:	
MAINTENANCE:	
FINAL ESTIMATE:	
REVIEWED BY:	DATE:
SAFETY:	
TRAFFIC:	
ENVIRONMENTAL:	



1 TREE PROTECTION DETAIL  
NTS



2 TREE PLANTING DETAIL  
NTS

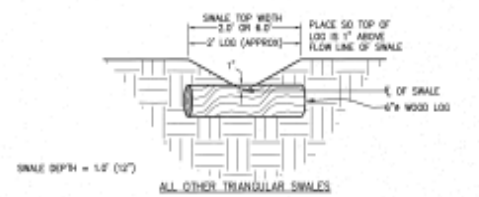
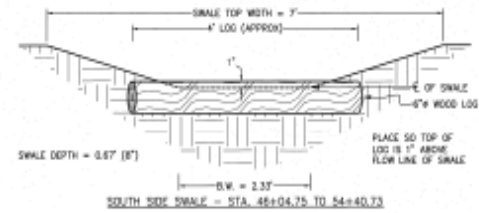
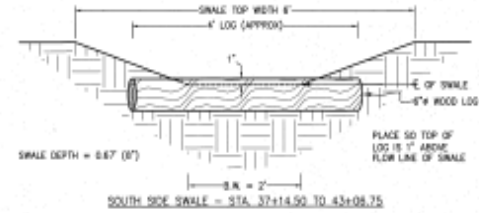
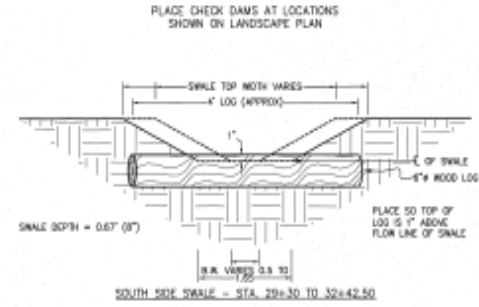
**RECORD DRAWING**

DATE: 3/2/15

DESIGNED BY: [Signature]

CHECKED BY: [Signature]

DATE: 3/2/15



3 6" DIAMETER WOOD LOG CHECK DAM  
NTS

REVISIONS

NO.	DATE	DESCRIPTION
1	11/13/15	ISSUED FOR PERMITS - AS OBTAINED

QUESTA

GRANT AVENUE  
SIDEWALK AND DRAINAGE IMPROVEMENTS  
FROM SOUTHERN PACIFIC RAILROAD TO CHANNEL STREET

LANDSCAPE PLAN - PLANTING DETAILS

COUNTY OF ALAMEDA PUBLIC WORKS AGENCY

DATE: 3/2/15

SCALE: 1"=20'

PROJECT NO: R.32071

PLANS NO: 2156

SHEET NO: 77 OF 78

FILE NO: U-783-5

ALAMEDA COUNTY, 879-2001, SHEETS 4-783-5-R.D.T.  
 879-2001, SHEETS 4-783-5-R.D.T.  
 879-2001, SHEETS 4-783-5-R.D.T.



**EXHIBIT I**

**PROJECT 2 – WASHINGTON AVENUE**

**MAINTENANCE PLAN**

**&**

**AS-BUILT DRAWINGS**

# LANDSCAPE MAINTENANCE PLAN

## WASHINGTON AVENUE

FROM GRANT AVENUE TO  
SOUTH OF LEWELLING BOULEVARD  
ALAMEDA COUNTY CA



Public Works Agency  
— Alameda County —





## A. PROJECT INFORMATION

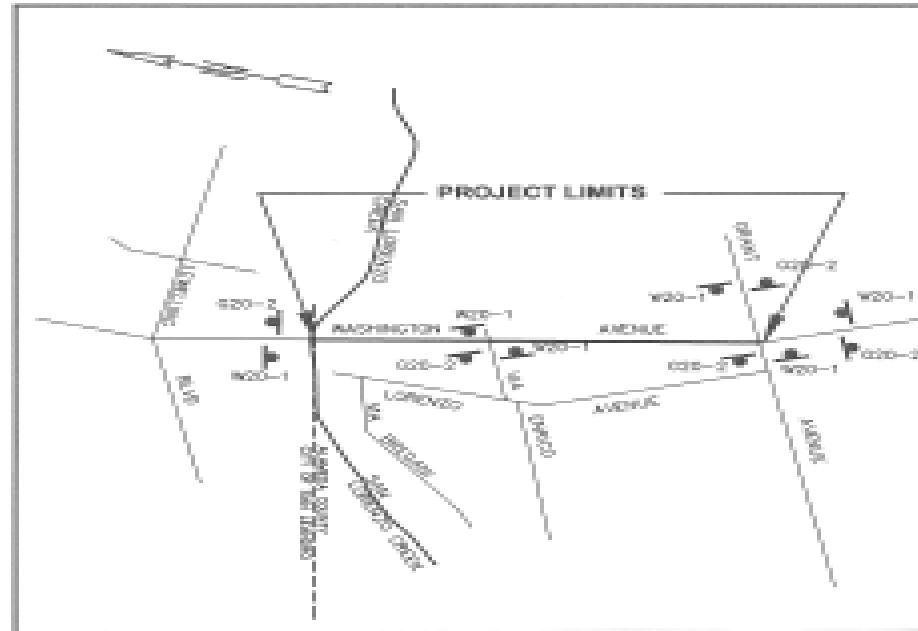
### WASHINGTON AVENUE

<b>DESCRIPTION</b>	<p>WASHINGTON AVENUE is a beautification project where non-irrigated landscape and hardscape have been installed in the median and a small amount of landscaping and trees installed on the west side of the roadway only. The project also includes a gateway with irrigated landscaping at the southwest corner of Grant Ave and Via Alamos. Maintenance for the project includes tree well maintenance, tree trimming, vine, groundcover and shrub maintenance, irrigation system maintenance, and paving elements. Project components to be maintained include:</p> <ul style="list-style-type: none"><li>• Maintain landscape plantings – trees, shrubs, vines and groundcover.</li><li>• Maintain and operate irrigation system for the gateway landscape at the s/w corner of Grant and Washington (Via Alamos).</li><li>• Maintain/install 3” mulch over tree wells and landscaped areas.</li><li>• Maintain and repair landscape headers.</li></ul> <p>NOTE: All landscaping on the east side of the road is maintained by others and not part of this contract.</p>
<b>ADDRESS</b>	WASHINGTON AVENUE, FROM GRANT AVENUE TO THE FLOOD CONTROL CHANNEL OVERCROSSING SOUTH OF LEWELLING BOULEVARD

---

**WASHINGTON AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

**LOCATION MAP**



**LOCATION MAP**  
NO SCALE

**COUNTY INFORMATION**

MAINTENANCE SUPERVISOR

**Rob Sales**, Field Maintenance Supervisor  
[robs@acpwa.org](mailto:robs@acpwa.org) 510-670-5534 Ext. 55534

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**WASHINGTON AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

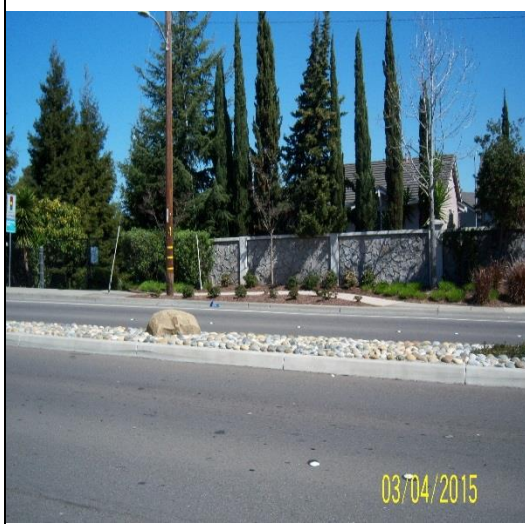
## PROJECT TYPE

✓ STREET/ROADWAY LANDSCAPING

## AS-BUILT PLANS/SUBMITTALS (SEE ATTACHMENT 1)

✓ Landscape Plans only, other drawings available upon request

## SPECIAL PROJECT CONDITIONS



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# WASHINGTON AVENUE LANDSCAPE MAINTENANCE PLAN

September 13, 2016

## B. PROJECT ELEMENTS

SECTION	APPLIES TO PROJECT?	ELEMENT
1	✓	Safety and General Practices (to follow each site visit)
2	✓	Weeding and Trash Removal
3	✓	Trees
4	✓	Shrubs and Groundcover
5	✓	Irrigation Maintenance
6	✓	Pest Management
7	✓	Mulch and other supplies
8	✓	Pavements and Finishes

<b>1. SAFETY AND GENERAL PRACTICES</b>		
<b>TASK</b>		<b>FREQUENCY</b>
<b>A</b>	Comply with federal, state, local, and regulatory standards, ordinances, rules, policies and laws for all performed activities including but not limited to traffic control, pesticide use and tree trimming (ISA Standards, applicable O.S.H.A. and CAL-O.S.H.A. Safety Orders).	<b>EVERY SITE VISIT</b>
<b>B</b>	All work shall be completed in a professional, workmanlike manner, and use quality equipment and materials that comply with current regulations.	<b>EVERY SITE VISIT</b>
<b>C</b>	Do not work or perform any operations, particularly during periods of inclement weather, which may destroy or damage landscaped areas.	<b>EVERY SITE VISIT</b>
<b>D</b>	The safety of workers, passersby, and the public shall be paramount. Utilize accepted standards for safe practices during the maintenance operation and to safely maintain and manage equipment, machines, and materials or other hazards consequential or related to the work.	<b>EVERY SITE VISIT</b>
<b>E</b>	All personnel shall be properly trained, and wear and use Personal Protective Equipment required for the task assigned as required by OSHA or other regulatory agencies.	<b>EVERY SITE VISIT</b>
<b>F</b>	Warning signs, traffic cones, flashing lights, etc., shall be utilized at each work site and all traffic control activities and equipment shall conform to MUTCD standards.	<b>EVERY SITE VISIT</b>
<b>G</b>	Note any hazards found in the service area landscape and notify Supervisor immediately of any unsafe condition that requires repair.	<b>EVERY SITE VISIT</b>
<b>H</b>	Work shall be performed in such a manner to limit unnecessary idling for periods of longer than five (5) minutes while on the worksite, unless engine power is required to operate the vehicle's accessory equipment.	<b>EVERY SITE VISIT</b>
<b>I</b>	All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturer, fabricator, supplier, or distributor.	<b>EVERY SITE VISIT</b>
<b>J</b>	Take a digital photograph(s) of site at each maintenance visit, note problem areas.	<b>EVERY SITE VISIT</b>
<b>K</b>	Record field notes on Maintenance Checklist. Organize, label, date and file digital photography	<b>EVERY SITE VISIT</b>

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**




2. WEEDING AND TRASH REMOVAL		
TASK	FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Pick up litter and landscape debris (including downed tree branches)	<b>EVERY SITE VISIT</b>
<b>B</b>	Remove weeds at curbs and sidewalks and planter areas (focus on April through June)	<b>MONTHLY</b>
<b>C</b>	Fill tree wells around tree areas using mulch or native soil	<b>EVERY SITE VISIT</b>
<b>D</b>	Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance	<b>MONTHLY</b>
<b>E</b>	Remove all cutting and waste materials to an off-site facility.	<b>EVERY SITE VISIT</b>

- All recyclable materials including green waste shall be disposed of at an appropriate facility.
- Green waste may be taken to a composting facility or a transfer station that offers separate processing for green waste for composting.
- Per Alameda County Waste Management Authority Ordinance #2008-1 adopted January 28, 2009: **plant debris may not be landfilled and must be composted.**

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**



### 3. TREES

TASK		FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)	<b>ANNUALLY (Jan. – Mar.)</b>	<ul style="list-style-type: none"> <li>Tree Replacement: Any existing tree that is permanently damaged or shows declining health shall be replaced with 48” box specimen tree, or as directed by County. Notify County of need for replacement and to obtain authorization.</li> <li>Pruning (with hand pruners/loppers/saws): Prune trees between the months of January – March to encourage healthy growth habits pertaining to each individual species, and for an overall balanced shape and appearance. All trees shall be free of dead wood, weak, diseased, insect-infested, and damaged limbs at all times. Selective thinning cuts should be made not “heading” or “tipping” cuts. Remove all clippings the same day tree is pruned.</li> <li>Keep plant material trimmed 1’ from the tree trunk.</li> </ul>
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight	<b>AS NEEDED</b>	
<b>C</b>	Inspect, and replace dead/diseased plant material. Test soil if there are health issues. Add organic fertilizer if recommended by soil testing.	<b>ANNUALLY</b>	
<b>D</b>	Maintain 14’ clearance for branches overhanging beyond curb line into the paved section of streets and 10’ clearance for branches overhanging sidewalk, bicycle path and pedestrian areas.	<b>AS NEEDED</b>	
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8” from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove tree stakes after <b>Year Three</b> . <b>REMOVE NURSERY STAKES AND GREEN TIES.</b>	<b>AS NEEDED (March-May)</b>	
<b>Dr. Hurd Manzanita</b> <i>Arctostaphylos ‘Dr. Hurd’</i>		<b>Bloodgood London Plane</b> <i>Platanus X Acerifolia</i>	<b>Natchez Crapemyrtle</b> <i>Lagerstremia X ‘Natchez’</i>
			

WASHINGTON AVENUE

## LANDSCAPE MAINTENANCE PLAN

September 13, 2016

4. SHRUBS AND GROUNDCOVER			
TASK		FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas	<b>AS NEEDED</b>	<ul style="list-style-type: none"> <li>Shrub/groundcover Replacement: Shrubs and groundcover that are woody, decadent or permanently damaged should be replaced with the same species, unless conditions warrant replacement with other species. If so, notify County and suggest replacements from successful species at project site, with low water use needs.</li> <li>Pruning (with hand pruners/loppers/saws): Prune woody shrubs to remove dead wood, weak, diseased, insect- infested, and damaged limbs. Selective thinning cuts should be made; do not use not “heading” or “tipping” cuts. Remove all clippings the same day shrub is pruned.</li> <li>Trim shrubbery and ground covers to area behind curbs and walkways, within planter beds, and away from walls, fences, and utilities, as necessary. Do not prune into hedges or topiary—let plant grow in natural shape</li> <li>Keep ground cover trimmed 1’ from the base of trees</li> <li>Do not use string trimmers/weed whippers around trees.</li> </ul>
<b>B</b>	Inspect, and replace dead/diseased plant material. Test soil if there are health issues.	<b>AS NEEDED</b>	
<i>Arctostaphylos</i> Emerald Carpet			
			
	<i>Arctostaphylos</i> ‘John Dourley’		
			

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**




<b>5. IRRIGATION</b>	
<b>NOTE:</b> There is no existing irrigation system for the trees, shrubs, and vines along the roadway or in the median. An irrigation system only exists at the southwest corner of Washington Ave (Via Alamos) and Grant Ave for the gateway landscape. Irrigation controller at the site must be manually turned on to water shrubs and groundcover.	<b>FREQUENCY</b>
<b>A</b> Inspect plant material and soil moisture to determine irrigation needs for trees and landscaping throughout project. Provide supplemental irrigation via hose/water truck if trees/landscape exhibit signs of stress.	<b>AT EACH VISIT</b>

<b>6. PEST MANAGEMENT</b>		
<b>TASK</b>	<b>FREQUENCY</b>	<b>USE OF CHEMICALS (PESTICIDES) AND DISEASE &amp; PEST CONTROL</b>
<b>A</b> Inspect and notify supervisor of major disease and insect infestations affecting trees, shrubs and ground covers.	<b>MONTHLY</b>	<ul style="list-style-type: none"> <li>Alameda County encourages environmentally sensitive maintenance practices. Apply insecticide or fungicide to trees, shrubs and ground covers only when significant plant damage would result from not addressing the infestation. Base pest and disease control program on known pests and diseases in Alameda County.</li> <li>All work involving the use of chemicals to be performed under the guidance of a valid California Pest Control Advisor (PCA) License and Qualified Applicator.</li> <li>If needed, spray herbicide, under guidance and recommendation of PCA. Apply only at manufacturers' approved rates to avoid soil toxicity. Verify that herbicide is appropriate for use with various plant materials.</li> <li>Attach Material Safety Data Sheet (MSDS) to this Landscape Maintenance PLAN for any chemicals used. All regulatory reporting requirements for chemical use must be followed.</li> <li>Comply with quarantine regulations set by the California Department of Food and Agriculture (CDFA) when working in areas affected by Sudden Oak Death (SOD), and by Light Brown Apple Moth (LBAM). Regulations include, but are not limited to, ensuring that material is transported to a green waste processing facility that has been authorized by the local County Agricultural Department to accept affected loads, ensuring vehicle payloads are tightly covered with a tarp or otherwise enclosing green waste material to prevent releases during transport, and ensuring equipment is cleaned after working in a contaminated zone so as to prevent cross contamination.</li> </ul>
<b>B</b> Inspect and notify supervisor of damage due to ground squirrels, gophers, and other burrowing rodents.	<b>MONTHLY</b>	
<b>C</b> Control weeds with hand removal or mechanical cultivation.	<b>MONTHLY</b>	
<b>D</b> Use Integrated Pest Management (IPM) practices, and least toxic methods to control pests	<b>MONTHLY</b>	

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**

## 7. MULCH/OTHER SUPPLIES

TASK	FREQUENCY	ADDITIONAL INFORMATION		
A	ANNUALLY OR AS NEEDED	<p><b>ANNUALLY:</b> Replace/replenish mulch annually, or when bare ground occurs over 40% of area. Maintain mulch minimum 3 inches deep in all landscape areas at all times. Mulch installed as part of project consists of 1" compost layer on existing grade, top-dressed with 3" wood chip or bark mulch. Replenish annually with wood chip or bark mulch to maintain 4" depth.</p> <p><b>ALL APPLICATIONS:</b> Mulch layer to be installed in all non-paved areas, including planted areas and tree wells. Keep root crowns of all plants free of mulch and debris.</p> <p>Mulch shall be applied/replenished annually after annual flowers have seeded. Apply mulch on top of dead annuals and around all other planting areas, avoiding root crowns.</p>	MULCH	3" mulch (recycled material preferred).
			SUPPLIER	<p>County</p> <p><b>Earthtones Mulch Company</b> 6756 Central Avenue Newark, CA 94560 408-888-7632 <a href="http://www.earthtonesmulch.com">www.earthtonesmulch.com</a></p>
				

<b>8. PAVEMENTS AND FINISHES</b>			
<b>TASK</b>		<b>FREQUENCY</b>	<b>ADDITIONAL INFORMATION</b>
<b>A</b>	Maintain, adjust and/or repair tree grates and frames for tree growth.  Inspect decomposed granite, cobble stones, and other pavement treatments for damage, settlement, etc., and report to County.	<b>INSPECT AT EACH SITE VISIT</b>	Notify County of cracking, pavement damage, graffiti, trip hazards or other conditions that need further inspection or repair.

<b>C. TASK SUMMARY</b>	
<b>1: Safety and General Practices</b>	
<b>A</b>	Comply with federal, state, local, and regulatory standards, ordinances, rules, policies and laws for all performed activities
<b>B</b>	Complete all work in a professional, workmanlike manner, with compliant equipment and materials
<b>C</b>	Do not work or perform any operations that may destroy or damage landscaped areas
<b>D</b>	Utilize accepted standards for safety and safely maintain and manage equipment and materials
<b>E</b>	Properly train all personnel, and wear and use Personal Protective Equipment required by OSHA or other regulatory agencies
<b>F</b>	Use warning signs, traffic cones, flashing lights, etc., at each work site and all traffic control activities and equipment shall conform to MUTCD
<b>G</b>	Note any hazards found in the service area landscape and notify Supervisor immediately of any unsafe condition that requires repair
<b>H</b>	Work shall be performed in such a manner to limit unnecessary vehicle or equipment idling
<b>I</b>	Handle all materials and equipment in accordance with the instructions of the applicable manufacturer, fabricator, supplier, or distributor
<b>J</b>	Take a digital photograph(s) of site at each maintenance visit, note problem areas.
<b>K</b>	Record field notes on Maintenance Checklist.
<b>2: Weeding and Trash Removal</b>	
<b>A</b>	Pick up litter and landscape debris (including downed tree branches)
<b>B</b>	Remove weeds at curbs and sidewalks and median planter islands
<b>C</b>	Fill tree wells around tree areas with mulch
<b>D</b>	Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance
<b>E</b>	Remove all cutting and waste materials to an off-site disposal facility
<b>F</b>	Inspect, adjust and/or repair tree grates as needed for tree growth
<b>3: Trees</b>	
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight
<b>C</b>	Inspect and replace dead/diseased plant material . Test soils if necessary for health issues
<b>D</b>	Maintain 14' clearance for branches overhanging beyond curb line into the paved section of streets and 7' clearance for branches overhanging sidewalks and pedestrian areas.
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8" from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove tree stakes year three if support is no longer needed.

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**

<b>C. TASK SUMMARY</b>	
<b>4: Shrubs and Groundcover</b>	
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas
<b>B</b>	Inspect and replaced dead/diseased plant material
<b>5: Irrigation</b>	
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs; provide irrigation water to trees as needed.
<b>6: Pest Management</b>	
<b>A</b>	Inspect for disease and insect infestations
<b>B</b>	Inspect for damage by burrowing animals
<b>C</b>	Control weeds with hand or mechanical tools
<b>D</b>	Use IPM for least toxic methods to control pests
<b>7: Mulch and Other Materials</b>	
<b>A</b>	Annually: Replace/replenish mulch to maintain 3" cover, or when bare ground occurs over 40% of area. Mulch must be maintained a minimum 4 inches deep in all landscape areas.
<b>8: Pavements and Finishes</b>	
<b>A</b>	Inspect pavement at all site visits and notify County of damage

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**WASHINGTON AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

## D. FREQUENCY AND ESTIMATED HOURS BY TASK

TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>1: Safety and General Practices</b>			
<b>A</b> Comply with laws	<input checked="" type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT	<div style="display: flex; justify-content: space-between;"> <span>✓ 1</span> <span>2</span> <span>3</span> <span>4</span> <span>5</span> <span>6</span> <span>7</span> <span>8</span> </div>
<b>B</b> Complete all work in a professional, workmanlike manner	<input checked="" type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY	
<b>C</b> Do not destroy or damage landscaped areas	<input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH	
<b>D</b> Utilize accepted standards for safety	<input checked="" type="checkbox"/> APRIL	<input type="checkbox"/> MONTHLY	
<b>E</b> Properly train wear and use Personal Protective Equipment required by OSHA	<input checked="" type="checkbox"/> MAY	<input type="checkbox"/> EVERY 2-3 MONTHS	
<b>F</b> Use warning signs, traffic cones, flashing lights, etc., at each work site	<input checked="" type="checkbox"/> JUNE	<input type="checkbox"/> TWICE A YEAR	
<b>G</b> Note any hazards found in the service area landscape and notify Supervisor	<input checked="" type="checkbox"/> JULY	<input type="checkbox"/> ONCE A YEAR	
<b>H</b> Limit unnecessary vehicle or equipment idling	<input checked="" type="checkbox"/> AUGUST	<input type="checkbox"/> AS NEEDED	
<b>I</b> Install barriers signs, lights, flaggers, etc. to warn the public of any danger	<input checked="" type="checkbox"/> SEPTEMBER		
<b>J</b> Handle all materials and equipment in accordance with the manufacturer	<input checked="" type="checkbox"/> OCTOBER		
<b>K</b> Proceed with caution to avoid damaging any utilities known or unknown	<input checked="" type="checkbox"/> NOVEMBER		
<b>L</b> Take a digital photograph(s) of site at each visit, note problem areas	<input checked="" type="checkbox"/> DECEMBER		
<b>M</b> Record field notes on Maintenance Checklist.			
<b>2: Weeding and Trash Removal</b>			
<b>A</b> Pick up litter and landscape debris (including downed tree branches)	<input checked="" type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT	<div style="display: flex; justify-content: space-between;"> <span>1</span> <span>2</span> <span>3</span> <span>4</span> <span>5</span> <span>✓ 6</span> <span>7</span> <span>8</span> </div>
<b>B</b> Remove weeds at curbs and sidewalks and median planter islands	<input checked="" type="checkbox"/> FEBRUARY	<input checked="" type="checkbox"/> WEEKLY	
<b>C</b> Fill tree wells in landscape areas	<input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH	
<b>D</b> Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance	<input checked="" type="checkbox"/> APRIL	<input checked="" type="checkbox"/> (DURING APRIL THROUGH SEPTEMBER)	
	<input checked="" type="checkbox"/> MAY	<input type="checkbox"/> MONTHLY (DURING OCTOBER THROUGH MARCH)	
	<input checked="" type="checkbox"/> JUNE	<input type="checkbox"/> EVERY 2-3 MONTHS	
	<input checked="" type="checkbox"/> JULY	<input type="checkbox"/> TWICE A YEAR	
	<input checked="" type="checkbox"/> AUGUST	<input type="checkbox"/> ONCE A YEAR	
	<input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> AS NEEDED	
<b>E</b> Remove all cutting and waste materials to an off-site disposal facility	<input checked="" type="checkbox"/> OCTOBER		
	<input checked="" type="checkbox"/> NOVEMBER		
	<input checked="" type="checkbox"/> DECEMBER		

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WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016

D. FREQUENCY AND ESTIMATED HOURS BY TASK			
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>3: Trees</b>			
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input checked="" type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED
			1 2 3 4 5 ✓ 6 7 8
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH
<b>C</b>	Inspect and replace dead/diseased plant material. Test soils if necessary for health issues	<input checked="" type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE	<input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR
<b>D</b>	Maintain 14' clearance for branches overhanging beyond curb line into the paved section of streets and 7' clearance for branches overhanging sidewalks and pedestrian areas.	<input checked="" type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER	<input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8" from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove Tree Stakes between March and May after Year Three (2017)	<input checked="" type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AS NEEDED <input checked="" type="checkbox"/> AS NEEDED
			1 2 3 4 5 6 7 ✓ 8

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**WASHINGTON AVENUE**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

D. FREQUENCY AND ESTIMATED HOURS BY TASK			
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>4: Shrubs and Groundcover</b>			
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas.	<input type="checkbox"/> JANUARY	<input type="checkbox"/> AT EACH VISIT
		<input type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY
<b>B</b>	Inspect and replace dead/diseased plant material. Test soils if necessary for health issues	<input type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH
		<input checked="" type="checkbox"/> APRIL	<input type="checkbox"/> MONTHLY
		<input type="checkbox"/> MAY	<input checked="" type="checkbox"/> EVERY 2-3 MONTHS
		<input type="checkbox"/> JUNE	<input type="checkbox"/> TWICE A YEAR
		<input type="checkbox"/> JULY	<input type="checkbox"/> ONCE A YEAR
		<input checked="" type="checkbox"/> AUGUST	<input checked="" type="checkbox"/> AS NEEDED
		<input type="checkbox"/> SEPTEMBER	
		<input type="checkbox"/> OCTOBER	
	<input checked="" type="checkbox"/> NOVEMBER		
	<input type="checkbox"/> DECEMBER		
<b>5: Irrigation</b>			
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs; supply irrigation water to trees, groundcover, vines, and shrubs as needed.	<input type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT
		<input type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY
		<input type="checkbox"/> MARCH	<input checked="" type="checkbox"/> TWICE A MONTH
		<input checked="" type="checkbox"/> APRIL	(DURING APRIL
		<input checked="" type="checkbox"/> MAY	THROUGH OCTOBER)
		<input checked="" type="checkbox"/> JUNE	<input checked="" type="checkbox"/> MONTHLY
		<input checked="" type="checkbox"/> JULY	(DURING
		<input checked="" type="checkbox"/> AUGUST	NOVEMBER
		<input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> THROUGH
		<input checked="" type="checkbox"/> OCTOBER	<input type="checkbox"/> MARCH)
		<input checked="" type="checkbox"/> NOVEMBER	<input type="checkbox"/> EVERY 2-3 MONTHS
			<input checked="" type="checkbox"/> AS NEEDED

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**



## E. MAINTENANCE RECORD

Task	Attach or Signature	Date	Completed by
1: Safety and General Practices			
2: Weeding and Trash Removal			
3: Trees			
4: Shrubs/Groundcover			
5: Irrigation			
6: Pest Management	<ul style="list-style-type: none"> <li>• Quantity/description of all commercial and organic fertilizers used</li> <li>• Quantity and description of all soil amendments used</li> <li>• PCA Applicator/License Number</li> <li>• <b>Agricultural Commissioners Use Report</b> for all chemical, disease, and pest control work performed (attach)</li> </ul>		
7: Mulch and Other Materials	<p><b>Attach submittal of Mulch source and date of application:</b></p> <p><b>3" Wood/Bark Mulch: annual or as needed in bare areas</b></p>		
8: Pavements and Finishes			

## ATTACHMENTS

<b>1</b>	<b>WASHINGTON AVENUE Landscape Specifications</b>
<b>2</b>	<b>AS BUILT PLANS: SHEETS 65-78, U-783-5 (other contract drawings available on request)</b>

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**WASHINGTON AVENUE  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**

## ATTACHMENT 1 – WASHINGTON AVENUE LANDSCAPE MANAGEMENT SPECIFICATIONS

### Section 1: General Information

#### 1.1 General Scope of Work

This work shall include all supervision, labor, materials, equipment, tools, supplies and services to maintain in a superior condition all landscape areas, irrigation and drainage systems and other related work. All work shall be performed in a workmanlike manner, using quality equipment and materials.

#### 1.2 Site Description

##### A. SCOPE

Work to be done is located at WASHINGTON AVENUE and identified on the enclosed maps and plans. This area is owned or supervised by Alameda County Public Works Agency, hereafter referred to as Agency.

##### B. LANDSCAPE INVENTORY

TREES				
17	HUR MAN	'Dr. Hurd' Manzanita <i>Arctostaphylos 'Dr. Hurd'</i>	Dr. Hurd Manzanita	15 GAL
16	BLO LON	Bloodgood London Plane <i>Platanus X Acerifolia</i>	Bloodgood London Plane	48" BOX
10	NAT CRA	Natchez Crapemyrtle <i>Lagetroemia X 'Natchez'</i>	Natchez Crapemyrtle	24" BOX
PLANTS				
33	BOS IVY	Boston Ivy <i>Parthenocissus</i>	Boston Ivy	1 GAL
SHRUBS				
80±	EME CAR	Emerald Carpet Manzanita <i>Arctostaphylos 'Emerald Carpet'</i>	Emerald Carpet Manzanita	5 GAL
120±	JOH DOU	John Dourley Manzanita <i>Arctostaphylos 'John Dourley'</i>	John Dourley Manzanita	5 GAL

#### 1.3. Limits of Work

Specified work does not include:

- A. Repair or replacement of street lighting, traffic signals or roadside signs.
- B. Repair or replacement of traffic lane pavement or concrete pavement.

## 1.4. Supplemental Documents

### A. SITE MAPS

1. Record Drawings, including landscape, irrigation, site furnishings etc. are available from ACPWA.

## 1.5. Supplemental Resources

A. *A Guide to Estimating Irrigation of Water Needs of Landscape Plantings*, California Dept of Water Resources, <http://cdec.water.ca.gov>

B. *California Irrigation Management Information System*, [www.cimis.water.ca.gov](http://www.cimis.water.ca.gov), Waste management and recycling, [www.ciwmb.ca.gov](http://www.ciwmb.ca.gov).

C. *The Weed Worker's Handbook, A Guide to Techniques for Removing Bay Area Invasive Plants*, The Watershed Council (510) 231-5655 and the California , Invasive Plant Council (510) 843-3902

D. *Pests of Landscape Trees and Shrubs: An Integrated Pest Management Guide*, 2<sup>nd</sup> ed., UC Publication 3359, <http://www.ipm.ucdavis.edu>

## Section 2: General Requirements

### 2.1. Contractor Qualifications

#### A. QUALIFICATIONS

1. Contractor must have a valid California C-27 contractor's license authorized by the State of California.
2. Contractor must have assigned to the project at least one employee possessing a California State Chemical Applicator's License for the control of weeds, plant diseases and other pests.
3. Contractor shall be thoroughly familiar with California native wildflower species, and take care not to eliminate or eradicate California native wildflowers or other plants installed as part of the project.
4. It is preferred that the Contractor have assigned to the project at least one employee who has successfully completed the Pollution Prevention Training & Certification Program For Surface Cleaners issued by the Bay Area StormWater Management Agencies Association (BASMAA).
5. All tree pruning shall be completed under the direction of a Certified Arborist or Certified Tree Worker (International Society of Arboriculture).
6. It is preferred that the Contractor have assigned to the project at least one employee who has experience or training in Integrated Pest Management (IPM) techniques.

#### B. INSURANCE

Contractor shall maintain insurance required by ACPWA throughout the contract period.

### 2.2. Compliance with Laws, Ordinances and Policies

All services rendered shall be provided in accordance with all ordinances, resolutions, statutes, rules, laws and regulations of the Agency, and any Federal, State, or local governmental agency having jurisdiction in effect at the time service is provided

## 2.3. Work Requirements

### A. WORK SCHEDULE

1. Contractor is to provide Agency with a monthly work schedule describing the work to be performed in the Project Area, hours by job classification and tasks completed.
2. The Contractor shall conduct all operations during the hours of 7:00 a.m. to 5:00 p.m. Monday through Friday, unless otherwise approved by the Agency. Contractor may not work on any Federal, State, or local holidays.
3. Any non-emergency work that may be deemed hazardous or disruptive (i.e., chemical spraying, tree pruning, etc.) shall be scheduled at least two (2) weeks in advance with the Agency's representative. For emergency work, Contractor must obtain written approval from Agency's representative prior to commencing work.
4. Agency reserves the right to change schedules for special events, conflicts with adjacent property owners/tenants within five (5) working days advance notice.

### B. PROTECTION OF EXISTING PROPERTY

1. Contractor must protect all existing plant materials, site improvements, structures, facilities, utilities, and natural areas from damage, both above and below ground. Any damages shall be reported immediately to the Agency's representative. Any damages caused by Contractor shall be corrected and/or paid for by the Contractor at no cost to the Agency.
2. Contractor shall protect property from accidental chemical, fuel, oil or other contaminant spills.
3. Contractor shall not wash or blow soil, chemicals, litter, mulch, soil amendments or other materials into storm drains.

### C. SAFETY

Contractor must at all times exercise necessary precautions to provide for the protection of the public and employees.

1. Traffic Lane Closure. Landscape maintenance services conducted in the roadway must be performed in a safe manner. The contractor is required to perform traffic diverting lane closures prior to beginning any trimming operations in the center median. Litter pickup does not require a lane closure.
2. All lane closure activities must comply with Federal Highway Manual on Uniform Traffic Control Devices (MUTCD) <http://www.dot.ca.gov/hq/traffops/signtech/mutcdsupp/supplement.htm>], applicable governmental agencies and follow notification requirements of the Police and Fire Departments.
3. Chemical Applications. **Note: Bay-Friendly Landscaping emphasizes Integrated Pest Management (IPM) practices to control pests and diseases in the landscape.** IPM uses cultural, mechanical, physical, and biological control methods before using pesticides. Chemical controls are applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control is applied.
4. Contractor shall apply all chemicals in a safe manner and according to label instructions and Agency, State and Federal requirements. A California Chemical Applicators license is required by the contractor for chemical applications. The Contractor shall mix and apply chemicals to protect against accidental spills and drift to non-target areas, and to insure safety of the applicator. Any spilled chemicals, as well as contaminated soil, water,

and/or landscape materials must be removed from the Project and disposed of in accordance with the Agency requirements. The Contractor shall maintain applicator's licenses and records of applications as required by the State.

5. A Chemical Work Report shall be completed for each chemical application. The Contractor is responsible for submitting chemical usage reports to the County Agricultural Department. Copies are to be sent to the Agency's representative as part of the Contractor's monthly report.

#### **D. CONTRACTOR'S PERSONNEL AND SUPERVISION**

1. Contractor shall provide a list including all Contractor's and subcontractor's employees assigned to work site and include work schedule and assignment. Contractor must update list within 5 business days of any change. All Contractor's employees assigned to the Project must demonstrate they are United States citizens or have a legal right to work in the United States.

2. The Contractor shall assign a qualified trained supervisor to oversee work performed at the work site and to act as the Contractor's liaison with the Agency representative. This supervisor must inspect the Project daily (Monday through Friday) except holidays and provide direction to the Contractor's workers and/or subcontractors. This supervisor shall speak, write, read and understand English and be capable of writing schedules, monthly reports noting any deficiency that needs correcting and major projects for the coming month. This supervisor shall have at least three (3) years of landscape maintenance supervision experience.

3. All Contractor's personnel shall adhere to basic public works standards for working attire including; uniform shirts with Contractor's name or logo clearly visible at all times when working at all locations, proper shoes and other equipment required by State Safety Regulations. Shirts are to be maintained in a neat and presentable condition.

4. All Contractor vehicles are to have a readable sign with Contractor's name or logo and telephone number. Trucks are to be kept in a clean and presentable condition.

#### **E. SUBCONTRACTING**

A portion of the work covered by these specifications may be subcontracted with prior approval of the Agency. Contractor shall supervise subcontractor and guarantee work quality. Subcontractors and their qualifications must be submitted to the Agency thirty (30) days before working at the site. All subcontractors assigned to the Project must demonstrate they are United States citizens or have a legal right to work in the United States. It is preferred that subcontractors have training in Bay-Friendly Landscaping or other experience in sustainable landscape practices.

#### **F. SUPPLIES AND EQUIPMENT**

1. Fuel conservation and low emission equipment. The Contractor will implement strategies in work operations to reduce fossil fuel consumption and emissions, such as:

- a. Use hand-powered equipment when possible.
- b. Minimize use of gas-powered blowers, especially on planting beds.
- c. Select smallest, most fuel efficient equipment to accomplish task.
- d. Consider vehicles that operate on natural gas or biodiesel.
- e. Maintain equipment properly and keep it well tuned.
- f. Emphasize employee carpooling to Project.

2. Use local products and suppliers. The Contractor shall use local products and suppliers (produced within 150 miles from the project site) to the extent possible to minimize fuel consumption and emissions.

3. Use recycled and salvaged materials. The Contractor shall use salvaged and recycled-content products where possible. Materials for reuse may be found by contacting the CalMax website at [www.ciwmb.ca.gov](http://www.ciwmb.ca.gov) or [www.stopwaste.org](http://www.stopwaste.org).
4. Equipment refueling and repair. The Contractor shall refuel and repair equipment in a safe manner to protect against accidental spills. Limit refueling to specific areas on a site. Measures shall be taken to prevent, control, and clean-up spills. Clean-ups should be immediate, automatic and routine and performed by a trained staff member or a licensed cleaning company. Contact the local emergency response team agencies to report all spills.

## **G. REPORTING AND INSPECTING**

1. The Contractor shall submit a written report each month stating all contract work completed. The report shall show the work completed during each week contract work was accomplished, and shall be submitted with and cover the same work as the Contractor's billing statement for the previous month's work. The report shall include documentation of stormwater and irrigation inspections, IPM monitoring, soil and pest management treatments and other chemical applications. A three week look ahead schedule outlining anticipated work by number should be included.
2. Unusual horticultural problems such as pests, disease and damages that are beyond the scope of the Contractor's responsibility shall be brought to the attention of the Agency representative immediately.
3. The Agency, through a designated representative, will make periodic inspections to insure that complete and continuous maintenance is fulfilled. In addition, the Agency may obtain the services of a Landscape Architect, Arborist, IPM/PCA or other professional to inspect plantings and make recommendations for improvements in the maintenance program.

## **H. WORK PERFORMANCE**

1. Contractor is responsible for (a) having thoroughly investigated and considered the scope of services to be performed, (b) carefully considering how the services should be performed, and (c) fully understanding the facilities, difficulties, and restrictions attending to the performance of the services required. Contractor is responsible to investigate the area and be fully acquainted with the conditions.
2. Should the Contractor discover any latent or unforeseeable conditions, which will materially affect the performance of services, Contractor shall immediately inform the Agency of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Agency.
3. Plants, irrigation systems, etc., damaged by traffic accidents or vandalism, shall be reported immediately to the Agency.

## **Section 3: Landscape Standards and Maintenance Requirements**

### **3.1 Overview**

#### **A. APPLICABLE STANDARDS AND BEST MANAGEMENT PRACTICES (BMP's)**

Contractor shall adhere to applicable professional standards as defined by a professional organization including:

1. American National Standard for Tree Care Operations - ANSI A300, Parts 1 and 2
2. International Society of Arboriculture BMP for Tree and Shrub Fertilization, and BMP for Tree Pruning
3. Irrigation Association BMPs
4. California Association of Pest Control Advisors

# **WASHINGTON AVENUE LANDSCAPE MAINTENANCE PLAN**

**September 13, 2016**

### **3.2 Site Analysis**

A. Contractor shall become familiar with the site's microclimate(s), infiltration rate and drainage characteristics and range in exposures to schedule irrigation.

### **3.3 Soil & Nutrition Management**

#### **A. MAINTAIN MULCH**

1. Contractor shall maintain a minimum of 3" of mulch at all times over soil surface that is not covered by vegetation. 1" of compost as described in Section 3.3 E shall be applied one time only to the swale banks and tops along the road shoulder. Mulch materials shall be chipped or shredded green waste, wood chips from pruning operations, or chipped landscape prunings.
2. Apply mulch annually to maintain 3" thick layer. As needed, apply mulch to bare areas when these areas exceed approximately 40% of cover. Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch, tapered as needed to transition to existing grade.
3. Keep root crowns of all plants free of mulch and debris.
4. Apply mulch in August or September. Apply mulch around trees and ground cover, avoiding root crowns.

### **3.4 Water Management**

#### **A. WATER CONSERVATION GOALS**

Landscapes shall be irrigated to as needed maintain tree appearance and health, and avoid overspray and water damage to Agency's hardscape and property.

#### **B. IRRIGATION ASSESSMENT**

1. There is an irrigation system for ground cover only.
2. Irrigation shall be applied as needed to maintain tree health and survival. Application may be from water truck or other system subject to Agency approval. Irrigation with recycled water is preferred.
3. Irrigation intervals and frequency shall be suitable for weather conditions. Calculation methods are described in *A Guide to Estimating Irrigation Water Needs of Landscape Plantings in California*, available from the Dept. of Water Resources, Sacramento, CA.
4. Irrigation frequency shall be based on soil moisture and ET (evapotranspiration) data (available through CIMIS). Irrigation shall be applied at approximately 80% allowable depletion (AD) for drought tolerant plantings. Enough water shall be applied at each irrigation cycle to wet through the depth of root zone.
5. Landscape irrigation shall not be applied during high wind or high temperature conditions.
6. Use soil probe at each landscape visit to evaluate soil moisture conditions and need for supplemental irrigation application.



### **3.5 Integrated Pest Management (IPM)**

#### **A. GOALS**

An Integrated Pest Management program shall be implemented to:

1. Maintain healthy, attractive plants, maximize resistance to pests and out-compete weeds;
2. Monitor for presence of pests and to evaluate pest impact to plant health and appearance, and nuisance to the public;
3. Provide control treatments that have minimal negative effects on all but the pest and that protect air and water quality. Contractor shall assume pesticides are potentially hazardous to human and environmental health. Preference shall be given to reasonably available non-pesticide alternatives when considering the use of pesticides on Agency property.

#### **B. INSECTS AND DISEASES**

1. Key Trees and Shrubs: key pests. Contractor shall identify primary tree and shrub species and cultivars in the landscape (key plants) and the pests that commonly cause significant harm to tree and shrub health or appearance (key pests).
2. Monitoring. Contractor shall monitor landscape areas monthly to identify presence of beneficial insects and pests, determine populations, life stage, and degree of damage to trees or shrubs. Key plants/key pests will be monitored closely during normal periods of pest activity. This information will be the basis on which pest control methods are initiated. Records of monitoring activity shall be kept.

#### **C. CULTURAL/MECHANICAL/PHYSICAL METHODS**

Adjust maintenance practices or modifications as needed to make the environment unfavorable for pest reproduction, movement, or survival. This can include modifying an existing maintenance practice, such as timing of pruning or fertilization. Other mechanical or physical practices may be utilized, including:

1. Fertilize and irrigate only when needed, to foster a healthy soil.
2. Prune to remove infected or infested branches and shoots. Time pruning to avoid periods of insect infestation.
3. Remove fallen twigs, leaves, and fruit that contains disease inoculum.
4. Mulch soil surface to reduce weeds and to reduce splashing and the drops of mud that would protect spores deposited on plant surfaces.
5. Bringing to attention of Agency trees and shrubs that are disease or insect prone and suggesting resistant tree or shrub replacements or those better suited to the site and microclimate.

#### **D. BIOLOGICAL METHODS**

Biological controls are pesticides of natural origin that have limited or no adverse effects on the environment or beneficial organisms. Determining the effective biological control and proper timing of application are critical to success in pest control. The Contractor shall consider the following biological control methods when cultural/mechanical/physical methods are not adequate to lower pest populations to the target level.

1. *Bacillus thuringiensis* (Bt)
2. Parasitic nematodes
3. Pheromone traps
4. Beneficial insect release and conservation

## E. PESTICIDES

The term pesticide applies to insecticides, fungicides and other substances used to control pests. Antimicrobial agents are not included in this definition of pesticides.

1. Least toxic pesticides. When cultural, mechanical, physical and biological controls have provided inadequate pest control, the Contractor may select and apply an appropriate least-toxic pesticide as a last resort. Least-toxic pesticides have a high LD-50, low residual, and narrow range of toxicity. Application must be timed to the appropriate life stage of the pest. Examples are:

- a. insecticidal soaps,
- b. horticultural oils,
- c. herbicidal soaps,
- d. Neem,
- e. Pyriproxyfen insect growth regulator (e.g. Distance IGR)

2. Restricted chemicals. Organophosphate-containing pesticides have been found to persist in the environment and cause water quality impairment of some creeks, streams, and arroyos in Alameda County. They are restricted from use. Examples include:

- a. diazinon, trade names Spectracide®, Knox-out®
- b. chlorpyrifos, trade names Dursban®, Pageant®)
- c. malathion and carbaryl (trade name Sevin®)

Pyrethroids and pyrethrins containing piperonyl butoxide (PBO) are restricted from use. Pyrethrins are toxic to birds, fish, and beneficial insects, should be used only as a last resort, and carefully applied to avoid runoff and contact with non-target plants.

Contractor shall not apply any Toxicity Category I or II Pesticide Product, any pesticide containing a chemical identified by the State of California as a chemical known to the State to cause cancer or reproductive toxicity pursuant to the California Safe Drinking Water and Toxic Enforcement Act of 1986, and any pesticide classified as a human carcinogen, probable human carcinogen or possible human carcinogen by the United States Environmental Protection Agency, Office of Prevention, Pesticides and Toxic Substances.

3. All chemical applications shall be performed by a licensed, trained technician. Contractor must be a licensed Pest Control Operator as required by the State of California, registered in Alameda Co., and strictly adhere to all laws.

4. Notice of pesticide use. Signs shall be posted at least three days before application of the pesticide product and remain posted at least four days after application of the pesticide.

- a. Signs shall be posted (i) at every entry point where the pesticide is applied if the pesticide is applied in an enclosed area, and (ii) in highly visible locations around the perimeter of the area where the pesticide is applied if the pesticide is applied in an open area.
- b. Signs shall be of a standardized design that are easily recognizable to the public and workers.
- c. Signs shall contain the name and active ingredient of the pesticide product, the target pest,

the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, the date for re-entry to the area treated, and the name and contact number for the City department responsible for the application.

d. Contractor shall not be required to post signs in right-of-way locations that the general public does not use for recreational purposes (north side and medians). However, Contractor shall notify Agency in writing three days prior to pesticide applications in the right-of-way areas (south side pedestrian/bicycle path).

e. Contractor may obtain authorization from the Agency to apply a pesticide without providing a three-day advance notification in the event of a public health emergency or to comply with worker safety requirements. Signs shall be posted for at least four days after application of the pesticide, as described herein.

#### 5. Recordkeeping and reporting.

a. Contractor shall maintain records of all pest management activities. Each record shall include the following information:

- target pest;
- type and quantity of pesticide used;
- site of the pesticide application;
- date the pesticide was used;
- name of the pesticide applicator;
- application equipment used;
- prevention and other non-chemical methods of control used.

b. Contractor shall submit the pest management record to Agency on a monthly basis.

### F. WEED MANAGEMENT

1. Landscapes shall be maintained in a healthy and attractive manner.
2. Identify key weeds: Contractor will identify key weeds present and design a weed management program to target those species.
3. Monitor planting areas frequently to identify and eradicate weeds early in the growth stage prior to their setting seed. Cut or pull weeds using hand operated equipment where possible.
4. Mulches shall be maintained at all times over soil surface that is not covered by vegetation. See Section 3.3 for application and maintenance of 3" mulch layer.

### 3.6 Plant Control

#### A. PRUNING

1. Selective pruning. Plants shall be pruned selectively to remove individual stems or branches that extend beyond the natural conformation of the plant to a lateral branch or at the point of attachment. Woody groundcovers shall be selectively pruned to control growth towards pavements rather than edged.
2. Hedging and shearing. Shearing of plants into formal shapes shall be avoided as this destroys the natural form of the plant and generates excessive waste. Plants having adequate space for development shall instead be selectively pruned on an as needed basis. Where plant size must be controlled because of inadequate space for the plant at certain locations, prune to reduce size by cutting individual branches or stems to interior lateral branches.

3. Tree Pruning. Tree pruning shall be performed only by trained, experienced personnel. An I.S.A. Certified Arborist or Tree Worker is to be present at all times during pruning.

### **3.7 Waste Management**

#### **A. DEBRIS REMOVAL AND CLEAN-UP**

Contractor shall keep all landscaped areas and paths free from trash and debris. Debris clean up should be performed with blowers.

#### **B. RECYCLE WASTE**

Contractor shall transport all waste and debris to appropriate local recycling facilities.

## **Section 4: Landscape Specifications for Tree/Shrub Types and Landscape Zones**

### **4.1 Ground Cover and Shrubs**

#### **A. STANDARDS FOR HEALTH AND APPEARANCE**

Ground covers shall be maintained to sustain an attractive, healthy, normal color for the species, and uniform density with no bare spots. Ground covers shall be kept free of trash and debris.

#### **B. PROTECT ENVIRONMENTAL RESOURCES**

Ground cover shall be maintained using materials and methods that protect environmental quality and human health, conserve water and energy, minimize waste, and reuse and recycle materials to the extent possible.

#### **D. MULCHING**

Contractor shall maintain a minimum of 3" of mulch at all times over all landscape area. Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch.

#### **E. WATER MANAGEMENT**

1. Trees and shrubs shall be irrigated to provide adequate water to maintain attractive, green, healthy plants, and a moderate growth rate during its growing season.
2. Use soil probe to evaluate soil moisture and determine need for supplemental irrigation to maintain healthy trees and shrubs.
3. Avoid applying water to hardscape surfaces, or in excess of soil infiltration rate.

## **4.2 Trees**

### **A. STANDARDS FOR HEALTH AND APPEARANCE**

Trees shall be maintained to sustain attractiveness, health and structural stability that is characteristic for the species.

### **B. PROTECT ENVIRONMENTAL RESOURCES**

Trees shall be maintained using materials and methods that protect environmental quality and human health, conserve water and energy and minimize waste.

### **C. PRUNING**

1. All tree pruning shall be performed only by trained, experienced personnel. An I.S.A. Certified Arborist or Tree Worker is to be present at all times during pruning. Arborist must have a State of Calif. Contractor's License for Tree Service (C61-D49).
2. All pruning shall be in accordance with the Best Management Practices for Pruning (International Society of Arboriculture, 2002) and adhere to the most recent editions of the American National Standard for Tree Care Operations (Z133.1) and Pruning (A300).
3. Trees shall be pruned in the following manner:
  - a. Clear the crown of diseased, crossing, weak and dead branches. Trees shall not be routinely thinned.
  - b. Provide 14' vertical clearance over roads, 10' over bicycle path, walkway and sidewalks/bus stops.
  - c. Reduce end weight on heavy, horizontal branches.
  - d. Create a strong central trunk with lateral branches spaced vertically and horizontally.
  - e. Interior branches shall not be stripped out.
  - f. Trees shall not be climbed with spurs.

### **D. STAKING**

1. Tree stakes, ties and guides shall be checked regularly to ensure trees are not being damaged. Adjust ties and stakes as necessary to prevent girdling and wounding. Remove nursery stakes and green ties during initial site visit.
2. Tree stakes shall be removed within three to five years of planting. For trees unable to stand alone after two years, Contractor will shorten the stakes and lower the ties to 3-4' height. If after the third year the tree will not stand without a stake, Contractor will inspect to determine cause of instability, and make recommendations to Agency for corrective action.
3. If new ties are needed to secure tree to stake, use ties composed of recycled materials. The tie must be broad, have a smooth surface where it contacts the trunk, and provide some elasticity. Wire covered with hose, tubing or other materials, and covered electrical wire are not acceptable materials.

### **E. MULCHING**

Contractor shall maintain a minimum of 3" of mulch at all times over all related areas, see Section 3.3. Do not place mulch over root crowns or against trunks. Mulch shall be applied so that it is below grade (curb, edging, etc.) by 1½".

## **F. WATER MANAGEMENT**

Trees shall be irrigated to encourage deep root growth and to provide adequate water to maintain an attractive, healthy tree, and a moderate growth rate during their growing season. Use soil probe to evaluate soil moisture needs.

## **H. PEST MANAGEMENT**

1. Contractor is responsible for monitoring trees to identify, assess pest problems and taking action to control pests that affect tree health and appearance when pest populations or damage exceed established thresholds.
2. Contractor shall employ integrated pest management procedures.
3. Contractor shall select pest controls to provide adequate pest control without harming non-target organisms, or negatively affecting air and water quality and public health. Pest management shall rely first on cultural, mechanical, physical, and biological control methods. When necessary, chemical controls may be applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control will be applied. Pesticides may not be applied on a prescheduled basis.
4. Contractor may not apply restricted chemicals that may harm water resources.

## **4.4 Hardscape**

### **A. DEBRIS REMOVAL AND CLEAN-UP**

Contractor shall keep pathways, shoulders and landscaped areas free from trash and debris.

### **B. SURFACE CLEANING**

Contractor shall clean hard surfaces as needed to remove accumulation of sediment, dirt, or other materials that distracts from the visual impact of the area or creates a safety hazard.

### **C. ROOT INTERFERENCE**

Potential root damage to hardscapes shall be reported to Agency. Corrective action will be determined and directed as an extra service.

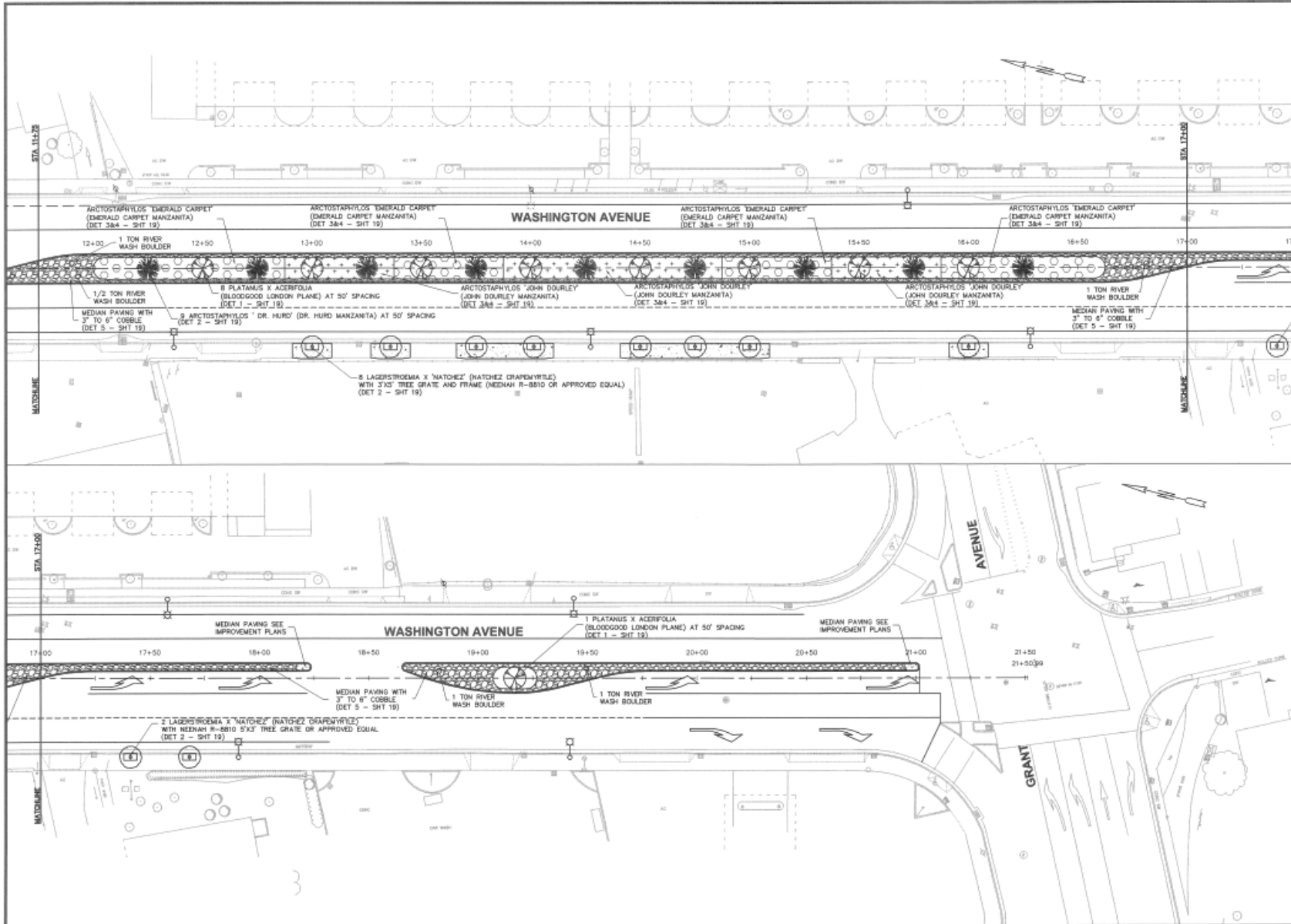








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**COUNTY OF ALAMEDA ★ PUBLIC WORKS AGENCY**

**WASHINGTON AVENUE  
ROADWAY IMPROVEMENT  
SAN LORENZO CREEK TO GRANT AVENUE  
LANDSCAPE PLAN**

WORK SHEET NO: **R23365**  
 SPECIFICATION NO: **2077**  
 SHEET NO: **17 OF 27**  
 PLAN NO: **U-149-4**







DATE: **APRIL 2010** NTS  
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PLANT LIST				
SYMBOL	SCIENTIFIC NAME	COMMON NAME	SIZE	NOTES
	ARCTOSTAPHYLOS 'DR. HURD'	DR. HURD MANZANITA	15 GALLON	MULTI-TRUNK
	PLATANUS X ACERIFOLIA	BLOODGOOD LONDON PLANE	48" BOX	STANDARD
	PARTHENOCISSUS TRICUSPIDATA	BOSTON IVY (SEE NOTE A BELOW)	1 GALLON	SPACE 10' O.C.
	LAGERSTROEMIA X 'NATCHEZ'	NATCHEZ CRAPENWYRTLE	24" BOX	STANDARD
	ARCTOSTAPHYLOS 'EMERALD CARPET'	EMERALD CARPET MANZANITA	5 GALLON	SPACE 2.5' O.C.
	ARCTOSTAPHYLOS 'JOHN DOURLEY'	JOHN DOURLEY MANZANITA	5 GALLON	SPACE 3' O.C.

NOTE A: THIS IS A CONTINGENT BID ITEM. SEE SPECIAL PROVISION FOR ADDITIONAL INFORMATION.

**PLANTING NOTES**

- VERIFY EXACT LOCATION AND DEPTH OF EXISTING UTILITIES PRIOR TO WORK. ALL COSTS ASSOCIATED WITH LOCATING EXISTING UTILITIES, INCLUDING POT-HOLDING, SHALL BE CONSIDERED AS INCLUDED IN THE CONTRACT PRICES PAID FOR THE VARIOUS ITEMS OF WORK AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED THEREFORE.
- QUANTITIES SHOWN ON THE PLANS AND SPECIFICATIONS ARE APPROXIMATE AND ARE PROVIDED FOR CONVENIENCE ONLY. THE CONTRACTOR IS RESPONSIBLE FOR VERIFYING ALL QUANTITIES AND FOR FURNISHING AND INSTALLING ALL PLANTS AND MATERIALS SHOWN ON THE PLANS AND REQUIRED BY THE CONTRACT DOCUMENTS.
- ENGINEER SHALL APPROVE FINAL LOCATIONS OF ALL PLANTS PRIOR TO INSTALLATION. NOTIFY ENGINEER FOR DIRECTION IF PLANT LOCATIONS REQUIRE ADJUSTMENT DUE TO, BUT NOT NECESSARILY LIMITED TO THE FOLLOWING: UNDERGROUND OR ABOVE GROUND UTILITIES, STRUCTURES OR OBSTRUCTIONS, AND TO COMPLY WITH UTILITY AND/OR COUNTY REQUIREMENTS FOR SETBACKS, ETC. PRIOR TO IRRIGATION AND/OR PLANT INSTALLATION. ENGINEER'S APPROVAL IS REQUIRED FOR ALL ADJUSTMENTS PRIOR TO INSTALLATION. ALL COSTS ASSOCIATED WITH ADJUSTMENTS IN IRRIGATION AND/OR PLANT LOCATIONS WILL BE CONSIDERED AS INCLUDED IN THE CONTRACT PRICES PAID FOR THE VARIOUS ITEMS OF WORK AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED THEREFORE.
- CONTRACTOR SHALL NOT WILLFULLY PROCEED WITH CONSTRUCTION AS DESIGNED WHEN OBSTRUCTIONS, GRADE DIFFERENCES, STRUCTURES, ETC., CONFLICT WITH THE DESIGN. NOTIFY ENGINEER IN WRITING FOR DIRECTIONS PRIOR TO PROCEEDING. IF THE CONTRACTOR FAILS TO NOTIFY THE ENGINEER REGARDING SITE CONFLICTS, THE CONTRACTOR SHALL ASSUME FULL RESPONSIBILITY AND ASSOCIATED COSTS FOR ANY CHANGES WHICH MAY BE REQUIRED.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR FINISH GRADING ALL PLANTING BED AND MULCHED DIRT AREAS. ALL PLANTED AND MULCHED AREAS ARE TO HAVE POSITIVE DRAINAGE. NO LOW SPOTS OR BERMS ARE ALLOWED.
- PLANTS SHALL CONFORM TO THE STATE OF CALIFORNIA GRADING CODE OF NURSERY STOCK, NO. 1 GRADE, AND SHALL BE IN PRIME CONDITION WHEN INSTALLED AND ACCEPTED. SEE PLANTING SPECIFICATIONS FOR ADDITIONAL INFORMATION REGARDING QUANTITY, TRANSPORTATION, PLANTING, ETC.
- INSPECTION AND ACCEPTANCE OF PLANS WILL BE DONE BY THE ENGINEER AT THE NURSERY AND AT THE PROJECT SITE PRIOR TO PLANTING.
- APPLY PRE-EMERGENT HERBICIDE TO ALL TREE, SHRUB AND GROUNDCOVER PLANTING BED AREAS INCLUDING TREE AND SHRUB BASINS AND MULCHED DIRT AREAS. CHEMICALS USED ARE TO BE IN A WRITTEN CHEMICAL WEED CONTROL PROGRAM PREPARED BY A LICENSED PEST CONTROL ADVISOR AND APPROVED BY THE ENGINEER AND THE COUNTY MAINTENANCE DEPARTMENT. APPLY PRIOR TO MULCHING.
- INSTALL A 4" LAYER OF BARK MULCH IN ALL TREE AND SHRUB BASINS, ALL PLANTING AREAS FROM AND TO EDGES OF BASKS, CURBS, HEADERS, FENCES, WALLS, ETC., WITHIN THE PROJECT LIMITS. DO NOT APPLY BARK MULCH TO TREE PLANTERS WITH TREE GRATES. KEEP MULCH AWAY FROM STEMS OF PLANTS AND TRUNKS OF TREES.
- SET AXIS OF TREE STAKES PARALLEL TO ROADWAY.

REVISIONS	
NO.	DESCRIPTION



**COUNTY OF ALAMEDA PUBLIC WORKS AGENCY**

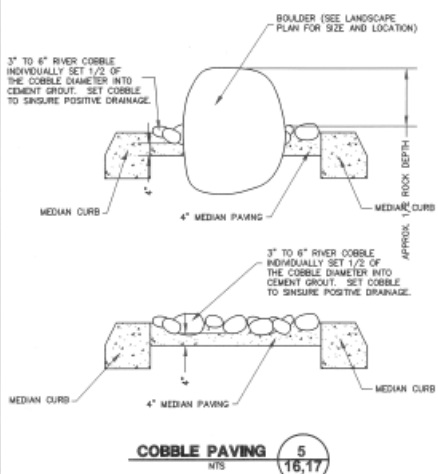
WASHINGTON AVENUE ROADWAY IMPROVEMENT  
SAN LORENZO CREEK TO GRANT AVENUE  
PLANTING LIST AND NOTES

DATE: APRIL 2010

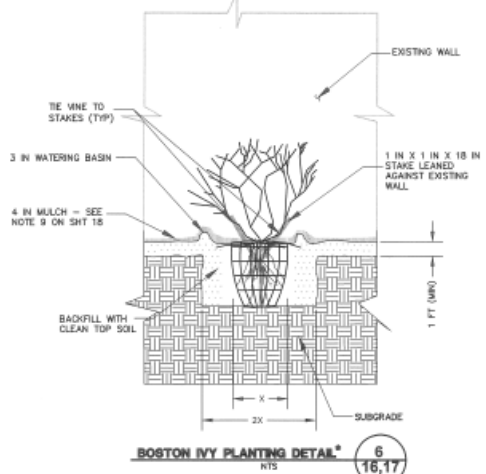
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NO. ORDN. NO.	R23365
PROJECT NO.	2077
SHEET NO.	18 OF 27
FILE NO.	U-149-4

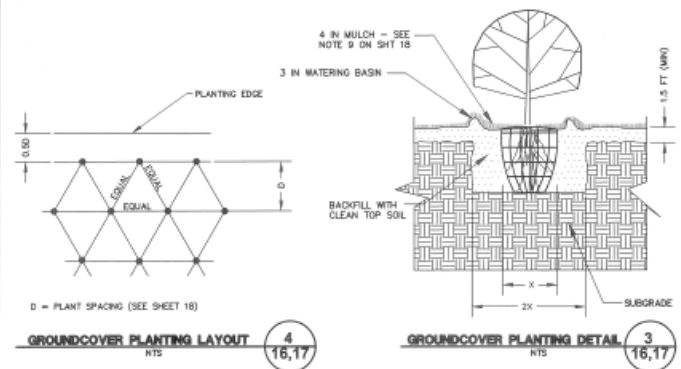
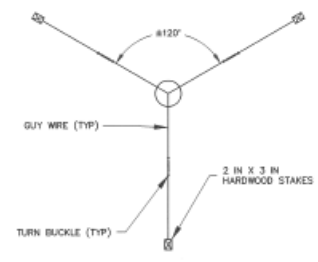
REVIEWED BY:	DATE:	REVIEWED BY:	DATE:
CONSTRUCTION		SURVEY	
MAINTENANCE		TRAFFIC	
REAL ESTATE		ENVIRONMENTAL	



**COBBLE PAVING** 5  
NTS 16,17

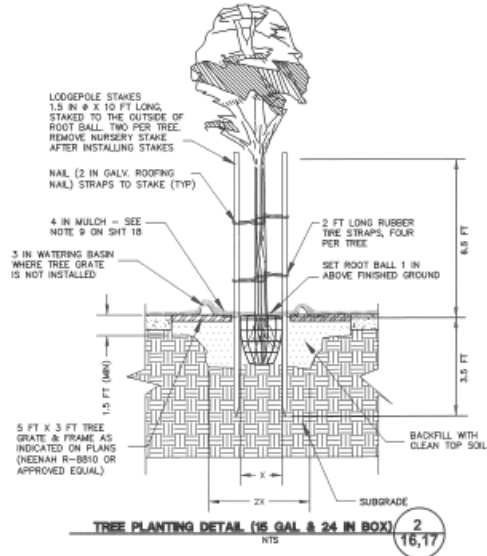


**BOSTON IVY PLANTING DETAIL** 6  
NTS 16,17

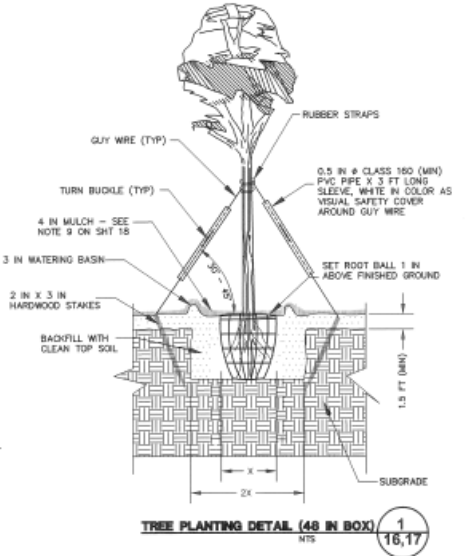


**GROUNDCOVER PLANTING LAYOUT** 4  
NTS 16,17

**GROUNDCOVER PLANTING DETAIL** 3  
NTS 16,17



**TREE PLANTING DETAIL (16 GAL & 24 IN BOX)** 2  
NTS 16,17



**TREE PLANTING DETAIL (48 IN BOX)** 1  
NTS 16,17

FOR REDUCED ENGLISH PLANS  
ORIGINAL SCALE IS IN INCHES

**COUNTY OF ALAMEDA** ★ **PUBLIC WORKS AGENCY**

WASHINGTON AVENUE ROADWAY IMPROVEMENT  
SAN LORENZO CREEK TO GRANT AVENUE  
LANDSCAPE DETAILS

PROJECT NO: 2077  
SHEET NO: 19 OF 27  
FILE NO: U-149-4

DATE: APRIL 2010  
SCALE: NTS

DESIGNER: [Signature]  
CHECKER: [Signature]  
DATE: APRIL 2010

NO.	DESCRIPTION	BY	DATE	APPROVED

**EXHIBIT J**

**PROJECT 3 – HAMPTON ROAD**

**MAINTENANCE PLAN**

**&**

**AS-BUILT DRAWINGS**

# LANDSCAPE MAINTENANCE PLAN

## HAMPTON ROAD

FROM MISSION BOULEVARD  
TO MEEKLAND AVENUE  
CHERRYLAND DISTRICT  
ALAMEDA COUNTY CA



Public Works Agency  
— Alameda County —



HAMPTON ROAD

# LANDSCAPE MAINTENANCE PLAN

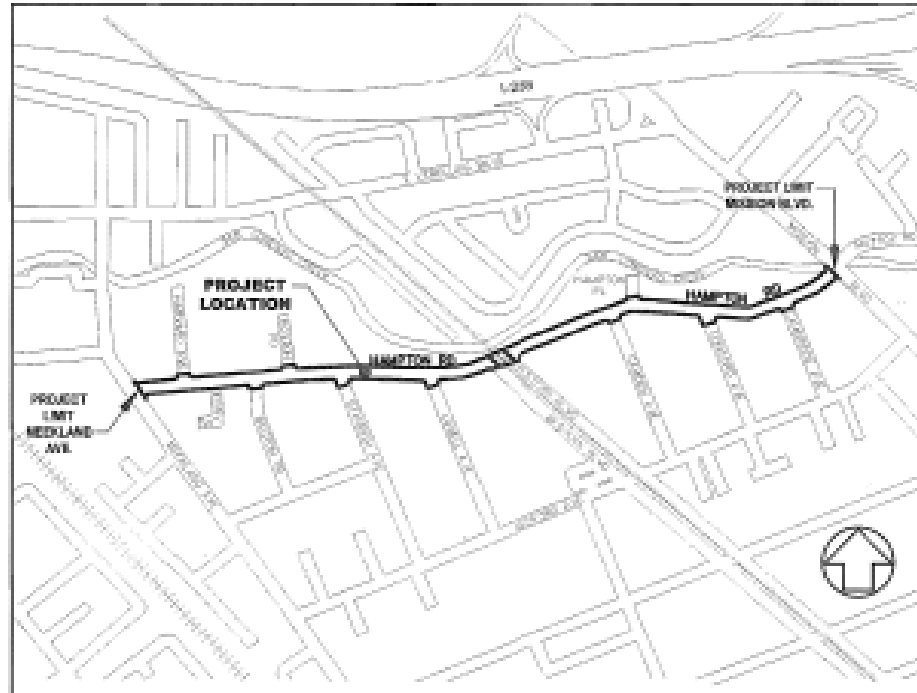
September 13, 2016

<b>A. PROJECT INFORMATION</b>	
<b>HAMPTON ROAD</b>	
<b>DESCRIPTION</b>	<p>HAMPTON ROAD is a beautification project consisting of trees planted along the roadway and an irrigated, landscaped gateway entrance at the Mission Blvd intersection. The project includes shrub and groundcover maintenance, tree well maintenance, tree trimming,, and irrigation system maintenance. Project components to be maintained include:</p> <ul style="list-style-type: none"><li>• Maintain landscape plantings and irrigation system</li><li>• Seasonally water plants</li><li>• Install 3” mulch over tree wells 6-8” from tree trunks</li><li>• Maintain and repair landscape headers</li></ul> <p>NOTE: There is an irrigation clock at the beginning of Hampton Road and Mission Boulevard that irrigates the southwest corner lot.</p>
<b>ADDRESS</b>	HAMPTON ROAD, FROM MISSION BOULEVARD TO MEEKLAND AVENUE

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**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

**LOCATION MAP**



**COUNTY INFORMATION**

MAINTENANCE SUPERVISOR

**Rob Sales**, Field Maintenance Supervisor  
[robs@acpwa.org](mailto:robs@acpwa.org) 510-670-5534 Ext. 55534

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**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016



## PROJECT TYPE

✓ STREET/ROADWAY LANDSCAPING

## AS-BUILT PLANS/SUBMITTALS (SEE ATTACHMENT 1)

✓ Landscape Plans only, other drawings available upon request

## SPECIAL PROJECT CONDITIONS



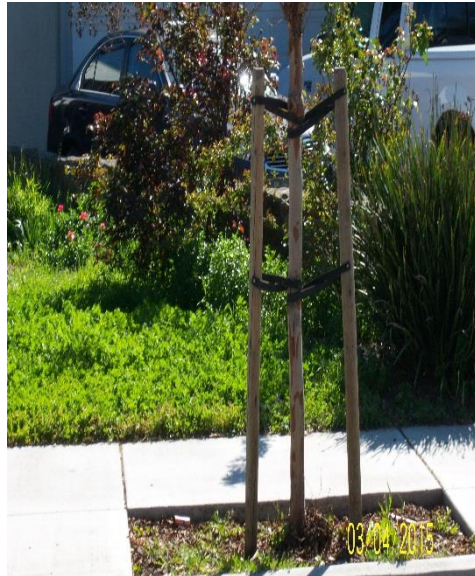
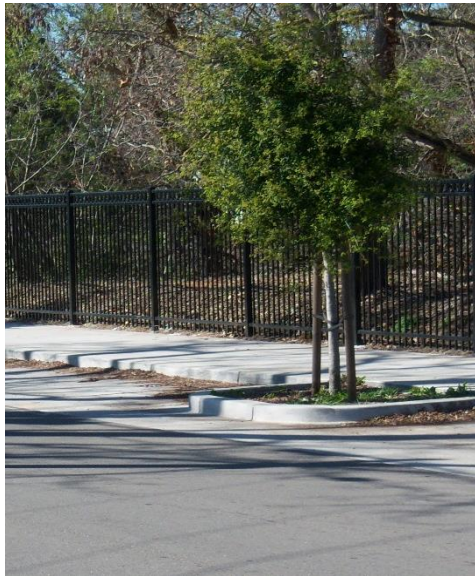
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# HAMPTON ROAD LANDSCAPE MAINTENANCE PLAN

September 13, 2016

## B. PROJECT ELEMENTS

SECTION	APPLIES TO PROJECT?	ELEMENT
1	✓	Safety and General Practices (to follow each site visit)
2	✓	Weeding and Trash Removal
3	✓	Trees
4	✓	Shrubs and Groundcover
5	✓	Irrigation
6	✓	Pest Management
7	✓	Mulch and other supplies
8	✓	Pavements and Finishes



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**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016


<b>1. SAFETY AND GENERAL PRACTICES</b>		
<b>TASK</b>		<b>FREQUENCY</b>
<b>A</b>	Comply with federal, state, local, and regulatory standards, ordinances, rules, policies and laws for all performed activities including but not limited to traffic control, pesticide use and tree trimming (ISA Standards, applicable O.S.H.A. and CAL-O.S.H.A. Safety Orders).	<b>EVERY SITE VISIT</b>
<b>B</b>	All work shall be completed in a professional, workmanlike manner, and use quality equipment and materials that comply with current regulations.	<b>EVERY SITE VISIT</b>
<b>C</b>	Do not work or perform any operations, particularly during periods of inclement weather, which may destroy or damage landscaped areas.	<b>EVERY SITE VISIT</b>
<b>D</b>	The safety of workers, passersby, and the public shall be paramount. Utilize accepted standards for safe practices during the maintenance operation and to safely maintain and manage equipment, machines, and materials or other hazards consequential or related to the work.	<b>EVERY SITE VISIT</b>
<b>E</b>	All personnel shall be properly trained, and wear and use Personal Protective Equipment required for the task assigned as required by OSHA or other regulatory agencies.	<b>EVERY SITE VISIT</b>
<b>F</b>	Warning signs, traffic cones, flashing lights, etc., shall be utilized at each work site and all traffic control activities and equipment shall conform to MUTCD standards.	<b>EVERY SITE VISIT</b>
<b>G</b>	Note any hazards found in the service area landscape and notify Supervisor immediately of any unsafe condition that requires repair.	<b>EVERY SITE VISIT</b>
<b>H</b>	Work shall be performed in such a manner to limit unnecessary idling for periods of longer than five (5) minutes while on the worksite, unless engine power is required to operate the vehicle's accessory equipment.	<b>EVERY SITE VISIT</b>
<b>I</b>	All materials and equipment shall be applied, installed, connected, erected, used, cleaned and conditioned in accordance with the instructions of the applicable manufacturer, fabricator, supplier, or distributor.	<b>EVERY SITE VISIT</b>
<b>J</b>	Take a digital photograph(s) of site at each maintenance visit, note problem areas.	<b>EVERY SITE VISIT</b>
<b>K</b>	Record field notes on Maintenance Checklist. Organize, label, date and file digital photography	<b>EVERY SITE VISIT</b>

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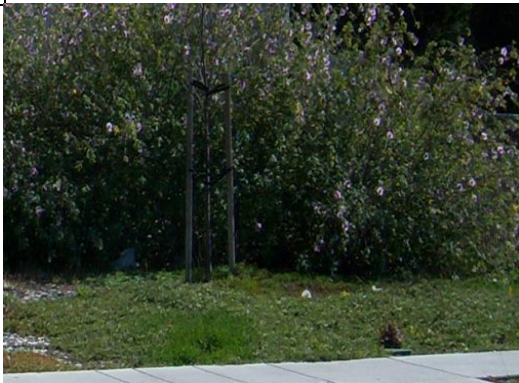
**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

## 2. WEEDING AND TRASH REMOVAL

TASK		FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Pick up litter and landscape debris (including downed tree branches)	<b>EVERY SITE VISIT</b>	<ul style="list-style-type: none"> <li>• All recyclable materials including green waste shall be disposed of at an appropriate facility.</li> <li>• Green waste may be taken to a composting facility or a transfer station that offers separate processing for green waste for composting.</li> <li>• Per Alameda County Waste Management Authority Ordinance #2008-1 adopted January 28, 2009: <b>plant debris may not be landfilled and must be composted.</b></li> </ul>
<b>B</b>	Remove weeds at curbs and sidewalks and planter areas (focus on April through June)	<b>MONTHLY</b>	
<b>C</b>	Fill tree wells around tree areas using mulch	<b>EVERY SITE VISIT</b>	
<b>D</b>	Sweep/blow pavement for storm water quality and to maintain a neat and clean appearance	<b>MONTHLY</b>	
<b>E</b>	Remove all cutting and waste materials to an off-site facility	<b>EVERY SITE VISIT</b>	

<b>3. TREES</b>		
<b>TASK</b>	<b>FREQUENCY</b>	<b>ADDITIONAL INFORMATION</b>
<b>A</b> Prune trees (to maintain optimum health of the plants and to correct branching structure)	<b>ANNUALLY (Jan. – Mar.)</b>	<ul style="list-style-type: none"> <li>• Tree Replacement: Any existing tree that is permanently damaged or shows declining health shall be replaced with 48” box specimen tree, or as directed by County. Notify County of need for replacement and to obtain authorization.</li> <li>• Pruning (with hand pruners/loppers/saws): Prune trees between the months of January – March to encourage healthy growth habits pertaining to each individual species, and for an overall balanced shape and appearance. All trees shall be free of dead wood, weak, diseased, insect-infested, and damaged limbs at all times. Selective thinning cuts should be made not “heading” or “tipping” cuts. Remove all clippings the same day tree is pruned.</li> <li>• Keep plant material trimmed 1’ from the tree trunk.</li> </ul>
<b>B</b> Remove dead branches and branches overhanging pavement or to improve line of sight	<b>AS NEEDED</b>	
<b>C</b> Inspect, and replace dead/diseased plant material. Test soil if there are health issues. Add organic fertilizer if recommended by soil testing.	<b>ANNUALLY</b>	
<b>D</b> Maintain 14’ clearance for branches overhanging beyond curb line into the paved section of streets and 10’ clearance for branches overhanging sidewalk, bicycle path and pedestrian areas.	<b>AS NEEDED</b>	
<b>E</b> Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8” from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove tree stakes after <b>Year Three</b> . <b>REMOVE NURSERY STAKES AND GREEN TIES.</b>	<b>AS NEEDED (March-May)</b>	
<b>Existing: Kwanzan Cherry <i>Prunus Serrulata</i></b>		
		

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

4. SHRUBS AND GROUNDCOVER		
TASK	FREQUENCY	ADDITIONAL INFORMATION
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas	<ul style="list-style-type: none"> <li>Shrub/groundcover Replacement: Shrubs and groundcover that are woody, decadent or permanently damaged should be replaced with the same species, unless conditions warrant replacement with other species. If so, notify County and suggest replacements from successful species at project site, with low water use needs.</li> </ul>
<b>B</b>	Inspect, and replace dead/diseased plant material. Test soil if there are health issues.	
<i>Lavatera Maritima</i> Tree Mallow		<ul style="list-style-type: none"> <li>Keep ground cover trimmed 1' from the base of trees</li> <li>Do not use string trimmers/weed whippers around trees.</li> </ul>
		
	<i>Myoporum Parvifolium</i> Myoporum	
		


**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

## 5. IRRIGATION

<b>NOTE:</b> There is no existing irrigation system for the trees along roadway, only a small system at the southwest corner of Hampton Road and Mission Boulevard. Toro clock at the site must be manually turned on to water shrubs and groundcover.		<b>FREQUENCY</b>
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs for trees. Provide supplemental irrigation via hose/water truck if trees exhibit signs of stress.	<b>AT EACH VISIT</b>

## 6. PEST MANAGEMENT

TASK	FREQUENCY	USE OF CHEMICALS (PESTICIDES) AND DISEASE & PEST CONTROL
<b>A</b>	<b>MONTHLY</b>	<ul style="list-style-type: none"> <li>Alameda County encourages environmentally sensitive maintenance practices. Apply insecticide or fungicide to trees, shrubs and ground covers only when significant plant damage would result from not addressing the infestation. Base pest and disease control program on known pests and diseases in Alameda County.</li> <li>All work involving the use of chemicals to be performed under the guidance of a valid California Pest Control Advisor (PCA) License and Qualified Applicator.</li> </ul>
<b>B</b>	<b>MONTHLY</b>	<ul style="list-style-type: none"> <li>If needed, spray herbicide, under guidance and recommendation of PCA. Apply only at manufacturers' approved rates to avoid soil toxicity. Verify that herbicide is appropriate for use with various plant materials.</li> <li>Attach Material Safety Data Sheet (MSDS) to this Landscape Maintenance PLAN for any chemicals used. All regulatory reporting requirements for chemical use must be followed.</li> </ul>
<b>C</b>	<b>MONTHLY</b>	<ul style="list-style-type: none"> <li>Comply with quarantine regulations set by the California Department of Food and Agriculture (CDFA) when working in areas affected by Sudden Oak Death (SOD), and by Light Brown Apple Moth (LBAM). Regulations include, but are not limited to, ensuring that material is transported to a green waste processing facility that has been authorized by the local County Agricultural Department to accept affected loads, ensuring vehicle payloads are tightly covered with a tarp or otherwise enclosing green waste material to prevent releases during transport, and ensuring equipment is cleaned after working in a contaminated zone so as to prevent cross contamination.</li> </ul>
<b>D</b>	<b>MONTHLY</b>	<ul style="list-style-type: none"> <li>Use Integrated Pest Management (IPM) practices, and least toxic methods to control pests</li> </ul>

7. MULCH/OTHER SUPPLIES					
TASK		FREQUENCY	ADDITIONAL INFORMATION		
A	<p><b>ANNUALLY:</b> Replace/replenish mulch annually, or when bare ground occurs over 40% of area. Maintain mulch minimum 3 inches deep in all landscape areas at all times. Mulch installed as part of project consists of 1" compost layer on existing grade, top-dressed with 3" wood chip or bark mulch. Replenish annually with wood chip or bark mulch to maintain 4" depth.</p> <p><b>ALL APPLICATIONS:</b> Mulch layer to be installed in all non-paved areas, including planted areas and tree wells. Keep root crowns of all plants free of mulch and debris.</p> <p>Mulch shall be applied/replenished annually after annual flowers have seeded. Apply mulch on top of dead annuals and around all other planting areas, avoiding root crowns.</p>	<p><b>ANNUALLY OR AS NEEDED</b></p>	MULCH	3" mulch (recycled material preferred).	
			SUPPLIER	<p>County</p> <p><b>Earthtones Mulch Company</b> 6756 Central Avenue Newark, CA 94560 408-888-7632 <a href="http://www.earthtonesmulch.com">www.earthtonesmulch.com</a></p>	
					

**HAMPTON ROAD  
LANDSCAPE MAINTENANCE PLAN  
September 13, 2016**



<b>8. PAVEMENTS AND FINISHES</b>		
<b>TASK</b>	<b>FREQUENCY</b>	<b>ADDITIONAL INFORMATION</b>
<b>A</b>	Inspect for cracks or damaged concrete	<b>INSPECT AT EACH SITE VISIT</b> Notify County of cracking, pavement damage, graffiti, trip hazards or other conditions that need further inspection or repair.

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

<b>C. TASK SUMMARY</b>	
<b>1: Safety and General Practices</b>	
<b>A</b>	Comply with federal, state, local, and regulatory standards, ordinances, rules, policies and laws for all performed activities
<b>B</b>	Complete all work in a professional, workmanlike manner, with compliant equipment and materials
<b>C</b>	Do not work or perform any operations that may destroy or damage landscaped areas
<b>D</b>	Utilize accepted standards for safety and safely maintain and manage equipment and materials
<b>E</b>	Properly train all personnel, and wear and use Personal Protective Equipment required by OSHA or other regulatory agencies
<b>F</b>	Use warning signs, traffic cones, flashing lights, etc., at each work site and all traffic control activities and equipment shall conform to MUTCD
<b>G</b>	Note any hazards found in the service area landscape and notify Supervisor immediately of any unsafe condition that requires repair
<b>H</b>	Work shall be performed in such a manner to limit unnecessary vehicle or equipment idling
<b>I</b>	Handle all materials and equipment in accordance with the instructions of the applicable manufacturer, fabricator, supplier, or distributor
<b>J</b>	Take a digital photograph(s) of site at each maintenance visit, note problem areas.
<b>K</b>	Record field notes on Maintenance Checklist.
<b>2: Weeding and Trash Removal</b>	
<b>A</b>	Pick up litter and landscape debris (including downed tree branches)
<b>B</b>	Remove weeds at curbs and sidewalks and median planter islands
<b>C</b>	Fill tree wells around tree areas with mulch
<b>D</b>	Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance
<b>E</b>	Remove all cutting and waste materials to an off-site disposal facility
<b>3: Trees</b>	
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight
<b>C</b>	Inspect and replace dead/diseased plant material . Test soils if necessary for health issues
<b>D</b>	Maintain 14' clearance for branches overhanging beyond curb line into the paved section of streets and 7' clearance for branches overhanging sidewalks and pedestrian areas.
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8" from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove tree stakes year three if support is no longer needed.

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
**September 13, 2016**

<b>C. TASK SUMMARY</b>	
<b>4: Shrubs and Groundcover</b>	
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas
<b>B</b>	Inspect and replaced dead/diseased plant material
<b>5: Irrigation</b>	
<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs; provide irrigation water to trees as needed.
<b>6: Pest Management</b>	
<b>A</b>	Inspect for disease and insect infestations
<b>B</b>	Inspect for damage by burrowing animals
<b>C</b>	Control weeds with hand or mechanical tools
<b>D</b>	Use IPM for least toxic methods to control pests
<b>7: Mulch and Other Materials</b>	
<b>A</b>	Annually: Replace/replenish mulch to maintain 3" cover, or when bare ground occurs over 40% of area. Mulch must be maintained a minimum 4 inches deep in all landscape areas.
<b>8: Pavements and Finishes</b>	
<b>A</b>	Inspect pavement at all site visits and notify County of damage

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

D. FREQUENCY AND ESTIMATED HOURS BY TASK			
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>1: Safety and General Practices</b>			
<b>A</b> Comply with laws	<input checked="" type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT	<div style="display: flex; justify-content: space-between;"> <span>✓ 1</span> <span>2</span> <span>3</span> <span>4</span> <span>5</span> <span>6</span> <span>7</span> <span>8</span> </div>
<b>B</b> Complete all work in a professional, workmanlike manner	<input checked="" type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY	
<b>C</b> Do not destroy or damage landscaped areas	<input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> TWICE A MONTH	
<b>D</b> Utilize accepted standards for safety	<input checked="" type="checkbox"/> APRIL	<input type="checkbox"/> MONTHLY	
<b>E</b> Properly train wear and use Personal Protective Equipment required by OSHA	<input checked="" type="checkbox"/> MAY	<input type="checkbox"/> EVERY 2-3 MONTHS	
<b>F</b> Use warning signs, traffic cones, flashing lights, etc., at each work site	<input checked="" type="checkbox"/> JUNE	<input type="checkbox"/> TWICE A YEAR	
<b>G</b> Note any hazards found in the service area landscape and notify Supervisor	<input checked="" type="checkbox"/> JULY	<input type="checkbox"/> ONCE A YEAR	
<b>H</b> Limit unnecessary vehicle or equipment idling	<input checked="" type="checkbox"/> AUGUST	<input type="checkbox"/> AS NEEDED	
<b>I</b> Install barriers signs, lights, flaggers, etc. to warn the public of any danger	<input checked="" type="checkbox"/> SEPTEMBER		
<b>J</b> Handle all materials and equipment in accordance with the manufacturer	<input checked="" type="checkbox"/> OCTOBER		
<b>K</b> Proceed with caution to avoid damaging any utilities known or unknown	<input checked="" type="checkbox"/> NOVEMBER		
<b>L</b> Take a digital photograph(s) of site at each visit, note problem areas	<input checked="" type="checkbox"/> DECEMBER		
<b>M</b> Record field notes on Maintenance Checklist.			
<b>2: Weeding and Trash Removal</b>			
<b>A</b> Pick up litter and landscape debris (including downed tree branches)	<input checked="" type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT	<div style="display: flex; justify-content: space-between;"> <span>1</span> <span>2</span> <span>3</span> <span>4</span> <span>5</span> <span>✓ 6</span> <span>7</span> <span>8</span> </div>
<b>B</b> Remove weeds at curbs and sidewalks and median planter islands	<input checked="" type="checkbox"/> FEBRUARY	<input type="checkbox"/> WEEKLY	
<b>C</b> Fill tree wells in landscape areas	<input checked="" type="checkbox"/> MARCH	<input checked="" type="checkbox"/> TWICE A MONTH	
<b>D</b> Sweep/blow pavement for storm water quality maintenance and to maintain a neat and clean appearance	<input checked="" type="checkbox"/> APRIL	(DURING APRIL	
	<input checked="" type="checkbox"/> MAY	THROUGH SEPTEMBER)	
<b>E</b> Remove all cutting and waste materials to an off-site disposal facility	<input checked="" type="checkbox"/> JUNE	<input checked="" type="checkbox"/> MONTHLY (DURING	
	<input checked="" type="checkbox"/> JULY	OCTOBER THROUGH	
	<input checked="" type="checkbox"/> AUGUST	MARCH)	
	<input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> EVERY 2-3 MONTHS	
	<input checked="" type="checkbox"/> OCTOBER	<input type="checkbox"/> TWICE A YEAR	
	<input checked="" type="checkbox"/> NOVEMBER	<input type="checkbox"/> ONCE A YEAR	
	<input checked="" type="checkbox"/> DECEMBER	<input type="checkbox"/> AS NEEDED	

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

## D. FREQUENCY AND ESTIMATED HOURS BY TASK

TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*	
<b>3: Trees</b>				
<b>A</b>	Prune trees (to maintain optimum health of the plants and to correct branching structure)	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED <input checked="" type="checkbox"/>	1 2 3 4 5 ✓ 6 7 8
<b>B</b>	Remove dead branches and branches overhanging pavement or to improve line of sight	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input checked="" type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input checked="" type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input checked="" type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	1 2 3 4 5 6 7 8
<b>C</b>	Inspect and replace dead/diseased plant material. Test soils if necessary for health issues	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input checked="" type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input checked="" type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input checked="" type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	1 2 3 4 5 6 7 8
<b>D</b>	Maintain 14' clearance for branches overhanging beyond curb line into the paved section of streets and 7' clearance for branches overhanging sidewalks and pedestrian areas.	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input checked="" type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input checked="" type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input checked="" type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	1 2 3 4 5 6 7 8
<b>E</b>	Stake and support trees and replace stakes which have been broken or damaged as needed. Do not place stakes closer than 8" from trunk of tree. Place stakes and ties so no chafing of bark occurs; check and re-tie to prevent girdling. Remove Tree Stakes between March and May after Year Three (2017)	<input checked="" type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input checked="" type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input checked="" type="checkbox"/> JULY <input type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input checked="" type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	1 2 3 4 5 6 7 ✓ 8

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

D. FREQUENCY AND ESTIMATED HOURS BY TASK					
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*		
<b>4: Shrubs and Groundcover</b>					
<b>A</b>	Trim shrubs and groundcovers to remove dead material or overhanging paved areas.	<input type="checkbox"/> JANUARY	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input checked="" type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input checked="" type="checkbox"/> ONCE A YEAR AS NEEDED	1	
		<input type="checkbox"/> FEBRUARY		2	
<input type="checkbox"/> MARCH	3				
<input checked="" type="checkbox"/> APRIL	✓ 4				
<input type="checkbox"/> MAY	5				
<input type="checkbox"/> JUNE	6				
<input type="checkbox"/> JULY	7				
<input checked="" type="checkbox"/> AUGUST	8				
<b>B</b>	Inspect and replace dead/diseased plant material. Test soils if necessary for health issues.	<input type="checkbox"/> SEPTEMBER			
		<input type="checkbox"/> OCTOBER			
		<input checked="" type="checkbox"/> NOVEMBER			
		<input type="checkbox"/> DECEMBER			
		<b>5: Irrigation</b>			
		<b>A</b>	Inspect plant material and soil moisture to determine irrigation needs; supply irrigation water to trees as needed.	<input type="checkbox"/> JANUARY	<input checked="" type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input checked="" type="checkbox"/> TWICE A MONTH (DURING APRIL THROUGH OCTOBER) <input type="checkbox"/> MONTHLY (DURING NOVEMBER AS NEEDED) <input checked="" type="checkbox"/> ONCE A YEAR AS NEEDED
<input type="checkbox"/> FEBRUARY	2				
<input type="checkbox"/> MARCH	3				
<input checked="" type="checkbox"/> APRIL	4				
<input checked="" type="checkbox"/> MAY	5				
<input checked="" type="checkbox"/> JUNE	6				
<input checked="" type="checkbox"/>	7				
<input checked="" type="checkbox"/>	✓ 8				
<input checked="" type="checkbox"/>					
<input checked="" type="checkbox"/>					
<input checked="" type="checkbox"/>					
<input type="checkbox"/>					

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

## D. FREQUENCY AND ESTIMATED HOURS BY TASK

TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*
<b>6: Pest Management</b>			
<b>A</b> Inspect for disease and insect infestations	<input checked="" type="checkbox"/> JANUARY <input checked="" type="checkbox"/> FEBRUARY <input checked="" type="checkbox"/> MARCH	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH	1
<b>B</b> Inspect for damage by burrowing animals	<input checked="" type="checkbox"/> APRIL <input checked="" type="checkbox"/> MAY <input checked="" type="checkbox"/> JUNE	<input checked="" type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR	2 3 4
<b>C</b> Control weeds with hand or mechanical tools, especially before annuals set seed. Remove weeds from site.	<input checked="" type="checkbox"/> JULY <input checked="" type="checkbox"/> AUGUST <input checked="" type="checkbox"/> SEPTEMBER	<input type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	5 ✓ 6 7
<b>D</b> Use IPM for least toxic methods to control pests	<input checked="" type="checkbox"/> OCTOBER <input checked="" type="checkbox"/> NOVEMBER <input checked="" type="checkbox"/> DECEMBER		8
<b>7: Mulch and Other Materials</b>			
<b>A</b> Annually: Replace/replenish mulch to maintain 3" cover, or when bare ground occurs over 40% of area. Mulch must be maintained a minimum 3 inches deep in all landscape areas.  At all times:  Place mulch over dead annuals and in all planting areas. Avoid placing mulch over root crowns. Mulch may be applied in August or September when annuals are spent. Note date of application in Maintenance Log.  Do not place mulch over pavement or gravel or AB road shoulders or in storm drain areas.	<input type="checkbox"/> JANUARY <input type="checkbox"/> FEBRUARY <input type="checkbox"/> MARCH <input type="checkbox"/> APRIL <input type="checkbox"/> MAY <input type="checkbox"/> JUNE <input type="checkbox"/> JULY <input checked="" type="checkbox"/> AUGUST <input type="checkbox"/> SEPTEMBER <input type="checkbox"/> OCTOBER <input type="checkbox"/> NOVEMBER <input type="checkbox"/> DECEMBER	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input checked="" type="checkbox"/> ONCE A YEAR <input checked="" type="checkbox"/> AS NEEDED	1 2 3 4 5 6 7 ✓ 8

D. FREQUENCY AND ESTIMATED HOURS BY TASK				
TASK	CALENDAR	FREQUENCY	ESTIMATED HOURS/VISIT*	
<b>8: Pavements and Finishes</b>				
<b>A</b>	Inspect concrete and decorative brick crossings and notify County of damages.	<input checked="" type="checkbox"/> JANUARY <input checked="" type="checkbox"/> FEBRUARY <input checked="" type="checkbox"/> MARCH <input checked="" type="checkbox"/> APRIL <input checked="" type="checkbox"/> MAY <input checked="" type="checkbox"/> JUNE <input checked="" type="checkbox"/> JULY <input checked="" type="checkbox"/> AUGUST <input checked="" type="checkbox"/> SEPTEMBER <input checked="" type="checkbox"/> OCTOBER <input checked="" type="checkbox"/> NOVEMBER <input checked="" type="checkbox"/> DECEMBER <input checked="" type="checkbox"/>	<input type="checkbox"/> AT EACH VISIT <input type="checkbox"/> WEEKLY <input type="checkbox"/> TWICE A MONTH <input type="checkbox"/> MONTHLY <input type="checkbox"/> EVERY 2-3 MONTHS <input type="checkbox"/> TWICE A YEAR <input type="checkbox"/> ONCE A YEAR AS <input type="checkbox"/> NEEDED <input checked="" type="checkbox"/>	✓ 1 2 3 4 5 6 7 8

\* The hourly estimate is intended to provide a guideline for hours and frequency needed to complete site maintenance tasks. The Contractor should make his/her own determination of maintenance and manpower commitment needed to complete site maintenance. Some tasks may be completed concurrently, and site needs may vary depending on previous maintenance, seasonal inundation, vandalism, disease, and/or other conditions.

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
 September 13, 2016



<b>E. MAINTENANCE RECORD</b>			
<b>Task</b>	<b>Attach or Signature</b>	<b>Date</b>	<b>Completed by</b>
<b>1: Safety and General Practices</b>			
<b>2: Weeding and Trash Removal</b>			
<b>3: Trees</b>			
<b>4: Shrubs/Groundcover</b>			
<b>5: Irrigation</b>			
<b>6: Pest Management</b>	<ul style="list-style-type: none"> <li>• Quantity/description of all commercial and organic fertilizers used</li> <li>• Quantity and description of all soil amendments used</li> <li>• PCA Applicator/License Number</li> <li>• <b>Agricultural Commissioners Use Report</b> for all chemical, disease, and pest control work performed (attach)</li> </ul>		
<b>7: Mulch and Other Materials</b>	<p><b>Attach submittal of Compost source and date of application:</b></p> <p><b>3" Wood/Bark Mulch: annual or as needed in bare areas</b></p>		
<b>8: Pavements and Finishes</b>			

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

<b>ATTACHMENTS</b>	
<b>1</b>	<b>HAMPTON ROAD Landscape Specifications</b>
<b>2</b>	<b>AS BUILT PLANS: (Available on request)</b>

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
September 13, 2016

# ATTACHMENT 1 – HAMPTON RD LANDSCAPE SPECIFICATIONS

## Section 1: General Information

### 1.1 General Scope of Work

This work shall include all supervision, labor, materials, equipment, tools, supplies and services to maintain in a superior condition all landscape areas, irrigation and drainage systems and other related work. All work shall be performed in a workmanlike manner, using quality equipment and materials.

### 1.2 Site Description

#### A. SCOPE

Work to be done is located at HAMPTON ROAD and identified on the enclosed maps and plans. This area is owned or supervised by Alameda County Public Works Agency, hereafter referred to as Agency.

#### B. LANDSCAPE INVENTORY

TREES				
5	PRU-SER	Prunus Serrulata Kwanzan	Kwanzan Cherry	24" Box
SHRUBS				
42	HEM-HYB	Hemerocallis Hybrid <i>Stella D'Oro</i>	Daylily	2 GAL
34	LAV-MAR	Lavatera Maritima	Tree Mallow	5 GAL
GROUND COVER				
88±	MYO-PAR	Myoporum Parvifolium	Myoporum	1 GAL

### 1.3. Limits of Work

Specified work does not include:

- A. Repair or replacement of street lighting, traffic signals or roadside signs.
- B. Repair or replacement of traffic lane pavement or concrete pavement.

### 1.4. Supplemental Documents

#### A. SITE MAPS

1. Record Drawings, including landscape, irrigation, site furnishings etc. are available from ACPWA.

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
**September 13, 2016**

## 1.5. Supplemental Resources

A. *A Guide to Estimating Irrigation of Water Needs of Landscape Plantings*, California Dept of Water Resources, <http://cdec.water.ca.gov>

B. *California Irrigation Management Information System*, [www.cimis.water.ca.gov](http://www.cimis.water.ca.gov), Waste management and recycling, [www.ciwmb.ca.gov](http://www.ciwmb.ca.gov).

C. *The Weed Worker's Handbook, A Guide to Techniques for Removing Bay Area Invasive Plants*, The Watershed Council (510) 231-5655 and the California , Invasive Plant Council (510) 843-3902

D. *Pests of Landscape Trees and Shrubs: An Integrated Pest Management Guide*, 2<sup>nd</sup> ed., UC Publication 3359, <http://www.ipm.ucdavis.edu>

## Section 2: General Requirements

### 2.1. Contractor Qualifications

#### A. QUALIFICATIONS

1. Contractor must have a valid California C-27 contractor's license authorized by the State of California.
2. Contractor must have assigned to the project at least one employee possessing a California State Chemical Applicator's License for the control of weeds, plant diseases and other pests.
3. Contractor shall be thoroughly familiar with California native wildflower species, and take care not to eliminate or eradicate California native wildflowers or other plants installed as part of the project.
4. It is preferred that the Contractor have assigned to the project at least one employee who has successfully completed the Pollution Prevention Training & Certification Program For Surface Cleaners issued by the Bay Area StormWater Management Agencies Association (BASMAA).
5. All tree pruning shall be completed under the direction of a Certified Arborist or Certified Tree Worker (International Society of Arboriculture).
6. It is preferred that the Contractor have assigned to the project at least one employee who has experience or training in Integrated Pest Management (IPM) techniques.

#### B. INSURANCE

Contractor shall maintain insurance required by ACPWA throughout the contract period.

### 2.2. Compliance with Laws, Ordinances and Policies

All services rendered shall be provided in accordance with all ordinances, resolutions, statutes, rules, laws and regulations of the Agency, and any Federal, State, or local governmental agency having jurisdiction in effect at the time service is provided

**HAMPTON ROAD**  
**LANDSCAPE MAINTENANCE PLAN**  
**September 13, 2016**

## 2.3. Work Requirements

### A. WORK SCHEDULE

1. Contractor is to provide Agency with a monthly work schedule describing the work to be performed in the Project Area, hours by job classification and tasks completed.
2. The Contractor shall conduct all operations during the hours of 7:00 a.m. to 5:00 p.m. Monday through Friday, unless otherwise approved by the Agency. Contractor may not work on any Federal, State, or local holidays.
3. Any non-emergency work that may be deemed hazardous or disruptive (i.e., chemical spraying, tree pruning, etc.) shall be scheduled at least two (2) weeks in advance with the Agency's representative. For emergency work, Contractor must obtain written approval from Agency's representative prior to commencing work.
4. Agency reserves the right to change schedules for special events, conflicts with adjacent property owners/tenants within five (5) working days advance notice.

### B. PROTECTION OF EXISTING PROPERTY

1. Contractor must protect all existing plant materials, site improvements, structures, facilities, utilities, and natural areas from damage, both above and below ground. Any damages shall be reported immediately to the Agency's representative. Any damages caused by Contractor shall be corrected and/or paid for by the Contractor at no cost to the Agency.
2. Contractor shall protect property from accidental chemical, fuel, oil or other contaminant spills.
3. Contractor shall not wash or blow soil, chemicals, litter, mulch, soil amendments or other materials into storm drains.

### C. SAFETY

Contractor must at all times exercise necessary precautions to provide for the protection of the public and employees.

1. Traffic Lane Closure. Landscape maintenance services conducted in the roadway must be performed in a safe manner. The contractor is required to perform traffic diverting lane closures prior to beginning any trimming operations in the center median. Litter pickup does not require a lane closure.
2. All lane closure activities must comply with Federal Highway Manual on Uniform Traffic Control Devices (MUTCD) [<http://www.dot.ca.gov/hq/traffops/signtech/mutcdsupp/supplement.htm>], applicable governmental agencies and follow notification requirements of the Police and Fire Departments.
3. Chemical Applications. **Note: Bay-Friendly Landscaping emphasizes Integrated Pest Management (IPM) practices to control pests and diseases in the landscape.** IPM uses cultural, mechanical, physical, and biological control methods before using pesticides. Chemical controls are applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control is applied.
4. Contractor shall apply all chemicals in a safe manner and according to label instructions and Agency, State and Federal requirements. A California Chemical Applicators license is required by the contractor for chemical applications. The Contractor shall mix and apply chemicals to protect against accidental spills and drift to non-target areas, and to insure safety of the applicator. Any spilled chemicals, as well as contaminated soil, water, and/or landscape materials

must be removed from the Project and disposed of in accordance with the Agency requirements. The Contractor shall maintain applicator's licenses and records of applications as required by the State.

5. A Chemical Work Report shall be completed for each chemical application. The Contractor is responsible for submitting chemical usage reports to the County Agricultural Department. Copies are to be sent to the Agency's representative as part of the Contractor's monthly report.

#### **D. CONTRACTOR'S PERSONNEL AND SUPERVISION**

1. Contractor shall provide a list including all Contractor's and subcontractor's employees assigned to work site and include work schedule and assignment. Contractor must update list within 5 business days of any change. All Contractor's employees assigned to the Project must demonstrate they are United States citizens or have a legal right to work in the United States.

2. The Contractor shall assign a qualified trained supervisor to oversee work performed at the work site and to act as the Contractor's liaison with the Agency representative. This supervisor must inspect the Project daily (Monday through Friday) except holidays and provide direction to the Contractor's workers and/or subcontractors. This supervisor shall speak, write, read and understand English and be capable of writing schedules, monthly reports noting any deficiency that needs correcting and major projects for the coming month. This supervisor shall have at least three (3) years of landscape maintenance supervision experience.

3. All Contractor's personnel shall adhere to basic public works standards for working attire including; uniform shirts with Contractor's name or logo clearly visible at all times when working at all locations, proper shoes and other equipment required by State Safety Regulations. Shirts are to be maintained in a neat and presentable condition.

4. All Contractor vehicles are to have a readable sign with Contractor's name or logo and telephone number. Trucks are to be kept in a clean and presentable condition.

#### **E. SUBCONTRACTING**

A portion of the work covered by these specifications may be subcontracted with prior approval of the Agency. Contractor shall supervise subcontractor and guarantee work quality. Subcontractors and their qualifications must be submitted to the Agency thirty (30) days before working at the site. All subcontractors assigned to the Project must demonstrate they are United States citizens or have a legal right to work in the United States. It is preferred that subcontractors have training in Bay- Friendly Landscaping or other experience in sustainable landscape practices.

#### **F. SUPPLIES AND EQUIPMENT**

1. Fuel conservation and low emission equipment. The Contractor will implement strategies in work operations to reduce fossil fuel consumption and emissions, such as:

- a. Use hand-powered equipment when possible.
- b. Minimize use of gas-powered blowers, especially on planting beds.
- c. Select smallest, most fuel efficient equipment to accomplish task.
- d. Consider vehicles that operate on natural gas or biodiesel.
- e. Maintain equipment properly and keep it well tuned.
- f. Emphasize employee carpooling to Project.

2. Use local products and suppliers. The Contractor shall use local products and suppliers (produced within 150 miles from the project site) to the extent possible to minimize fuel consumption and emissions.

3. Use recycled and salvaged materials. The Contractor shall use salvaged and recycled-content products where possible. Materials for reuse may be found by contacting the CalMax website at [www.ciwmb.ca.gov](http://www.ciwmb.ca.gov) or

# **HAMPTON ROAD LANDSCAPE MAINTENANCE PLAN September 13, 2016**

[www.stopwaste.org](http://www.stopwaste.org) .

4. Equipment refueling and repair. The Contractor shall refuel and repair equipment in a safe manner to protect against accidental spills. Limit refueling to specific areas on a site. Measures shall be taken to prevent, control, and clean-up spills. Clean-ups should be immediate, automatic and routine and performed by a trained staff member or a licensed cleaning company. Contact the local emergency response team agencies to report all spills.

#### **G. REPORTING AND INSPECTING**

1. The Contractor shall submit a written report each month stating all contract work completed. The report shall show the work completed during each week contract work was accomplished, and shall be submitted with and cover the same work as the Contractor's billing statement for the previous month's work. The report shall include documentation of stormwater and irrigation inspections, IPM monitoring, soil and pest management treatments and other chemical applications. A three week look ahead schedule outlining anticipated work by number should be included.

2. Unusual horticultural problems such as pests, disease and damages that are beyond the scope of the Contractor's responsibility shall be brought to the attention of the Agency representative immediately.

3. The Agency, through a designated representative, will make periodic inspections to insure that complete and continuous maintenance is fulfilled. In addition, the Agency may obtain the services of a Landscape Architect, Arborist, IPM/PCA or other professional to inspect plantings and make recommendations for improvements in the maintenance program.

#### **H. WORK PERFORMANCE**

1. Contractor is responsible for (a) having thoroughly investigated and considered the scope of services to be performed, (b) carefully considering how the services should be performed, and (c) fully understanding the facilities, difficulties, and restrictions attending to the performance of the services required. Contractor is responsible to investigate the area and be fully acquainted with the conditions.

2. Should the Contractor discover any latent or unforeseeable conditions, which will materially affect the performance of services, Contractor shall immediately inform the Agency of such fact and shall not proceed except at Contractor's risk until written instructions are received from the Agency.

3. Plants, irrigation systems, etc., damaged by traffic accidents or vandalism, shall be reported immediately to the Agency.

## **Section 3: Landscape Standards and Maintenance Requirements**

### **3.1 Overview**

#### **A. APPLICABLE STANDARDS AND BEST MANAGEMENT PRACTICES (BMP's)**

Contractor shall adhere to applicable professional standards as defined by a professional organization including:

1. American National Standard for Tree Care Operations - ANSI A300, Parts 1 and 2
2. International Society of Arboriculture BMP for Tree and Shrub Fertilization, and BMP for Tree Pruning
3. Irrigation Association BMPs
4. California Association of Pest Control Advisors

### **3.2 Site Analysis**

A. Contractor shall become familiar with the site's microclimate(s), infiltration rate and drainage characteristics and range in exposures to schedule irrigation.

### **3.3 Soil & Nutrition Management**

#### **A. CONTRACTOR SHALL PROTECT SOIL FROM COMPACTION BY:**

1. Cultivating soil when it is moderately moist; wet and dry soils shall not be cultivated.
2. Scheduling maintenance operations that require driving equipment over the soil when the soil is dry.
3. Confining vehicle traffic to paved areas.
4. When temporary access is needed over non-paved areas, distribute the load over the soil with 6" thick, coarse organic mulch or reusable planks.

#### **B. MAINTAIN MULCH**

1. Contractor shall maintain a minimum of 3" of mulch at all times over soil surface that is not covered by vegetation. 1" of compost as described in Section 3.3 E shall be applied one time only to the swale banks and tops along the road shoulder. Mulch materials shall be chipped or shredded green waste, wood chips from pruning operations, or chipped landscape prunings.
2. Apply mulch annually to maintain 3" thick layer. As needed, apply mulch to bare areas when these areas exceed approximately 40% of cover. Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch, tapered as needed to transition to existing grade.
3. Keep root crowns of all plants free of mulch and debris.
4. Apply mulch in August or September. Apply mulch around trees and ground cover, avoiding root crowns.

### **3.4 Water Management**

#### **A. WATER CONSERVATION GOALS**

Landscapes shall be irrigated to as needed maintain tree appearance and health, and avoid overspray and water damage to Agency's hardscape and property.



## **B. IRRIGATION ASSESSMENT**

1. There is an irrigation system for ground cover and shrubs only.
2. Irrigation shall be applied as needed to maintain tree health and survival. Application may be from water truck or other system subject to Agency approval. Irrigation with recycled water is preferred.
3. Irrigation intervals and frequency shall be suitable for weather conditions. Calculation methods are described in *A Guide to Estimating Irrigation Water Needs of Landscape Plantings in California*, available from the Dept. of Water Resources, Sacramento, CA.
4. Irrigation frequency shall be based on soil moisture and ET (evapotranspiration) data (available through CIMIS). Irrigation shall be applied at approximately 80% allowable depletion (AD) for drought tolerant plantings. Enough water shall be applied at each irrigation cycle to wet through the depth of root zone.
5. Landscape irrigation shall not be applied during high wind or high temperature conditions.
6. Use soil probe at each landscape visit to evaluate soil moisture conditions and need for supplemental irrigation application.

## **3.5 Integrated Pest Management (IPM)**

### **A. GOALS**

An Integrated Pest Management program shall be implemented to:

1. Maintain healthy, attractive plants, maximize resistance to pests and out-compete weeds;
2. Monitor for presence of pests and to evaluate pest impact to plant health and appearance, and nuisance to the public;
3. Provide control treatments that have minimal negative effects on all but the pest and that protect air and water quality. Contractor shall assume pesticides are potentially hazardous to human and environmental health. Preference shall be given to reasonably available non-pesticide alternatives when considering the use of pesticides on Agency property.

### **B. INSECTS AND DISEASES**

1. Key Trees and Shrubs: key pests. Contractor shall identify primary tree and shrub species and cultivars in the landscape (key plants) and the pests that commonly cause significant harm to tree and shrub health or appearance (key pests).
2. Monitoring. Contractor shall monitor landscape areas monthly to identify presence of beneficial insects and pests, determine populations, life stage, and degree of damage to trees or shrubs. Key plants/key pests will be monitored closely during normal periods of pest activity. This information will be the basis on which pest control methods are initiated. Records of monitoring activity shall be kept.

### **C. CULTURAL/MECHANICAL/PHYSICAL METHODS**

Adjust maintenance practices or modifications as needed to make the environment unfavorable for pest reproduction, movement, or survival. This can include modifying an existing maintenance practice, such as timing of pruning or fertilization. Other mechanical or physical practices may be utilized, including:

1. Fertilize and irrigate only when needed, to foster a healthy soil.
2. Prune to remove infected or infested branches and shoots. Time pruning to avoid periods of insect infestation.
3. Remove fallen twigs, leaves, and fruit that contains disease inoculum.
4. Mulch soil surface to reduce weeds and to reduce splashing and the drops of mud that would protect spores deposited on plant surfaces.
5. Bringing to attention of Agency trees and shrubs that are disease or insect prone and suggesting resistant tree or shrub replacements or those better suited to the site and microclimate.

#### D. BIOLOGICAL METHODS

Biological controls are pesticides of natural origin that have limited or no adverse effects on the environment or beneficial organisms. Determining the effective biological control and proper timing of application are critical to success in pest control. The Contractor shall consider the following biological control methods when cultural/mechanical/physical methods are not adequate to lower pest populations to the target level.

1. *Bacillus thuringiensis* (Bt)
2. Parasitic nematodes
3. Pheromone traps
4. Beneficial insect release and conservation

#### E. PESTICIDES

The term pesticide applies to insecticides, fungicides and other substances used to control pests. Antimicrobial agents are not included in this definition of pesticides.

1. Least toxic pesticides. When cultural, mechanical, physical and biological controls have provided inadequate pest control, the Contractor may select and apply an appropriate least-toxic pesticide as a last resort. Least-toxic pesticides have a high LD-50, low residual, and narrow range of toxicity. Application must be timed to the appropriate life stage of the pest. Examples are:

- a. insecticidal soaps,
- b. horticultural oils,
- c. herbicidal soaps,
- d. Neem,
- e. Pyriproxyfen insect growth regulator (e.g. Distance IGR)

2. Restricted chemicals. Organophosphate-containing pesticides have been found to persist in the environment and cause water quality impairment of some creeks, streams, and arroyos in Alameda County. They are restricted from use. Examples include:

- a. diazinon, trade names Spectracide®, Knox-out®
- b. chlorpyrifos, trade names Dursban®, Pageant®
- c. malathion and carbaryl (trade name Sevin®)

Pyrethroids and pyrethrins containing piperonyl butoxide (PBO) are restricted from use. Pyrethrins are toxic to birds, fish, and beneficial insects, should be used only as a last resort, and carefully applied to avoid runoff and contact with non-target plants.

Contractor shall not apply any Toxicity Category I or II Pesticide Product, any pesticide containing a chemical identified by the State of California as a chemical known to the State to cause cancer or reproductive toxicity pursuant to the California Safe Drinking Water and Toxic Enforcement Act of 1986, and any pesticide classified as a human carcinogen, probable human carcinogen or possible human carcinogen by the United States Environmental Protection Agency, Office of Prevention, Pesticides and Toxic Substances.

3. All chemical applications shall be performed by a licensed, trained technician. Contractor must be a licensed Pest Control Operator as required by the State of California, registered in Alameda Co., and strictly adhere to all laws.

4. Notice of pesticide use. Signs shall be posted at least three days before application of the pesticide product and remain posted at least four days after application of the pesticide.

- a. Signs shall be posted (i) at every entry point where the pesticide is applied if the pesticide is applied in an enclosed area, and (ii) in highly visible locations around the perimeter of the area where the pesticide is applied if the pesticide is applied in an open area.
- b. Signs shall be of a standardized design that are easily recognizable to the public and workers.
- c. Signs shall contain the name and active ingredient of the pesticide product, the target pest, the date of pesticide use, the signal word indicating the toxicity category of the pesticide product, the date for re-entry to the area treated, and the name and contact number for the City department responsible for the application.
- d. Contractor shall not be required to post signs in right-of-way locations that the general public does not use for recreational purposes (north side and medians). However, Contractor shall notify Agency in writing three days prior to pesticide applications in the right-of-way areas (south side pedestrian/bicycle path).
- e. Contractor may obtain authorization from the Agency to apply a pesticide without providing a three-day advance notification in the event of a public health emergency or to comply with worker safety requirements. Signs shall be posted for at least four days after application of the pesticide, as described herein.

#### 5. Recordkeeping and reporting

- a. Contractor shall maintain records of all pest management activities. Each record shall include the following information:
  - target pest;
  - type and quantity of pesticide used;
  - site of the pesticide application;
  - date the pesticide was used;
  - name of the pesticide applicator;
  - application equipment used;
  - prevention and other non-chemical methods of control used.
- b. Contractor shall submit the pest management record to Agency on a monthly basis.

#### **F. WEED MANAGEMENT**

1. Landscapes shall be maintained in a healthy and attractive manner.
2. Identify key weeds: Contractor will identify key weeds present and design a weed management program to target those species.
3. Monitor planting areas frequently to identify and eradicate weeds early in the growth stage prior to their setting seed. Cut or pull weeds using hand operated equipment where possible.
4. Mulches shall be maintained at all times over soil surface that is not covered by vegetation. See Section 3.3 for application and maintenance of 3" mulch layer.

#### **3.6 Plant Control**

##### **A. PRUNING**

1. Selective pruning. Plants shall be pruned selectively to remove individual stems or branches that extend beyond the natural conformation of the plant to a lateral branch or at the point of attachment. Woody groundcovers shall be selectively pruned to control growth towards pavements rather than edged.

2. Hedging and shearing. Shearing of plants into formal shapes shall be avoided as this destroys the natural form of the plant and generates excessive waste. Plants having adequate space for development shall instead be selectively pruned on an as needed basis. Where plant size must be controlled because of inadequate space for the plant at certain locations, prune to reduce size by cutting individual branches or stems to interior lateral branches.

3. Tree Pruning. Tree pruning shall be performed only by trained, experienced personnel. An I.S.A. Certified Arborist or Tree Worker is to be present at all times during pruning.

### **3.7 Waste Management**

#### **A. DEBRIS REMOVAL AND CLEAN-UP**

Contractor shall keep all landscaped areas and paths free from trash and debris. Debris clean up should be performed with blowers.

#### **B. RECYCLE WASTE**

Contractor shall transport all waste and debris to appropriate local recycling facilities.

## **Section 4: Landscape Specifications for Tree/Shrub Types and Landscape Zones**

### **4.1 Ground Cover and Shrubs**

#### **A. STANDARDS FOR HEALTH AND APPEARANCE**

Ground covers shall be maintained to sustain an attractive, healthy, normal color for the species, and uniform density with no bare spots. Ground covers shall be kept free of trash and debris.

#### **B. PROTECT ENVIRONMENTAL RESOURCES**

Ground cover shall be maintained using materials and methods that protect environmental quality and human health, conserve water and energy, minimize waste, and reuse and recycle materials to the extent possible.

#### **D. MULCHING**

Contractor shall maintain a minimum of 3" of mulch at all times over all landscape area. Mulch shall be applied so that it is below grade (curb, edging, etc.) by half an inch.

#### **E. WATER MANAGEMENT**

1. Trees and shrubs shall be irrigated to provide adequate water to maintain attractive, green, healthy plants, and a moderate growth rate during its growing season.
2. Use soil probe to evaluate soil moisture and determine need for supplemental irrigation to maintain healthy trees and shrubs.
3. Avoid applying water to hardscape surfaces, or in excess of soil infiltration rate.

## **4.2 Trees**

### **A. STANDARDS FOR HEALTH AND APPEARANCE**

Trees shall be maintained to sustain attractiveness, health and structural stability that is characteristic for the species.

### **B. PROTECT ENVIRONMENTAL RESOURCES**

Trees shall be maintained using materials and methods that protect environmental quality and human health, conserve water and energy and minimize waste.

### **C. PRUNING**

1. All tree pruning shall be performed only by trained, experienced personnel. An I.S.A. Certified Arborist or Tree Worker is to be present at all times during pruning. Arborist must have a State of Calif. Contractor's License for Tree Service (C61-D49).
2. All pruning shall be in accordance with the Best Management Practices for Pruning (International Society of Arboriculture, 2002) and adhere to the most recent editions of the American National Standard for Tree Care Operations (Z133.1) and Pruning (A300).
3. Trees shall be pruned in the following manner:
  - a. Clear the crown of diseased, crossing, weak and dead branches. Trees shall not be routinely thinned.
  - b. Provide 14' vertical clearance over roads, 10' over bicycle path, walkway and sidewalks/bus stops.
  - c. Reduce end weight on heavy, horizontal branches.
  - d. Create a strong central trunk with lateral branches spaced vertically and horizontally.
  - e. Interior branches shall not be stripped out.
  - f. Trees shall not be climbed with spurs.

### **D. STAKING**

1. Tree stakes, ties and guides shall be checked regularly to ensure trees are not being damaged. Adjust ties and stakes as necessary to prevent girdling and wounding. Remove nursery stakes and green ties during initial site visit.
2. Tree stakes shall be removed within three to five years of planting. For trees unable to stand alone after two years, Contractor will shorten the stakes and lower the ties to 3-4' height. If after the third year the tree will not stand without a stake, Contractor will inspect to determine cause of instability, and make recommendations to Agency for corrective action.
3. If new ties are needed to secure tree to stake, use ties composed of recycled materials. The tie must be broad, have a smooth surface where it contacts the trunk, and provide some elasticity. Wire covered with hose, tubing or other materials, and covered electrical wire are not acceptable materials.

### **E. MULCHING**

Contractor shall maintain a minimum of 3" of mulch at all times over all related areas, see Section 3.3. Do not place mulch over root crowns or against trunks. Mulch shall be applied so that it is below grade (curb, edging, etc.) by 1½".

### **F. WATER MANAGEMENT**

Trees shall be irrigated to encourage deep root growth and to provide adequate water to maintain an attractive, healthy tree, and a moderate growth rate during their growing season. Use soil probe to evaluate soil moisture needs.

## **H. PEST MANAGEMENT**

1. Contractor is responsible for monitoring trees to identify, assess pest problems and taking action to control pests that affect tree health and appearance when pest populations or damage exceed established thresholds.
2. Contractor shall employ integrated pest management procedures.
3. Contractor shall select pest controls to provide adequate pest control without harming non-target organisms, or negatively affecting air and water quality and public health. Pest management shall rely first on cultural, mechanical, physical, and biological control methods. When necessary, chemical controls may be applied only when monitoring indicates that preventative and non-chemical methods are not keeping pests below acceptable levels. When pesticides are required, the least toxic and the least persistent pesticide that will provide adequate pest control will be applied. Pesticides may not be applied on a prescheduled basis.
4. Contractor may not apply restricted chemicals that may harm water resources.

## **4.4 Hardscape**

### **A. DEBRIS REMOVAL AND CLEAN-UP**

Contractor shall keep pathways, shoulders and landscaped areas free from trash and debris.

### **B. SURFACE CLEANING**

Contractor shall clean hard surfaces as needed to remove accumulation of sediment, dirt, or other materials that distracts from the visual impact of the area or creates a safety hazard.

### **C. ROOT INTERFERENCE**

Potential root damage to hardscapes shall be reported to Agency. Corrective action will be determined and directed as an extra service.



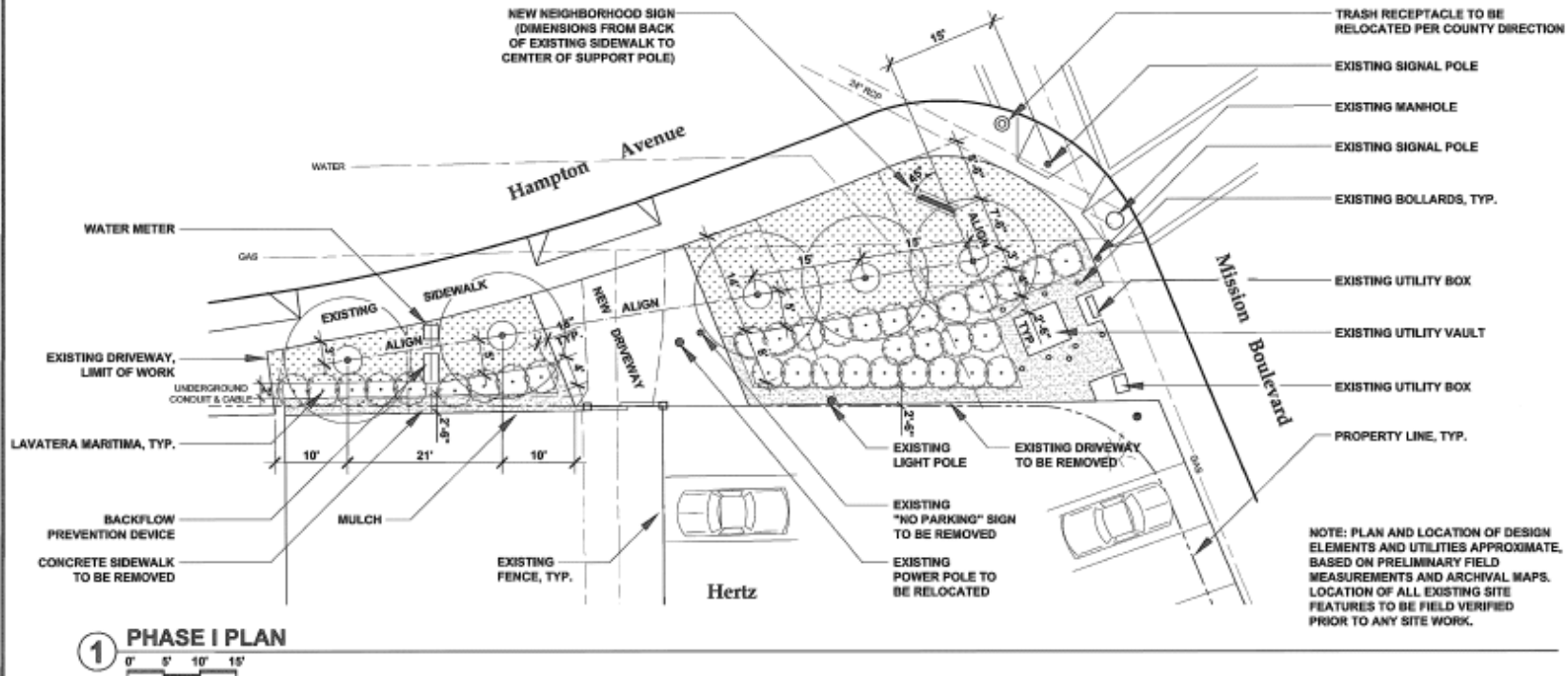






REVIEWED BY:	DATE:	REVIEWED BY:	DATE:
CONSTRUCTION	NAVY	NAVY	NAVY
MAINTENANCE	NAFPC	NAFPC	NAFPC
REAL ESTATE	ENVIRONMENTAL	ENVIRONMENTAL	ENVIRONMENTAL

SYMBOL	BOTANICAL NAME	COMMON NAME	PLANT GROUP SIZE	QUANTITY EACH	MULCH	PLANTING LIMITS		REMARKS
						MIN. DISTANCE FROM TRVD WAY (FT)	ON CENTER (FT)	
<b>TREES</b>								
○	PRUNUS SERRULATA 'KWANZAN'	KWANZAN CHERRY	24" BOX	5	IN MULCHED AREAS	SEE PLANS	SEE PLANS	SEE DETAIL FOR PLACEMENT
<b>SHRUB</b>								
⊙	LAVATERA MARITIMA	TREE MALLOW	5 GAL	34	IN MULCHED AREAS	SEE PLANS	4' OC ±	SEE DETAIL FOR PLACEMENT
<b>GROUND COVER</b>								
■	MYOPORUM PARVIFOLIUM	MYOPORUM	1 GAL	56 ±	IN MULCHED AREAS	SEE PLANS	5' OC ±	SEE DETAIL FOR PLACEMENT



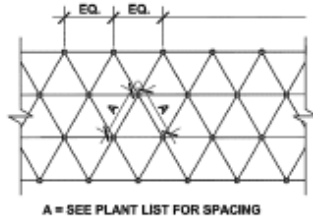
FOR REDUCED ENGLISH PLANS  
ORIGINAL SCALE IS 3/4 INCHES

REVISIONS		NO.	DESCRIPTION	BY	DATE
COUNTY OF ALAMEDA & PUBLIC WORKS AGENCY HAMPTON ROAD STREET IMPROVEMENT PLANS PLANTING & LAYOUT PLAN					
PROJECT NO. 17-217-028 DRAWING NO. PD-1 SHEET NO. 55 OF 62 FOR 5-75 SUBMITTAL					



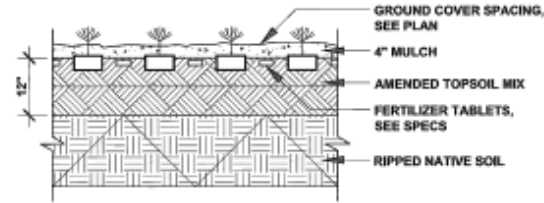


DESIGNED BY:	DATE:	REVIEWED BY:	DATE:
CONSTRUCTION MAINTENANCE:	DATE:	CONSTRUCTION MAINTENANCE:	DATE:
FIELD OFFICE:	DATE:	FIELD OFFICE:	DATE:



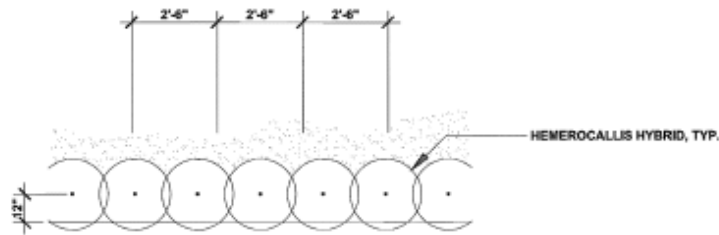
A = SEE PLANT LIST FOR SPACING

A - PLAN

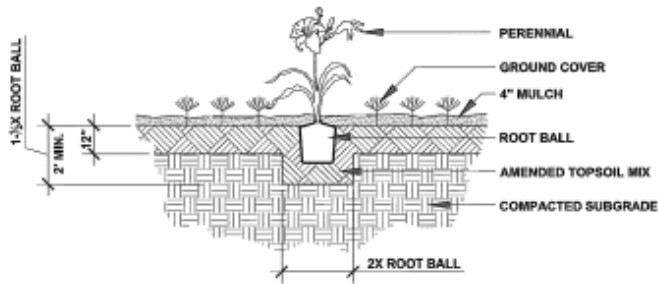


B - SECTION

**1 GROUND COVER PLANTING /SPACING OF FLAT STOCK**  
NOT TO SCALE



A - PLAN



B - SECTION

**2 PERENNIAL PLANTING**  
NOT TO SCALE

PLANT SCALE: 1" = 1'

FOR REDUCED ENGLISH PLANS  
ORIGINAL SCALE IS IN INCHES

<p><b>REVISIONS</b></p> <table border="1"> <tr><th>NO.</th><th>DATE</th><th>DESCRIPTION</th></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>		NO.	DATE	DESCRIPTION												
NO.	DATE	DESCRIPTION														
<p><b>COUNTY OF ALAMEDA ★ PUBLIC WORKS AGENCY</b> HAMPTON ROAD STREET IMPROVEMENT PLANS PLANTING DETAILS</p>																
<p>DATE: 11/22/06 BY: MTS</p>	<p>PROJECT NO.: PD-4 SHEET NO.: 58 OF 62 FOR I-TV SUBMITTAL</p>															
<p>BOTTOMLEY ASSOCIATES URBAN DESIGN &amp; CITY PLANNING 1400 14th Street, Suite 200, Alameda, CA 94501 Tel: 415.762.8888 Fax: 415.762.8889</p>																