

Alameda County Safe Routes to School Project for Unincorporated Areas

RFP No. 20161043

Request for Proposal Addendum #1

10/21/16

**WRITTEN PROPOSAL REVISED DUE DATE
NOVEMBER 21, 2016 BY 2:00 PM**

Document Revisions

1. Cover Page – Change “October 31, 2016 to November 21, 2016”.
2. Page 2 – Changed 28 schools to 32 schools
3. Page 4 – Added “and Presentation” after the word “report” in the deliverable section
4. Page 5 – deleted the gap in the first paragraph between “curriculum” and “and”.
5. Page 6– Added “and Presentation” after the word “report” in the deliverable section
6. Page 6 – Changed 28 schools to 32 schools in the deliverable sections
7. Page 7 – Added “and Presentation” after the word “report” in the deliverable section
8. Page 12 – Added section d) “Scope of Work (Limit content to 10-pages)” Provide the Scope of Work describing how the consultant will approach each of the work tasks. Please see Section I-B. The consultant is not limited to the Scope of Work as defined by the County. The consultant may enhance the tasks and/or add optional tasks to improve the project outcome.
9. Page 12 and 13 – Changed section d) to e), e) to f), and f) to g)
10. Page 14 – Changed “On-Call Traffic Engineering Services” to “Alameda County Safe Routes to School for Unincorporated Areas”.
11. Page 20 – Section 111 – E, Schedule of Events dates has been revised. Please see the attached revised page 20

Alameda County Unincorporated Areas Public Schools (32)

Castro Valley Unified School District (12)

1. Canyon Middle School
2. Castro Valley Elementary School
3. Castro Valley High School
4. Chabot Elementary School
5. Creekside Middle School
6. Independent Elementary School
7. Jensen Ranch Elementary School
8. Marshall Elementary School
9. Palomares Elementary School
10. Proctor Elementary School
11. Stanton Elementary School
12. Vannoy Elementary School

San Lorenzo Unified School District (13)

1. Arroyo High School
2. Bay Elementary School
3. Bohannon Middle School
4. Colonial Acres Elementary School
5. Del Rey Elementary School
6. East Bay Arts High School
7. Edendale Middle School
8. Grant Elementary School
9. Hesperian Elementary School
10. Hillside Elementary School
11. Lorenzo Manor Elementary School
12. Royal Sunset High School
13. San Lorenzo High School

Hayward Unified School District (5)

1. Cherryland Elementary School
2. East Avenue Elementary School
3. Fairview Elementary School
4. Hayward High School
5. Strobridge Elementary School

Mountain House Elementary School District (1)

1. Mountain House School District

Sunol Glen Unified School District (1)

1. Sunol Glen School

to the appellant, the proposer whose proposal is the subject of the protest, and all proposers affected by the decision.

4. The County will complete the protest/appeal procedures set forth in this paragraph before a recommendation to award a contract is considered by the Board of Supervisors.
5. The procedures and time limits set forth in this paragraph are mandatory and are each proposer's sole and exclusive remedy in the event of a proposal protest. A proposer's failure to timely complete both the proposal protest and appeal procedures shall be deemed a failure to exhaust administrative remedies. Failure to exhaust administrative remedies, or failure to comply otherwise with these procedures, shall constitute a waiver of any right to further pursue the proposal protest, including filing a government code claim or legal proceedings.

E. Schedule of Events

EVENT	DATE • TIME • LOCATION
Issuance of Request for Proposal	Friday, October 7, 2016
Mandatory Pre-Proposal Meeting	Monday, October 17, 2016 at 11:00 am Alameda County Public Works Agency 399 Elmhurst Street, Hayward 94544 <i>Auditorium</i>
Deadline for Questions	Wednesday, October 19, 2016 by 2:00 pm
Issuance of Final RFP Addendum	Monday, October 24, 2016
Written Proposal Due * * * IMPORTANT * * * Follow all submission requirements stipulated in Section II-C-3	Monday, November 21, 2016 by 2:00 pm Alameda County Public Works Agency 399 Elmhurst St, Hayward 94544 <i>Deliveries will be received and time stamped at the reception desk.</i>
Written Proposal Evaluation Period	Friday, December 2, 2016
Oral Presentation/Interviews	Tuesday, December 13, 2016
Identify Preferred Proposal(s) and Negotiate Agreement with Proposer(s)	Friday, December 16, 2016
Notice of Recommendation to Award	Tuesday, January 3, 2017
Protest Deadline	Tuesday, January 10, 2017
Contract Consideration and Anticipated Award by Board of Supervisors	Tuesday, January 24, 2017

Mandatory Pre-Proposal Meeting Questions

- 1. Is increasing/promoting walking and biking to school a project goal?**
Yes, but not the primary goal. (Page 5) it is In addition to reducing biking and walking and biking accidents.
- 2. If the project schedule is extension is approved by the CTC, what is the likely change to the deadline – one or two weeks?**
If approved the County is considering a minimum of two weeks extension. The County will notify perspective bidders by Monday, October 24th. Therefore, the consultants should proceed under the current schedule until further notified.
- 3. Who is the audience for the presentation listed in the task deliverable?**
The County staff, Technical Advisory Committee, and the schools.
- 4. Does a Powerpoint need to be developed for each of the schools?**
No. A Powerpoint with each school critical information listed on one page should be sufficient.
- 5. Where does the scope of work get insert the proposal?**
Originally, it was intended to go into the Experience section. However, it was agreed to add a Scope of Work section after the Experience section. The section should be limited to 10 pages.
- 6. Who should you contact for additional questions?**
Anita Franklin. Her contact information can be found in the Request for Proposal.
- 7. When is the deadline for submitting questions?**
Wednesday, October 19, 2016, by 2 p.m.
- 8. When will the final RFP Addendum be available?**
Monday, October 24, 2016 by 5 p.m.
- 9. What is the funding source?**
The funding source comes from the Active Transportation Program Cycle 1 grant award in the amount of \$668,000. Please note that some of the funds have been set aside for the County project administration.
- 10. What is the project implementation timeline?**
Tasks 1 through 6 should be completed by June 30th, so that the County can begin to implement recommendations before the school year begins in August. Projects will be reevaluated at the end of the first school year and program modifications are expected to be made to enhance the program.
- 11. Is County trying to identify roadway capital projects?**
Yes. The County is open to all types of engineering countermeasures; however, the recommendations must be supported by the analysis. The projects can minor and major and short-term and long-term.
- 12. Do you have background data for the schools?**
Yes. For some schools, but most data is outdated or incomplete.